

**Queen Anne's County  
Community Partnerships for Children and Families  
Board Minutes  
June 17, 2015**

Approved: September 16, 2015

Those present for the Community Partnerships for Children and Families Board meeting:

**Members Present:**

Dr. Carol Amoia, Community Member	Janice Feeley, Community Member
Cindy Chirumbolo, Community Member	Lee Franklin, Community Member
Cathy Dougherty, Department of Social Services	Wayne Humphries, Community Member
Lt. Dwayne Embert, Sheriff's Office	Holly Ireland, Mid Shore Mental Health Systems
Pastor Mark Farnell, Community Member	Mary Ann Thompson, Q.A. Co. Department of Health
Brad Engel, Q.A. Co. Board of Education	Jamie Williams, Community Member

**Administrative Staff:**

Jacki Carter, Character Counts!	Michael R. Clark, Director
Cindi Boone, Administrative Assistant	Jennifer Stansbury, Operations Specialist

**Member Regrets:**

Peg Anawalt, Chesapeake College*	Janet Sankar, Community Member
Cassidy Bosley, Student Member	Steve Scott, Dept. of Aging/Transportation
Joan Brooks, Q.A. Co. Recreation	Paul Stearns, Community Member
Joe Grabis, QA. Co. Dept. of Juvenile Services	Anne Van Benschoten, Community Member
Margie Houck, Q.A. Co. Commissioners	Mary Walker, Community Member
Myron Richardson, Community Member	Suzy Wishard, Community Member

*\* Board member gave their proxy to another board member for this meeting.*

**\*Note: those members in attendance did not equal enough to meet a quorum as specified by the State. Our LMB Bylaws allow for the Executive Committee to approve actions as long as they are ratified at the next full LMB meeting. Therefore, the decisions made at this board meeting can be considered approved by the Executive Committee but will require ratification of the full board at the September 16, 2015 meeting.**

**I. WELCOME, CALL TO ORDER & INTRODUCTIONS:**

Wayne Humphries, Board President, welcomed everyone and called the meeting to order.

**II. REPORTS:**

**A. Executive Committee**

The Executive Committee met on June 9, 2015 to review the agenda for the June 17, 2015 board meeting, and to review plans to submit the Community Partnership Plan (CPA) to the Governor's Office for Children. The Committee also discussed (RDEF) Resource Development and Enhancement funding - also a part of the CPA proposal. After reviewing the Bylaws the committee discovered the board did not have a quorum at the meeting in May, they also discussed the board's need to ratify each decision made at the May meeting. The plan was to ratify the Executive decisions at the June 17, 2015 meeting, but unfortunately the board did not have enough members present to make a quorum. Mike will review the bylaws to see if electronic voting is allowed; if not the decisions will be ratified at the September 16, 2015 board meeting. The executive committee plans to meet once or twice during the summer months.

**B. Secretary**

Cathy Dougherty, Board Vice President/Secretary, presented the minutes for the May 2015 board meeting.

**\*Action:**

Janice Feeley moved to approve the May 2015 minutes as written. Carol Amoia provided a second. All present voted in favor with no abstentions and the motion was carried.

**C. Treasurer**

Wayne Humphries, Board President, in the absence of Peg Anawalt, Board Treasurer, presented the treasurer's report for May 2015.

**D. Director's Report**

Mike Clark gave an overview of the director's report.

Mr. Clark updated the board on the Rural CARES Cross System Partnership Day. As funding for Rural CARES comes to an end in September of 2015, the third Cross System Partnership Day will focus on how best to continue developing an integrated service delivery system, based on System of Care values, in our counties and communities.

**E. Nominating/Membership Committee**

Mike Clark announced that the committee is waiting on some required data to submit the slate to the County Commissioners for approval.

**F. Public Relations Committee**

Mike Clark reported on the committee's meeting with Arlene Lee, Executive Director of the Governor's Office for Children. Ms. Lee visited the Mid-Shore and had the opportunity to learn a lot about the Healthy Families program including its successes, learning how it operates, and she got the chance to meet the staff and families that participate in the program. Mr. Clark thanked all that participated in this event.

**III. Reports for Outreach Committees**

**A. Anti-Bullying Committee**

Jacki Carter announced that Unity Day is scheduled for October 7, 2015, and the slogan chosen in the t-shirt contest was created by Kameron Wilmer Johnson, a 7<sup>th</sup> grader at Centreville Middle School. Kameron was presented with a \$50 visa gift card. The slogan is U, ME, US, WE ALL FIT IN QAC. Jacki also reported that she and Leslie Follum are in the process of preparing the School Bus Driver training.

**B. Character Counts Advisory Committee**

Jacki Carter updated the board on the Character Counts activities; the pillar for June is Fairness, the Senior Summit was a success for coach recruitment - the program received 16 inquiries. Ms. Carter announced that Shelby Haggerty was awarded the Faye Lister Teen of Character Scholarship; Shelby received a \$500 scholarship funded by Centreville Rotary

**C. Early Childhood Council of Queen Anne's County**

Mike Clark updated on the Early Childhood Council. There is a new assessment entitled Readiness Matters – Maryland's New School Readiness Assessment tool. New baseline was included in the director's report for board members review.

**D. Mentor Committee (CommUNITY)**

Jacki Carter informed the board that she has applied to United Way for the amount of \$450 for 6 mentor online training modules. Ms. Carter is still waiting for a reply. Jacki also mentioned that there are two male mentor recruits going through the background process. The Board of Education HR has written a new policy; if CommUNITY mentors are to meet alone in the school with their mentees, they will have to be fingerprinted by the Board of Ed as well as through the County.

**E. Multi-Cultural Proficiency Committee**

Brad Engel reported that the group met this morning along with other projects the group is working on getting affordable housing in the county for new teachers.

**F. Open Table Committee**

Lee Franklin reported the meeting was canceled, the committee was hoping to have a recruit from the Head Start program but not sure if that is going to work out. Lee is working to reschedule the meeting. The Executive Committee proposed that the committee take on the task of overseeing the distribution of \$25000 received from the county budget to provide food care packs for students in need at County schools.

**G. Out of School Time Sustainability Committee**

Mike Clark updated the board on the County budget for FY2016.

- \$100,000 – Goes directly to PFY – the LMB serves as the monitor and fund administrator to make sure the results received and the funds are spent in accordance with an established agreement (similar to what we do with most of our programs).
- \$100,000 – to go for Out of School efforts as determined through a process developed by the Out of School Time Committee.
- \$25,000 – funding to be awarded to organizations that provide food care packs for students in need at County schools.

**H. Partnership for Suicide Prevention**

There will be a meeting this afternoon at 1:15 p.m. The next Out of the Darkness walk is scheduled for October 3, 2015. Holly Ireland reported that the year has been a success for the committee. The committee has achieved most of the things they planned at the beginning of the year. The first Out of the Darkness Walk was a huge success, the Billboard was placed in Cambridge, and training on Bereavement is in the works.

**IV. Community Partnership Agreement (CPA) Application Update**

Jennifer Stansbury, with some support from Mike, is completing the Community Partnerships Agreement (CPA) application to request those funds, however, the State added a new part to the application that was both unexpected and has a short turnaround time. The State wanted to know if we receive funding in addition to CPA funds for FY16 for resource development projects to support one or more of the Children's Cabinet's Strategic Goals: Reduce the Impact of Incarceration on Children, Families and Communities, Improve Outcomes for Disconnected Youth, Reduce Childhood Hunger, and Reduce Youth Homelessness, what would we use it for? Mike put together a request

based on programs that the board funded in the past. The amount of funding has not been determined at this time

**V. Food & Fellowship**

This year since we didn't have the end of the year blow out like we had on occasion in the past, the executive committee decided to shorten the agenda to leave a little time at the end of the meeting to talk and enjoy each other's company.

**VI. Announcements & Adjourn**

- The LMB does not have board meetings in July and August.
- Mike Clark thanked all the present board members for serving and announced the departing members: Myron Richardson, Janet Sankar, Paul Stearns, and Carol Amoia.