

**Queen Anne's County
Community Partnerships for Children and Families
Board Minutes
May 20, 2015**

Approved: September 16, 2015

Those present for the Community Partnerships for Children and Families Board meeting:

Members Present:

Dr. Carol Amoia, Community Member

Joe Grabis, QA. Co. Dept. of Juvenile Services

Peg Anawalt, Chesapeake College

Wayne Humphries, Community Member

Joan Brooks, Q.A. Co. Recreation

Myron Richardson, Community Member

Cindy Chirumbole, Community Member

Steve Scott, Dept. of Aging/Transportation

Lt. Dwayne Embet, Sheriff's Office

Susie Spiering, Department of Social Services

Brad Engel, Q.A. Co. Board of Education

Mary Walker, Community Member

Janice Feeley, Community Member

Administrative Staff:

Jacki Carter, Character Counts!

Michael R. Clark, Director

Cindi Boone, Administrative Assistant

Jennifer Stansbury, Operations Specialist

Member Regrets:

Cassidy Bosley, Student Member

Paul Stearns, Community Member*

Pastor Mark Farnell, Community Member*

Mary Ann Thompson, Q.A. Co. Department of Health

Lee Franklin, Community Member*

Anne Van Benschoten, Community Member*

Margie Houck, Q.A. Co. Commissioners

Jamie Williams, Community Member

Holly Ireland, Mid Shore Mental Health Systems

Suzy Wishard, Community Member

Janet Sankar, Community Member*

** Board member gave their proxy to another board member for this meeting.*

Guest(s):

Carrie O'Connor, Intern, MSMHS

*Note: those members in attendance did not equal enough to meet a quorum as specified by the State. Our LMB Bylaws allow for the Executive Committee to approve actions as long as they are ratified at the next full LMB meeting. Therefore, the decisions made at this board meeting can be considered approved by the Executive Committee but will require ratification of the full board at the June 17th, 2015 meeting.

I. WELCOME, CALL TO ORDER & INTRODUCTIONS:

Wayne Humphries, Board President, welcomed everyone and called the meeting to order.

II. REPORTS:

A. Executive Committee

The Executive Committee met on May 11, 2015 to review the agenda and the slate of members prepared by the membership committee for the April 2015 board meeting, and to discuss the draft proposal of the LMB budget to be submitted to the State.

B. Secretary

Peg Anawalt, Board Treasurer, in the absence of Cathy Dougherty, Board Secretary, presented the minutes for the April 2015 board meeting.

***Action:**

Carol Amoia moved to approve the April 2015 minutes as written. Joe Grabis provided a second. All present voted in favor with no abstentions and the motion was carried.

C. Treasurer

Peg Anawalt, Board Treasurer, presented the treasurer's report for April 2015.

D. Director's Report

Mike Clark gave an overview of the director's report.

Mr. Clark met with Linda Walls to discuss the details of her being the facilitator on the Strategic Plan and Needs Assessment, if we have the funds and if it meets county procurement. Mike and Ms. Walls agree that we use the same RBA format, but also include focus groups, phone interviews and community data. Board members are needed to participate as committee members. The following board members volunteered to participate on the committee: Peg Anawalt, Joe Grabis, Cindy Chirumbole, Janice Feeley and Mike Clark.

Mr. Clark also mentioned that the June board meeting will be held at the Board of Education.

Additionally, the County Commissioners are now requesting information about the current members of County committees who were appointed under previous administrations. At a recent Commissioners meeting they asked that every applicant provide a letter of interest and a resume, particularly those already serving. These commissioners don't know them and say they won't rubber stamp them, so they want committee members to introduce themselves via the letter of interest and resume. Cindi Boone has been doing some research on this and collecting the letters that you have already given. However, she may still need to ask you for more or updated information.

E. Nominating/Membership Committee

Mike Clark thanked the Nominating/Membership Committee members: Cathy Dougherty, Mary Ann Thompson and Janice Feeley for volunteering to serve on the committee this year. The committee developed the following draft slate to be voted on and submitted to the County Commissioners for approval.

- **Departing Board Members**

- Dr Carol Amoia – Community Member
- Myron Richardson, Community Member
- Janet Sankar, Community Member
- Suzy Wishard, Community Member
- Paul Stearns, Community Member

The Nominations and Membership Committee offered the following recommendations for Board Officers and Membership for FY16:

- **Board Officers**

- President – Wayne Humphries
- Vice President/Secretary – Cathy Dougherty
- Treasurer – Peg Anawalt

- **New Board Members serving 3-year term ending June 30, 2018:**

- Jacki Carter – Community Member
- Kelsie Graef – Queen Anne’s County High School
- Vincent Radosta – Community Member
- Carrie O’Connor – Community Member (pending letter of interest/resume)

- **Extend current 1 year term to a full 3year term ending June 30, 2018:**

- Cassidy Bosley – Chesapeake College Student Member

- **The following individuals’ agreed to serve a new three year term ending June 30, 2018.**

- Lee Franklin – Community Member

***The Committee recommends the approval of this entire slate and that it be forwarded to the Queen Anne’s County Commission for approval:**

Motion:

Joe Grabis made the motion to accept the slate as written by the membership committee, and submit the slate to the Queen Anne’s County Commissioner’s for approval, Janice Feeley provided a second. All present voted in favor with no abstentions and the motion was carried.

F. Public Relations Committee

Mike Clark reported that he and the committee members had the opportunity to meet with Commissioner Anderson on April 23, 2015 for lunch at Doc’s. The commissioner said he learned a lot about the work of the LMB and was pleased with what he learned. The committee also met with Arlene Lee, Executive Director of the Governor’s Office for Children and both meeting went well. Mr. Clark thanked Cathy Dougherty, Peg Anawalt, Wayne Humphries, and Lee Franklin for their roles and participation in the meetings.

III.

Reports for Outreach Committees

A. Anti-Bullying Committee

Jacki Carter reported that the committee is currently working on a T-shirt contest for all students to design a new slogan; the prize is a \$50 Visa gift card. The committee is also looking at positive framing of the Anti-bullying message. Unity Day is October 7, 2015. The internet Safety presentation by Vince DiVivo from the Federal Attorney’s Office, was very informative.

B. Character Counts Advisory Committee

Jacki Carter updated the board on the Character Counts activities; the pillar for May is Caring. Ms. Carter is working to get several volunteers trained for the fall before she leaves for retirement. Jacki named the Faye Lister Teen of Character Scholarship winner “Shelby Haggerty” she will receive a 500.00 scholarship. She also updated on the Character Counts letter writing campaign, the campaign has raised \$2470 so far, Ms. Carter’s goal was to get as close to \$3000 as possible.

C. Early Childhood Council of Queen Anne’s County

Mike Clark updated on the Early Childhood Council, the Queen Anne’s County Board of Education is planning on conducting interviews for the position of Director of the Family Center on May 28th 2015, at the Family Center in Sudlersville, MD. Mike is Co-Chair of the committee and was asked by Dr. O’Neal to be a part of the interview panel. The April 2015 minutes from the Early Childhood Council are included in the members packets. Next meeting is scheduled for July 23, 2015 at the Board of Education, from 10-11 a.m. Peg Anawalt mentioned that the Marketing committee has just finished the brochures, and that there is additional money that is going to be used to purchase text books for the Resource Center.

D. Mentor Committee (CommUNITY)

Jacki Carter informed the board that she has applied to United Way for the amount of \$450 for 6 mentor online training modules. Ms. Carter is still waiting for a reply.

E. Multi-Cultural Proficiency Committee

Mary Walker reported that the Heritage Day event at the Courthouse Square in Centreville went well and the committee is planning to do it again next year. Ms. Walker also reported that Brad Engel is doing a great job recruiting minority teachers for Queen Anne’s County. Ms. Walker is looking into affordable housing for teachers.

F. Open Table Committee

Minutes from the last Open Table meeting were included in the member’s packets.

G. Out of School Time Sustainability Committee

Peg Anawalt updated the board on Out of School Time, the committee in partnership with the Board of Ed. has agreed to award another three year contract for Out of School activities to Alpha – Best. Alpha - Best is exploring the possibility of summer programs.

H. Partnership for Suicide Prevention

There will be a meeting this afternoon at 1:15 p.m. The next Out of the Darkness walk is scheduled for October 3, 2015.

IV.

**Plans for Fiscal Year 2016 - Vote on Community Partnership Agreement (CPA)
Community Partnership Funds (CPA)**

Last year, the amount of funding available for our jurisdiction was \$65,000 for board support (administration) and \$270,286 for Early Intervention and Prevention funding, for a total of \$335,286. It appears we will continue to receive the same amount for FY16. In addition, we have submitted a proposed budget to the County Commissioners for their review and approval. Mike suggested that the board approve the proposed budget as submitted to the County Commissioners, and that we continue to fund the same programs under our CPA for FY2016.

***Action:**

Dr. Carol Amoia made a motion to approve the proposed budget as submitted to the County Commissioners, and to continue to fund the same programs under our CPA for FY2016. Joe Grabis provided a second. All present voted in favor with no abstentions and the motion was carried.

V. Partner Updates –How Can We Support You?

A. Queen Anne’s County Recreation (12:25 – 12:40)

Joan Brooks, Director of Queen Anne’s County Recreation Department gave the board a power point presentation on recreation in Queen Anne’s county. Ms. Brooks presented the need for additional scholarships in the amount of \$5000 to fund children that can’t afford camps/programs.

B. Queen Anne’s County Transportation (12:40 12:55)

Steve Scott, Chief of Operations for Queen Anne’s County Department of Aging, gave the board an overview of the department and who they service.

VI. Announcements & Adjourn

- Next LMB Board Meeting: June 17, 2015 at the Board of Education.