

**Queen Anne's County  
Community Partnerships for Children and Families  
Board Minutes  
September 18, 2013**

Drafted: September 25, 2013

Those present for the Community Partnerships for Children and Families Board meeting:

**Members Present:**

Dr. Carol Amoia, Community Member	Quentin Kent, Student Representative
Peg Anawalt, Chesapeake College	Vincent Radosta, Community Member
Cindy Chirumbole, Community Member	Myron Richardson, Community Member
Cathy Dougherty, Department of Social Services	Janet Sankar, Community Member
Brad Engel, Q.A. Co. Board of Education	Steve Scott, Q.A. Dept. of Transportation
Janice Feeley, Community Member	Brian Smith, Q.A. Co. Sheriff's Office
Lee Franklin, Community Member	Paul Stearns, Community Member
Wayne Humphries, Community Member	Mary Ann Thompson, Q.A. Co. Department of Health
Leah Jones, Community Member	Denise Whiteley, Department of Juvenile Services
Mandy Jones, Community Member	Suzy Wishard, Community Member

**Administrative Staff:**

Cindi Boone, Administrative Assistant	Jacki Carter, Character Counts!
Michael R. Clark, Director	Jennifer Stansbury, Operations Specialist

**Member Regrets:**

Joan Brooks, Q.A. Co. Recreation	Holly Ireland, Mid Shore Mental Health Systems
Margie Houck, Q.A. Co. Commissioners	

*\* Board member gave their proxy to another board member for this meeting.*

**I. CALL TO ORDER & WELCOME:**

Vincent Radosta, Board President, welcomed everyone and called the meeting to order at 11:30 a.m. Vince made some announcements, then introductions were made around the room.

**II. REPORTS:**

**A. Executive Committee**

The Executive Committee met several times over the summer to receive updates. The committee met on September 6, 2013 to plan the Agenda for the September 2013 board meeting. Some topics discussed by the Executive Committee were; “Strengthening the LMB partnership with the Children’s Council”, and follow up on Earned Reinvestment. They did not make any decisions that required ratification by the full board.

**B. Secretary**

Wayne Humphries presented the minutes for the June, 2013 board meeting.

**Action:**

Dr. Carol Amoia moved to approve the June 15, 2013 minutes with the correction of Denise Whiteley’s name. Janice Feeley provided a second. All present voted in favor with no abstentions and the motion was carried.

**C. Treasurer**

Peg Anawalt presented the treasurer’s report for July and August 2013. The quarterly report from the foundation fundraising account was also included in the packet. The end of year report will be presented at the October board meeting.

**D. Director’s Report**

• *Grants:*

Mike Clark gave the board an update on grants.

Unfortunately the application for the Byrne Justice Act Grant (BJAG) through the Governor’s Office of Crime Control and Prevention submitted on June 26, 2013 was not awarded. The LMB received a letter from GOCCP stating it was due to overwhelming response and limited funding. The Full Shore RDEF Grant started in Salisbury for children at risk of being placed out of their homes over five years ago. Queen Anne’s County LMB agreed to take on the project more recently due to staff shortages at the Wicomico LMB. A portion of the money funded the Board of Child Care project in Caroline County. There is an RFP for the remainder of funds, the idea behind it is to help local organizations provide services for children at risk of being placed out of the home.

**E. Committees**

Extra time was scheduled so that every LMB Committee could discuss its purpose, recent events and accomplishments, and future plans. Additionally committee chairs were asked to comment on the assignments given to them by the Strategic Planning Committee.

**Review of Current LMB Committees and Committee Chairs.**

• *Anti-Bullying Committee*

Jacki Carter, chair, Linda Austin co-chair

• *Character Counts*

Jacki Carter, Coordinator, Wayne Humphries, chair

• *Cultural Competence*

Vincent Radosta, chair

• *Drug Free Coalition*

Cathy Wright, chair-meets 2<sup>nd</sup> Wednesday, every other month 8 a.m.-10 a.m. at Prevention

• *Early Childhood Council*

Elaine O’Neal, chair and Mike Clark co-chair

• *EduCARE*

Jacki Carter, chair

• *Executive Committee*

Vincent Radosta, chair

• *Mentoring Committee*

Jacki Carter, chair

- *Nominating Committee*  
Denise Whiteley, Cathy Dougherty
- *Open Tables Committee*  
Lee Franklin
- *Out Of School Time Committee*  
Vincent Radosta, chair
- *Public Relations*  
Vincent Radosta, chair
- *Suicide Prevention Committee*  
Holly Ireland, chair

Mr. Radosta encouraged board members to serve on one or more of the committees.

### III. STRATEGIC PLANNING COMMITTEE

Mike Clark reviewed the Strategic Planning Committee’s decisions on how to put the Strategic plan into action. The Committee is recommending that each step be worked on by specific LMB committees. Mike Clark reviewed the steps each committee will be working on.

#### Result Area: Children Enter School Ready to Learn: **ACTION PLAN**

ACTION PLAN	2013	2014	2015	2016	BUDGET Level* Or No Cost	Comments
1. Develop 100% buy-in from partners to make it a priority to improve the “all children enter school fully ready to learn” result area.	X	X	X	X	\$	<i>Recommendation: Entire Board</i>
2. Address the differences in readiness ratings between the full group of children and the sub-groups to determine where to focus early intervention efforts.	X	X	X	X		<i>Recommendation: Early Childhood Council QAC</i>
3. Expand geographical target areas of the Judy Center or replicate them in other parts of the County – with focus on other Title I Schools initially. Note: Title I Schools are those with higher percentages of low-income children.			X	X	\$\$\$	<i>Recommendation: Early Childhood Council QAC</i>
4. Collaborate with the Department of Social Services and other organizations to identify low income families and assist them.	X	X	X	X	\$	<i>Recommendation: Early Childhood Council QAC</i>

5. Support training and technical assistance for childcare providers in order for them to enroll in MSDE Excels Program.	X	X	X	X	\$	New Strategy <i>Recommendation: Early Childhood Council QAC</i>
6. Create and/or support alternative solutions to expand pre-k programs through public and private partnerships.	X	X	X	X	\$\$\$	New Strategy <i>Recommendation: Early Childhood Council QAC</i>

\*Under \$10,000 = \$; \$11,000 - \$25,000 = \$\$; Above \$25,000 = \$\$\$.

**Result Area: Children Successful in School: ACTION PLAN**

ACTION PLAN	2013	2014	2015	2016	BUDGET Level* Or No Cost	Comments
1. Increase the availability of high quality after-school programs.	X	X	X	X	\$\$\$	Updated Strategy <i>Recommendation: Out of School Time Committee</i>
2. Maintain and Increase number of counseling & case management programs <del>(such as Bullying Programs and Behavioral Monitoring and Reinforcement Program (BMRP))</del> for at-risk students.	X	X	X	X	\$\$\$\$	Updated Strategy <i>Recommendation: Full and/or Strategic Planning Committee</i>
3. Expand financial literacy programs throughout community (such as Junior Achievement)	X	X	X	X	\$	New Strategy <i>Recommendation: Full and/or Strategic Planning Committee</i>
4. <i>Support the implementation and ongoing actions of the school climate teams (e.g. Bullying Prevention, Cultural Competence, Suicide Prevention,</i>	X	X	X	X	TBD	<i>New Strategy Added 9/2013 Recommendation: Full and/or Strategic Planning Committee</i>

5. <i>CC! and others)</i>						
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\*Under \$10,000 = \$; \$11,000 - \$25,000 = \$\$; Above \$25,000 = \$\$\$.

**Recommendation Result Area: Communities that Support Family Life: ACTION PLAN**

ACTION PLAN	2013	2014	2015	2016	BUDGET Level* Or No Cost	Comments
1. Review existing Six Pillar Personal Inventory results and apply to expand local Character Counts! initiatives.	X	X	X	X	\$	<i>Recommendation: Character Counts! Committee</i>
2. Increase the utilization of services through Chesapeake Helps and other strategies.	X	X	X	X	\$\$\$	Updated Strategy <i>Recommendation: PR/executive Committee</i>
3. Advocate for community issues that affect children & families to local and state government officials.	X	X	X	X	No Cost	Updated Strategy <i>Recommendation: PR/executive Committee</i>
4. Review effective regional and national family life programs and apply these programs to address County needs.	X	X	X	X	\$\$\$	Updated Strategy <i>Recommendation: Strategic Planning Committee</i>
5. Identify funding needs and gather resources.	X	X	X	X	No Cost or \$	<i>Recommendation: Strategic Planning Committee &amp; Executive Committee</i>
6. Utilize public/private partnerships to	X	X	X	X	\$	New Strategy <i>Recommendation: Strategic Planning Committee</i>

gather resources to address identified needs in areas of workforce development, housing, safety, transportation, health & education.						
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*\*Under \$10,000 = \$; \$11,000 - \$25,000 = \$\$; Above \$25,000 = \$\$\$.* Next Step: Assign to committee of LMB.

**IV. STRENGTHENING PARTNERSHIPS WITH THE CHILDREN’S COUNCIL**

The Executive Committee of the Local Management Board met with the Executive Committee of the Queen Anne’s County Children’s Council in August to discuss ways to enhance both organizations as they work towards their missions. The LMB believes it could help the Children’s council by creating a stronger bond between the two organizations which may allow the organization more access to key issues. The Children’s Council is a 501 (C) 3 tax exempt nonprofit organization and the LMB is a division of County government. The Children’s Council as a nonprofit may be helpful to the LMB as we try to raise funds and get grants that are awarded to nonprofits but not governments. This agreement may require the LMB’s assistance with bookkeeping and other time intensive activities that might result from such a partnership. The Children’s Council Executive Committee was receptive to the idea and will take it back to the full board to discuss it further.

**V. ANNOUNCEMENTS AND ADJOURN:**

- Next meeting – October 16, 2013, at Queen Anne’s Co. Board of Education.
- Queen Anne’s County Anti Bullying Day, October 9, 2013
- Beyond Poverty Workshop, October 29, 2013, 8:30a.m. – 4:30p.m. @ Chesapeake College
- RX Round November 12, 2013 @ Sudlersville Fire House and November 14, 2013 @ Kent Island Fire House