

**Queen Anne's County
Community Partnerships for Children and Families
Board Minutes
January 18, 2017**

Approved: February 15, 2017

Those present for the Community Partnerships for Children and Families Board meeting:

Members Present:

Peg Anawalt, Chesapeake College	Lee Franklin, Community Member
Joan Brooks, Q.A. Co. Recreation	Joe Grabis, QA. Co. Dept. of Juvenile Services
Cindy Chirumbole, Community Member	Margie Houck, County Commissioners
Susan Coppage, Department of Social Services	Holly Ireland, Mid Shore Mental Health Systems
Eric Daniels, Community Member	Carrie O'Connor, Community Member
Brad Engel, Q.A. Co. Board of Education	Mary Ann Thompson, Q.A. Co. Department of Health
Pastor Mark Farnell, Community Member	Anne Van Benschoten, Community Member
Janice Feeley, Community Member	Jamie Williams, Community Member

Administrative Staff:

Cindi Boone, Administrative Assistant	Michael R. Clark, Director
Elaine Butler, Character Counts! Coordinator	Jennifer Stansbury, Operations Specialist

Member Regrets:

Karla Altamirano, Community Member	Michelle Johnson, Community Member
Jacki Carter, Community Member*	Vincent Radosta, Community Member*
Kelsey Graef, Q.A.Co. High School Student Member	Mary Walker, Community Member
Gery Hofmann, Q.A. Co. Sheriff	

Guest:

Kelly Huber, Character Counts! Coach Specialist

** Board member gave their proxy to another board member for this meeting.*

I. WELCOME, CALL TO ORDER & INTRODUCTIONS:

Joe Grabis, Board President, welcomed everyone and called the meeting to order.

II. LMB UPDATES & REPORTS:

a. Executive Committee

The Executive Committee met on January 11, 2017. The committee discussed the agenda for the January 2017 board meeting. No decisions were made that required full board ratification.

b. Secretary

Mary Ann Thompson, Board Vice President/Secretary, presented the minutes from the October 2016 board meeting for approval, along with the November 2016 Board Retreat Notes for acceptance.

****Action:**

Joan Brooks moved to approve the October 2016 minutes as written. Cindy Chirumbole provided a second. All present voted in favor with no abstentions and the motion was carried.

****Action:**

Eric Daniels moved to accept the November 2016 Retreat Notes as written. Pastor Mark Farnell provided a second. All present voted in favor with no abstentions and the motion was carried.

c. Treasurer

Peg Anawalt, Board Treasurer, presented the treasurer's report for October, November, and December of 2016.

d. Director's Report

The director's report was included in the member's packet and was reviewed by Mike Clark. He emphasized that the meeting structure for the February 2017 board meeting will be different than usual; there will be no committee reports at the meeting due to program reporting. The minutes, treasurer's report and director's report will be provided. This will allow time for LMB Vendors who are funded with the CPA fund to present summaries of their programs to the board.

By-Laws Review

Mike also announced that it is time once again to review and make any revisions to the LMB By-Laws. The By-Laws were emailed to the board members prior to the January meeting.

****Action:**

Cindy Chirumbole moved to accept the By-Laws as written with no revisions for FY 17. Jamie Williams provided a second. All present voted in favor with no abstentions and the motion was carried.

III.

Reports from the LMB's Outreach Committees

Minutes included in members packets

a. Anti-Bullying Committee

- Mike Clark and Brad Engel updated the board. A bullying survey is in the works for grades 4-9. Brad reported that there have not been a lot of reports on bullying but he believes it is still happening because of the calls coming in from parents. Olweus training is scheduled to take place during the summer. The committee is looking for a Co-Chair.

b. Backpack/Open Table Committee

- No Report this month. The Committee will be meeting in February.

c. Character Counts! Advisory Committee

- Elaine Butler, Character Counts! Coordinator, introduced Kelly Huber, the new Character Counts! Coach Specialist. Kelly has been working hard to bring the number of coaches in the classrooms up. She is reaching out to the community and businesses to continue to recruit coaches and businesses of character.
- April 27, 2017 Character Counts Coach Dinner.
- NAACP will be doing the February Proclamation.

d. Mentor Committee (CommUNITY)

- Elaine Butler reported that the committee met last week.
- Elaine also reviewed the mentor information sheet that was provided for board members review.

e. Children's Council

- Joe Grabis reported that the committee is still working to get their 501(c) 3 in order; the group has been meeting with attorneys and accountants.
- The Children's Council will end up as two separate entities.

f. Cultural Proficiency Committee

- Tabled and discussed later on the Agenda

g. Drug Free Communities

- The Drug Free Communities Coalition minutes were provided by Warren Wright and were included in the member's packets.
- At the last DFC meeting Chief Rhodes indicated the possibility of a Medical Marijuana Processing Plant opening in Centreville.
- Discussion of the Drug-Free Community Grant, the issue is not being able to meet the in-kind amounts because they are really high.
- RX Round-Up National Take Back day completed over 100lbs. collected.

- Committee is working to get 2 signs regarding heroin placed in 2 areas in Queen Anne’s County.

h. Local Care Team

- Joe Grabis, Board President, reports that LCT is going strong and encourages referrals.

i. Membership Committee

- No Report this month.

j. Needs Assessment/Strategic Planning Committee

- Report further down on the Agenda.

k. Out of School Time Sustainability Committee (OOST)

- Mike Clark reported that there has been a significant increase in attendance for AlphaBEST. The committee will meet again next week.

l. Partnership for Suicide Prevention

- Holly Ireland reported that the committee met prior to the LMB meeting today.
- The committee had a presentation from the Art Teacher at Sudlersville Elementary School. The teacher is working with an art program that helps to identify suicide. The program starts in elementary school, and has different projects to follow through Middle and High school. The program is in need of funding.
- The committee also had a presentation from Pat Kotzen on “Talk Saves Lives”

IV. Retreat Follow-up, Strategic Plan Update & Governor’s Office for Children NOFA

- Linda Walls gave an update on the Local Management Board’s Strategic Goals.
- The planning committee announced that they are about to concentrate very hard on the NOFA required by GOC. Any board who aren’t currently on the committee but would like to participate were urged to join then. The group plans to move quickly and it will be difficult to bring in new committee members at that point. The committee continues to collect both soft and hard data, and will hear from the programs that the LMB is currently funding at the February LMB meeting.
- The committee asked for the board’s approval to move forward with steps to create a multi-jurisdictional piece of the plan. The board is in favor of moving forward for the multi-jurisdictional piece.

V. Formal Updates on the Sunday Suppers and other Happenings of the Cultural Proficiency Committee

- To date the committee has sponsored 3 Sunday Suppers.
- The committee held a “Conversation on Race” that was well attended (158) at Centreville United Methodist Church. The church provided everything necessary for the meeting – the committee wishes a special thanks to Pastor Mark Farnell.
- Next “Conversation on Race” will be at Chesapeake College, on March 2, 2017, from 11:30a.m.- 2p.m. This discussion will include members of law enforcement, emergency services, and the Department of Social Services.
- Eric Daniels mentioned how important it is to include school aged children in the Sunday Suppers. The group will be meeting today at the Kennard building from 1:30 – 3:30.

VI. Announcements & Adjourn

- Next LMB Meeting February 15, 2017 at the Board of Education.
- February 24, 2017 African American Celebration at Sudlersville Middle School at 6pm.