

**Queen Anne's County  
Community Partnerships for Children and Families  
Board Minutes  
March 16, 2016**

Approved April 20, 2016

Those present for the Community Partnerships for Children and Families Board meeting:

**Members Present:**

Peg Anawalt, Chesapeake College

Lee Franklin, Community Member

Joan Brooks, Q.A. Co. Recreation

Wayne Humphries, Community Member

Jacki Carter, Community Member

Holly Ireland, Mid Shore Mental Health Systems

Cindy Chirumbole, Community Member

Mary Ann Thompson, Q.A. Co. Department of Health

Cathy Dougherty, Department of Social Services

Anne Van Benschoten, Community Member

Brad Engel, Q.A. Co. Board of Education

Mary Walker, Community Member

Joe Grabis, QA. Co. Dept. of Juvenile Services

**Administrative Staff:**

Cindi Boone, Administrative Assistant

Michael R. Clark, Director

Elaine Butler, Character Counts Coordinator

Jennifer Stansbury, Operations Specialist

**Member Regrets:**

Cassidy Bosley, Community Member

Sheriff Hofmann, Q.A. Co. Sheriff

Pastor Mark Farnell, Community Member

Carrie O'Connor, Community Member

Janice Feeley, Community Member

Vincent Radosta, Community Member\*

Kelsey Graef, Q.A.Co. High School Student Member

Jamie Williams, Community Member\*

Margie Houck, County Commissioners

*\* Board member gave their proxy to another board member for this meeting.*

**I. WELCOME, CALL TO ORDER & INTRODUCTIONS:**

Wayne Humphries, Board President, welcomed everyone and called the meeting to order. Carrie O'Connor gave a brief overview of the Eastern Shore Mobile Crisis Program. Pamphlets regarding the program were distributed to board members.

**II. LMB UPDATES & REPORTS:**

**A. Executive Committee**

The Executive Committee met on March 15, 2016 to review the Agenda for the March 16, 2016 board meeting. No decisions were made that require ratification of the full board. The Executive Committee approved the Membership Committee's recommendation of Mary Ann Thompson for Board Vice President/Secretary position upon Cathy Dougherty's departure from the board until June 30, 2016.

**B. Secretary**

Cathy Dougherty, Board Vice President/Secretary, presented the minutes for the February 2016 board meeting.

**\*Action:**

Lee Franklin moved to approve the February 2016 minutes as written. Jacki Carter provided a second. All present voted in favor with no abstentions and the motion was carried.

**C. Treasurer**

Peg Anawalt, Board Treasurer, presented the treasurer's report for February 2016.

**D. Director's Report**

Mike Clark gave an overview of the director's report that was included in the member packets. Mr. Clark will be doing section 5 on the Agenda (Update on Need Assessment, Strategic Plan, NOFA & Focus Group) in Linda Walls' absence.

**III. Reports from the LMB's Outreach Committees**

**A. Anti-Bullying Committee**

Brad Engel gave the board an update on the projects the committee is working on, the group is working hard to promote "text to stop it", they are also working on putting together a guide for parents on anti-bullying. Events planned are: UNITY day and another Youth Mental Health 8 hour training which includes training on how to deal with bullying.

**B. Character Counts! Advisory Committee**

Elaine Butler gave a brief overview:

- The advisory group met prior to the LMB meeting this morning.
- Elaine will be training new coaches next week.
- Currently promoting Teen of Character scholarship.
- Coach recognition Dinner is scheduled for April 27, 2016.
- Elaine will provide Character Counts training to the Recreation summer staff.

**C. Children's Council**

Jacki Carter's report:

The Council is focused on drug education. Iris Carter educated the group on current drugs in the community and the increasing number of newborns being born with drug addictions. The group is also working with the Board of Education on the Building Life Skills Program. The program will start with students in the 6<sup>th</sup> grade.

**D. Cultural Proficiency Committee**

Mary Walker reported on the 2 ½ day workshop that she and a couple other board members attended on Undoing Racism. The Cultural Proficiency Committee is discussing the possibility of combining with different groups to work on multiple projects together.

**E. Mentor Committee (CommUNITY)**

Elaine Butler reported that the committee is working on the "Spring Social" that is scheduled to take place at the Court House Grounds on June 16, 2016.

**F. Needs Assessment/Strategic Planning Committee**

Mike Clark tabled for a future meeting.

**G. Open Table Committee (including Backpacks)**

Lee Franklin, not a lot to report, currently one table in Centreville, Backpack program is still going on. Lee Framklin, and Cindy Chirumbole are working on starting a Community Garden project.

**H. Out of School Time Sustainability Committee**

Mike Clark, Partnering for Youth reported that things are going well; AlphBEST reported that their numbers are up this year. Joan Brooks reported that the recreation department has a lot of things in the works. They just completed two grants, and submitted a third. This year Partnering for Youth will be at Church Hill, so recreation had to make an alternate plan.

**I. Partnership for Suicide Prevention**

Holly Ireland discussed the Youth Mental Health 1<sup>st</sup> Aid.

**IV. Partner Updates (Goals and mission, current initiatives and how can the LMB help you organization)**

- Board of Education – Brad Engel gave a PowerPoint presentation, and touched on some key things that the Board of Ed. is working to improve upon and asked the LMB to help with finding services to address Mental Health in young children.

**V. Update on Needs Assessment, Strategic Plan, NOFA & Focus Group – Linda Walls**

Discussion Tabled: a focus group was planned for today's meeting but will be rescheduled for the April 20, 2016 board meeting.  
NOFA will be emailed to board members this afternoon.

**VI. Announcements & Adjourn**

- Next LMB Meeting: April 20 , 2016