

**Queen Anne's County
Community Partnerships for Children and Families
Board Minutes
October 19, 2016**

Approved 18, 2016

Those present for the Community Partnerships for Children and Families Board meeting:

Members Present:

Karla Altamirano, Community Member	Lee Franklin, Community Member
Peg Anawalt, Chesapeake College	Joe Grabis, QA. Co. Dept. of Juvenile Services
Joan Brooks, Q.A. Co. Recreation	Gery Hofmann, Q.A. Co. Sheriff
Jacki Carter, Community Member	Margie Houck, County Commissioners
Cindy Chirumbole, Community Member	Holly Ireland, Mid Shore Mental Health Systems
Susan Coppage, Department of Social Services	Vincent Radosta, Community Member
Eric Daniels, Community Member	Anne Van Benschoten, Community Member
Brad Engel, Q.A. Co. Board of Education	Mary Walker, Community Member
Pastor Mark Farnell, Community Member	

Administrative Staff:

Cindi Boone, Administrative Assistant	Michael R. Clark, Director
Elaine Butler, Character Counts Coordinator	Jennifer Stansbury, Operations Specialist

Member Regrets:

Janice Feeley, Community Member	Carrie O'Connor, Community Member
Kelsey Graef, Q.A.Co. High School Student Member	Mary Ann Thompson, Q.A. Co. Department of Health
Michelle Johnson, Community Member	Jamie Williams, Community Member

** Board member gave their proxy to another board member for this meeting.*

I. **WELCOME, CALL TO ORDER & INTRODUCTIONS:**
Joe Grabis, Board President, welcomed everyone and called the meeting to order. Mr. Grabis reminded the board members of the Board Retreat that will be held at Chesapeake College on November 18, 2016, from 8 a.m.-4:30 p.m. The Strategic Planning committee is requesting board members' participation by bringing in items to be given out as prizes at the retreat. Please let Cindi Boone know if you will be bringing an item to contribute. The theme this year is Hollywood.

- II.** **LMB UPDATES & REPORTS:**
- a. **Executive Committee**
The Executive Committee met on October 12, 2016. They discussed the agenda for the October 2016 board meeting and the upcoming retreat. The Committee did not make any decisions that required full board ratification.
 - b. **Secretary**
In the absence of Mary Ann Thompson, Board Vice President/Secretary, Joe Grabis, Board President presented the minutes from the September 2016 board meeting.
****Action:**
Jacki Carter moved to approve the September 2016 minutes as written. Joan Brooks provided a second. All present voted in favor with no abstentions and the motion was carried.
 - c. **Treasurer**
Peg Anawalt, Board Treasurer, presented the treasurer's report for September 2016 along with the Year End Financial Annual report for 2016.
 - d. **Director's Report**
The director's report was included in the member's packet.
Mike Clark thanked all committee members for all of their hard work.

- III.** **Reports from the LMB's Outreach Committees**
Minutes included in members packets
- a. **Anti-Bullying Committee**
 - Jacki Carter updated the board. Unity Day took place on October 5, 2016 and was a big success. Ms. Carter announced that the Committee will be starting to use the Score Card to monitor the results of the committee. The Pit Beef fund raiser will take place at Rita's on Kent Island on October 20, 2016, from 11-2pm.
 - b. **Backpack/Open Table Committee**
 - No Report this month.
 - c. **Character Counts! Advisory Committee**
 - Elaine Butler continues to update the Queen Anne's Co. Commissioners monthly.
 - Ms. Butler presented data to the School board so they could see how CC impacts local schools. She will also be training Peer Coaches on 10/26/16.
 - Ms. Butler will present on Character Counts at the new Employee orientation for Queen Anne's Co. Government, on October 20, 2016.
 - Interviews for the Character Counts Specialist will take place on 10/25/16.
 - Participating in Centreville Days on October 29, 2016.
 - d. **Mentor Committee (CommUNITY)**
 - Elaine Butler reported that there are 6 active mentors, and that she has one new Female mentor, and one mentor that is ready for a match.
 - A request for a mentor has been received for a 2nd grader.

- e. **Children's Council**
 - Joe Grabis reported that the committee is still working to get their 501(c) 3 in order; the group has been meeting with attorneys and accountants.
 - The committee is working on amending the brochure, and looking at handouts appropriate to community and school as well as creating a presentation board.
 - The Council will participate in the Centreville Days event held on October 29, 2016.
 - The Holiday Party will be held on December 14, 2016 at the Kramer Center.
- f. **Cultural Proficiency Committee**
 - Mary Walker informed the board that the Committee is working on the "Sunday Supper" planned for November 10, 2016, at Centreville United Methodist Church. So far the committee has had two successful "Sunday Suppers". The community is becoming very engaged in this concept.
 - Mary also talked about the Sudlersville Laundromat Project; the group is looking into a project of making use of space in the former Sudlersville Middle school building to turn into a laundromat. There are no laundromats in the northern part of Queen Anne's county.
 - The Multicultural Festival at Sudlersville on October 14, 2016 went well. Thanks to Eric Daniels.
- g. **Drug Free Communities**
 - The Drug Free Communities Coalition minutes were provided by Warren Wright and were included in the member's packets.
- h. **Local Care Team**
 - Joe Grabis, Board President, along with Mike Clark, Director, provided brochures, and gave the board an overview of the Local Care Team.
 - The purpose of the Local Care Team is to work with parents, guardians and other adults on the child's behalf to open doors, brainstorm, share knowledge, advocate, and develop strategies to help children thrive. The Team meets monthly, and if needed, more than once a month.
 - The board also viewed the commercial that is currently being aired on QACTV.
- i. **Membership Committee**
 - No Report this month.
- j. **Needs Assessment/Strategic Planning Committee**
 - Cindy Chirumbole, community member, updated the board on the activities that the committee is working on. The committee has been working to gather data and keying in on the resources that are needed to fund programs during this fiscal year in preparation for implementation of fiscal year 2018.
 - Ms. Chirumbole also gave the board an overview of the upcoming retreat.
 - Joe Grabis was very impressed with the interest shown by the Queen Anne's County Commissioners at the presentation of the Data Round Up for Child and Family Well-Being Results. The commissioners had a lot of good questions. Michele Middleton will be completing written answers to the commissioner questions.

As part of the NOFA we requested additional funds to pay for planning. Unfortunately, due to disagreements between the General Assembly and the Governor funds were cut short and we did not receive our request for planning money. In the meantime we have asked Linda Walls, consultant, to put forth a proposal specifically related to issues and opportunities connected to the Governor's Four Priority Result Areas. The total estimated cost is \$20,902.00. Both the Executive Committee and the Strategic Planning Committee have agreed to request funding from our Earned Reinvestment fund.

**** Action:**

Motion to request \$20, 902.00 from the Earned Reinvestment Fund in order to hire a consultant who will help the board develop a needs assessment and strategic plan specifically related to issues and opportunities connected to the Governor's Four Priority Result Areas.

Vincent Radosta motioned to make the request to the Governor's Office for Children and Families to use \$20,902.00 from the Earned Reinvestment Fund to hire a consultant who will help the board develop a needs assessment and strategic plan specifically related to issues and opportunities connected to the Governor's Four Priority Result Areas. Cindy Chirumbolé provided a second; after some discussion around the room regarding the Earned Reinvestment balance, all were in favor with no abstentions and the motion was carried.

k. Out of School Time Sustainability Committee (OOST)

- Vince Radosta reported that the committee met on October 13, 2016 and that things are going well.

I. Partnership for Suicide Prevention

- Holly Ireland reported that the committee met prior to the LMB meeting today.
- Funding raised by The Out of the Darkness walk is at around \$20,000. Donations can be made until December 30, 2016.
- Youth Mental Health Training is scheduled for October 28, 2016; there are 5 spots still open. Contact Matt Evans or Brad Engel at the Board of Education.
- Mental Health episodes will be airing on QACTV.
- The committee is passing out text to stop it posters.

IV.

Update on the Family Center of Queen Anne's County

- Jennifer Crossley, Director gave a presentation on the Family Center of Queen Anne's County. The LMB was the first organization that applied for the grant to fund the Family Center and also got a federal grant once when they were defunded at the State level. The Center operates with a staff of 8 and is currently serving 27 families. The Center is open 4 days a week. They offer many programs including: Empowerment Programs for Queen Anne's County, Parenting classes, English as a second language (ESOL), and GED programs.
- Open House on December 9, 2016 at 7:30 a.m. Partner Breakfast.

V.

Announcements & Adjourn

- LMB Retreat November 18, 2016