

**Queen Anne's County
Community Partnerships for Children and Families
Board Minutes
May 21, 2014**

Drafted: May 28, 2014

Those present for the Community Partnerships for Children and Families Board meeting:

Members Present:

Dr. Carol Amoia, Community Member

Lee Franklin, Community Member

Peg Anawalt, Chesapeake College

Holly Ireland, Mid Shore Mental Health Systems

Cindy Chirumbolo, Community Member

Vincent Radosta, Community Member

Cathy Dougherty, Department of Social Services

Janet Sankar, Community Member

Brad Engel, Q.A. Co. Board of Education

Brian Smith, Sheriff's Office

Janice Feeley, Community Member

Administrative Staff:

Cindi Boone, Administrative Assistant

Michael R. Clark, Director

Jacki Carter, Character Counts!

Jennifer Stansbury, Operations Specialist

Member Regrets:

Joan Brooks, Q.A. Co. Recreation

Myron Richardson, Community Member

Pastor Mark Farnell, Community Member

Paul Stearns, Community Member*

Margie Houck, Q.A. Co. Commissioners

Mary Ann Thompson, Q.A. Co. Department of Health

Wayne Humphries, Community Member*

Suzy Wishard, Community Member

Mandy Jones, Community Member*

Denise Whiteley, Department of Juvenile Services*

Quentin Kent, Student Representative

Steve Scott, Dept. of Aging/Transportation

Guest:

Amy Cummins, Out of School Time Coordinator

Hope Clark, QAC Maryland Health Connection

** Board member gave their proxy to another board member for this meeting.*

I. WELCOME, CALL TO ORDER & INTRODUCTIONS:

Vincent Radosta, Board President, welcomed everyone and called the meeting to order at 11:30 a.m. Mr. Radosta introduced Amy Cummins the new Out of School Time Coordinator to the board.

II. REPORTS:

A. Executive Committee

The Executive Committee met on May 3, 2014 to review the agenda. No formal decisions were made that required ratification from the full board.

B. Secretary

In the absence of the Secretary, Vince Radosta presented the minutes for the April 2014 board meeting.

Action:

Cindy Chirumbole moved to approve the April 2014 minutes as written. Carol Amoia provided a second. All present voted in favor with no abstentions and the motion was carried.

C. Treasurer

Peg Anawalt presented the treasurer's report for April 2014, along with the Quarterly statement from the Foundation account.

D. Director's Report

Mike Clark gave an overview of the director's report that was included in the member's packets.

- Local Access Mechanism
 - Mike Clark explained how the Local Access Mechanism (LAM) was developed and why. Several years ago our LMB designed a LAM that includes Chesapeake Helps! as our Resource and Referral Organization and Family Navigators to help those who need more advocacy and support than just a referral to an organization. The Family Navigators will help them identify what they need and help them find the place in the system that can provide it. We set this program up as a regional program and have partnered with the other four counties on the Mid-Shore. Therefore the LAM money from each of the counties also comes to Queen Anne's County so that we can administer a regional agreement with the two vendors. Mr. Clark has been working closely with the other directors from those four other counties because they are considering handling their LAM money individually in fiscal year 2016. However before they take that step they have decided to look closely at the contracts and update the deliverables based on the needs of their counties. This has been done and we have met with representatives from the vendors to explain the new expectations for fiscal year 2015. Both vendors indicated that they are amenable to the changes.

- (CPA) Community Partnership Agreement
 - It is time again to complete the Community Partnership Agreement (CPA) and submit it to the Children's Cabinet that is overseen through Governor's Office for Children so that the our LMB can receive CPA block grant from the State. The CPA makes up a significant portion of our funding and serves as the matrix to guide us in all of our funding and decisions.
Each of the 24 LMBs is required to participate in the development of a CPA in order to receive FY15 Children's Cabinet funding. The amount of funding available for each jurisdiction in FY15 is the amount that was appropriated by the General Assembly in the 2014 session and allocated by the Children's Cabinet. Queen Anne's County has been

apportioned \$65,000 for board support (administration), \$270,286 for Early Intervention and Prevention Funding for a total of \$355,286.

Additionally we will get \$72,408 for Single Point of Access (SPA) funding that goes toward what is now our Local Access mechanism (LAM).

- Request from Dr. Ciotola
 - Mike Clark met with Dr. Ciotola to discuss the increasing drug abuse problem in Queen Anne's County. Dr. Ciotola expressed his concern about the lack of referrals to Alcohol and Prevention. There are some concerns that referrals for Alcohol Assessments could be made more often. Dr. Ciotola and Gary Fry are working on a strategy to present to Dr. Williamson, Queen Anne's County Board of Education Superintendent. Brad Engel noted that there are currently teams at the schools working on this issue, and that anyone in the school can make a referral.
- June Meeting
 - "Down on the Farm" picnic. The June 18, 2014 LMB board meeting will take place at Holly Ireland's family farm just off of Poplar School Road, in Centreville. More details will follow.

E. Committees

LMB Committee representatives gave updates on recent events and accomplishments:

- *Anti-Bullying Committee*
Jacki Carter, chair, gave the board an update.
 - Raffle ticket fundraiser raised \$2360.
 - 2 Events scheduled at Rita's in July and September.
 - Website is www.bullyfree.net
 - The RTL video filming went well, look for the interview.
 - Trying to make a connection with Talbot County to get them involved in Unity Day on October 22, 2014.
 - The committee will participate in Centreville Day.
 - Some committee members will attend June 16th, the professional development day for elementary staff on the Olweus program.
- *Character Counts!*
Jacki Carter, Coordinator, updated the board on the Character Counts! Committee
 - Caring is the Pillar for May.
 - Laws of Life ceremony: 1114 essays were submitted from middle and high school students from Caroline, Dorchester, Queen Anne's and Talbot counties. Abigail Lewis from Stevensville Middle School won the Albert Kennerly scholarship for \$2500.
 - Faye Lister Teen of Character Scholarship winner is Geoffrey Tinelli from Kent Island High School. We also are providing two \$500 Scholarships to Chesapeake College with funds provided by the Clifton Foundation.
 - CC! Volunteer Appreciation dinner on May 1, 2014 at Grasonville Senior Center went well.
- *Cultural Competence*
Vince Radosta, Jacki Carter, and Brad Engel discussed the 8th grade Character Coaches presentation of cultural awareness at Sudlersville Elementary School on April 29, 2014. The students did a great job of aligning similarities with super heroes and Dr. Ben Carson. Captain equality and Peace-Out Scout tee-shirts were worn by the 8th graders. The elementary students were engaged and their teachers thought the students did a good job. They will present again on May 27, 2014.
- *Early Childhood Council*
The three sub-committees are still working on current projects. Nothing new to report.
- *EduCARE*
No Report
- *Mentoring Committee*

- All mentees will be matched except for one high school male who has returned to us and a high school female due to a mentor recruit dropping out due to health reasons. Ms. Carter is in the process of training two female recruits who will cover Stevensville Middle and Kent Island High School.
- A community picnic is being planned, it will take place on the courthouse lawn in Centreville the target date is June 13, 2014 from 3-5p.m. waiting on Judge Ross's approval.
- Four mentor recruits have completed the online mentoring course. They have found it to be very beneficial. We have applied for course fees through a Mid Shore Foundation grant.
- *Nominating Committee*
Cathy Dougherty updated the board on the vacant positions available on the board. There are three member openings that could be filled for fiscal year 2015. The first is the student member opening for which Brad Engel is working to find an applicant. Next Vince Radosta's term is up at the end of the year and there is still a space from when Leah Jones left her position last fall. The committee has identified two applicants who they recommend to fill those positions. They are Anne Van Benschoten that has been discussed by the board before and Mary Walker. The committee has received resumes or biographies from these members and will be shared with the LMB at the meeting in June. The next step of the committee is to develop a slate of officers to replace the current group. The positions include: President, Vice President (role includes being the Secretary) & Treasurer. The committee will work on this and hopefully be ready to present the slate at the meeting in June.
- *Open Table Committee*
Ms. Lee Franklin sent a thank you letter to the organizations that attended the Open Table event. The Pastor at Kent Island is very interested in starting a table, he will be meeting with Pastor Mark Farnell to discuss the process. Ms. Franklin will be the coordinator for the Kent Island Table.
- *Out Of School Time Committee*
Brad Engel reported that the interviewing process for Heather Zeitlin's position has been completed. The applicant is being processed. LMB expressed concerns regarding the contract renewal, and not enough scholarships.
- *Public Relations*
Marketing Sub-Committee, Janet Sankar gave the board an update on her progress on the LMB website. We have a live draft website, Janet passed the link on and asked that board members review the site and let her know of any changes or adjustments that may need to be made.
The Outreach sub- committee will be meeting with Anne Sheridan on June 2, 2014.
- *Partnership for Suicide Prevention*
Holly Ireland, chair, gave an update on the progress of the filming series with QACTV. The committee is working on themes for the segments.

III. OUT OF SCHOOL TIME UPDATE

- A. AlphaBEST
The update was postponed due to illness.
- B. Partnering for Youth
Kim Umberger, Partnering for Youth Director provided Mike with an electronic presentation that will be forwarded to board members after the meeting for review.

IV. MARYLAND HEALTH CONNECTION UPDATE- HOPE CLARK

Hope Clark gave an update on the Maryland Health Connection, how to get insurance even though the deadline has past.

V. ANNOUNCEMENTS AND ADJOURN:

- Meeting Adjourned at 1:00 p.m.
- Next meeting – June 18th Picnic at Holly Ireland's Farm