

**Queen Anne's County  
Community Partnerships for Children and Families  
Board Minutes  
March 18, 2015**

Approved April 15, 2015

Those present for the Community Partnerships for Children and Families Board meeting:

**Members Present:**

Dr. Carol Amoia, Community Member	Lee Franklin, Community Member
Peg Anawalt, Chesapeake College	Holly Ireland, Mid Shore Mental Health Systems
Cindy Chirumbole, Community Member	Paul Stearns, Community Member
Cathy Dougherty, Department of Social Services	Mary Ann Thompson, Q.A. Co. Department of Health
Brad Engel, Q.A. Co. Board of Education	Anne Van Benschoten, Community Member
Pastor Mark Farnell, Community Member	Mary Walker, Community Member
Janice Feeley, Community Member	Jamie Williams, Community Member

**Administrative Staff:**

Cindi Boone, Administrative Assistant	Michael R. Clark, Director
Jacki Carter, Character Counts!	Jennifer Stansbury, Operations Specialist

**Member Regrets:**

Cassidy Bosley, Student Member	Myron Richardson, Community Member
Joan Brooks, Q.A. Co. Recreation	Janet Sankar, Community Member
Joe Grabis, Q.A. Co. Dept. of Juvenile Services	Steve Scott, Dept. of Aging/Transportation
Margie Houck, Q.A. Co. Commissioners	Brian Smith, Sheriff's Office
Wayne Humphries, Community Member	Suzy Wishard, Community Member

*\* Board member gave their proxy to another board member for this meeting.*

**I. WELCOME, CALL TO ORDER & INTRODUCTIONS:**

In the absence of Wayne Humphries, Board President, Cathy Dougherty, Vice President/Secretary, called the meeting to order.

**II. REPORTS:**

**A. Executive Committee**

The Executive Committee met on March 9, 2015 to review the agenda for the March meeting. No actions were taken by the committee that required ratification from the full board.

**B. Secretary**

Cathy Dougherty, Board Secretary, presented the minutes for the February 2015 board meeting.

**Action:**

Paul Stearns moved to approve the February 2015 minutes as written. Jamie Williams provided a second. All present voted in favor with no abstentions and the motion was carried.

**C. Treasurer**

Peg Anawalt, Board Treasurer, presented the treasurer's reports for February 2015.

**D. Director's Report**

Mike Clark gave an overview of the director's report. He also updated the board members on the Semi-Annual Report, and the mid-year data that was included in the members' packets. Mike thanked Jennifer Stansbury for working on the reports and for doing a great job conducting site visits.

**E. Nominating/Membership Committee**

Cathy Dougherty gave the board an update on board member positions. Carol Amoia, Lee Franklin, and Myron Richardson will be expiring on June 30, 2015; all three members are eligible for another 3 year term. Ms. Dougherty asked board members to complete the form included in their packets "membership commitment", in order for the membership committee to determine the board's vacant positions. Mary Ann Thompson and Janice Feeley agreed to be on the membership committee.

**F. Public Relations Committee**

Mike Clark reported that Wayne Humphries, Lee Franklin, and he met with Commissioner Moran. The meeting went well. The Commissioner was very supportive regarding the LMB. He thought that the LMB was more likely to receive \$100,000 rather than our original budget request for \$250,000 for the Out of School Time initiative. Additionally, Mike dropped off information about the LMB to Legislators. Arlene Lee asked that we specifically meet with Delegate Ghrist from Caroline County. He is new to the office and told Arlene he would like to learn more about LMB's. Mike is working to schedule a meeting with Delegate Ghrist and the Executive Committee.

**III. Reports for Outreach Committees**

**A. Anti-Bullying Committee**

Jacki Carter reported that the committee is visiting schools to see how they can help with their efforts and to firm communication channels for Unity Day. The Committee is currently working on three fund raisers and helping to promote the Text-To Stop-It program in the schools through posters and cards within the community.

**B. Character Counts Advisory Committee**

Jacki Carter updated the board on the Character Counts activities; the pillar for March is Responsibility. Jacki announced Queen Anne's Co. High School has been awarded The State School of Character which they will hold for three years. They are also in the running for National School of Character. Sudlersville Elementary and Middle are going to apply for County School of Character for 2015. She also announced the winners of the Laws of Life Essay contest; the ceremony will be held on March 19, 2015.

**C. Early Childhood Council of Queen Anne's County**

The two day training "Strengthening Families" was rescheduled for March 30, and 31<sup>st</sup>.

**D. Mentor Committee (CommUNITY)**

Jacki Carter filmed an interview on QACTV with Nicole Benner from Big Brothers/Big Sisters of the Greater Chesapeake on the mentoring programs in the county. Jacki is working on getting mentors trained and matched with mentees.

**E. Multi-Cultural Proficiency Committee**

Mary Walker met with Paul Wheeler from Chesapeake College to discuss a mentoring program at Queen Anne's County High School. Mr. Wheeler has others from Chesapeake College helping him with this program. April 25, 2015 from 12-4pm is Heritage Day at the Courthouse Square in Centreville. Ms. Walker and Nancy Cook will be advertising this event on QACTV. The committee is working on getting minority teachers to Queen Anne's County.

**F. Open Table Committee**

Lee Franklin had a discussion with the Open Table representative from Arizona. Most of her concerns were alleviated after the call. The next committee meeting is scheduled for April 29, 2015. The Committee is still in need of persons to provide a table to.

**G. Out of School Time Sustainability Committee**

Mike Clark reported that two vendors responded to the RFP. The Committee will be meeting next week to discuss the next steps.

**H. Partnership for Suicide Prevention**

There will be a meeting this afternoon to discuss the proposal that Michelle Middleton is working requesting: State training, a billboard on Rt. 50, training for mental health staff on grief and bereavement, etc. The committee will review Michelle's draft proposal. Holly updated the group on the next Out of the Darkness walk, the walk is scheduled for October 3, 2015. The first walk was very successful.

**IV. Partner Updates – How Can We Support You?**

**A. Department of Social Services**

Cathy Dougherty, Director of the Queen Anne's County Department of Social Services, distributed pamphlets to the board members as she reviewed some of the services available and highlighted some of the changes that will be taking place with the Department of Social Services. Ms. Dougherty's recommendation on how the LMB can support the Department of Social Services is to continue to be a conduit for funding and to continue supporting the Child Advocacy Center.

**B. Department of Health**

Mary Ann Thompson, Director of Clinical Programs at Queen Anne's County Department of Health presented a power point production on the services available at the Department of Health. Ms. Thompson's recommendation on how the LMB can support the Department of Health is to continue to support Healthy Families, and to assist in communicating health messages in the community.

**V.**

**Announcements & Adjourn**

- Next LMB Board Meeting: April 15, 2015 at the Board of Education.
- Queen Anne's County Department of Social Services Board is having a Blanket Drive; drop off new or gently used blankets at DSS on Comet Dr.
- Talbot Special Riders Spring Classic 3<sup>rd</sup> Annual Bike Tour, April 11, 2015, contact TSRRIDE@GMAIL.com
- Queen Anne's County Anti-Bullying Fundraiser: Wine & Canvas at Harris Crab House, April 16<sup>th</sup> 6:30pm-9:30pm.
- Heritage/Diversity Day! April 25, 2015 from 12-4:00pm at the Queen Anne's County Circuit Court Building lawn.