

**Queen Anne's County**  
**Community Partnerships for Children and Families**  
**Board Minutes**  
**June 18, 2014**

Approved: September 17, 2014

Those present for the Community Partnerships for Children and Families Board meeting:

**Members Present:**

Cathy Dougherty, Department of Social Services

Vincent Radosta, Community Member

Janice Feeley, Community Member

Paul Stearns, Community Member

Lee Franklin, Community Member

Mary Ann Thompson, Q.A. Co. Department of Health

Wayne Humphries, Community Member

Suzy Wishard, Community Member

Holly Ireland, Mid Shore Mental Health Systems

Steve Scott, Dept. of Aging/Transportation

**Administrative Staff:**

Cindi Boone, Administrative Assistant

Michael R. Clark, Director

Jacki Carter, Character Counts!

Jennifer Stansbury, Operations Specialist

**Member Regrets:**

Dr. Carol Amoia, Community Member

Mandy Jones, Community Member

Peg Anawalt, Chesapeake College\*

Quentin Kent, Student Representative

Joan Brooks, Q.A. Co. Recreation

Janet Sankar, Community Member\*

Cindy Chirumbole, Community Member\*

Myron Richardson, Community Member

Brad Engel, Q.A. Co. Board of Education

Brian Smith, Sheriff's Office

Pastor Mark Farnell, Community Member

Denise Whiteley, Department of Juvenile Services\*

Margie Houck, Q.A. Co. Commissioners

*\* Board member gave their proxy to another board member for this meeting.*

**Guests:**

Anne Van Benschoten, Chesapeake College

**I. WELCOME, CALL TO ORDER & INTRODUCTIONS:**

Vincent Radosta, Board President, welcomed everyone and called the meeting to order. Mr. Radosta thanked Holly Ireland for hosting the board picnic.

**II. REPORTS:**

**A. Executive Committee**

The Executive Committee met on June 10, 2014 to review the agenda. In addition to approving the agenda, the committee made a decision that requires ratification by the full board. The Committee agreed to send a request to the Governor's Office for Children for a waiver of Section IV – Subsection 70, F.,B.,i. of the State of Maryland Policies & Procedures Manual for Local Management Boards. If GOC approves the waiver request the LMB will keep \$6,530 of Earned Reinvestment Funds that were used to fill gaps in the State Budget to the LMB's in fiscal year 2013. If the waiver request is not approved the money will have to be sent to the State. The committee also reviewed a draft of the Monitoring Corrective Action Plan that Mike Clark is required to submit for the next step after the interagency monitoring.

**B. Secretary**

Wayne Humphries presented the minutes for the May 2014 board meeting.

**Action:**

Paul Stearns moved to approve the May 2014 minutes as written. Cathy Dougherty provided a second. All present voted in favor with no abstentions and the motion was carried.

**C. Treasurer**

In the absence of the board Treasurer, Vincent Radosta presented the treasurer's report for May 2014.

**D. Director's Report**

Mike Clark gave an overview of the director's report that was included in the member's packets.

- Waiver Request

- Mike Clark asked the board for a motion to ratify the decision made by the executive committee to send a request to the Governor's Office for Children for a waiver of Section IV – Subsection 70, F.,B.,i. of the State of Maryland Policies & Procedures Manual for Local Management Boards.

**Action:**

Holly Ireland moved to ratify the decision made by the executive committee to request a waiver of Section IV – Subsection 70, F, B, I of the State of Maryland Policies & Procedures Manual for Local Management Boards. Cathy Dougherty provided a second. All present voted in favor with no abstentions and the motion was carried.

- Monitoring Corrective Action Request

- Mike Clark reviewed a draft of the Monitoring Corrective Action Plan that is required as the next step after Interagency Monitoring Visit.

**Action:**

Paul Stearns moved to go forward with the monitoring report with corrective action as completed by Mike Clark and the LMB Staff. Steve Scott provided a second. All present voted in favor with no abstentions and the motion was carried.

**E. Committees**

LMB Committee representatives gave updates on recent events and accomplishments:

- *Anti-Bullying Committee*

Jacki Carter, chair, gave the board an update.

- 2 Events scheduled at Rita's in July and September.
- Website is [www.bullyfree.net](http://www.bullyfree.net)
- Orange envelopes bringing in some funds.

- *Character Counts!*  
Jacki Carter, Coordinator, updated the board on the Character Counts! Committee
  - Fairness is the Pillar for June.
  - The Proclamation was written by League of Women Voters.
  - Eighth grade student Peer Mentor Character Coaches received awards.
- *Cultural Competence*  
Vince Radosta reported that the committee is in the process of scheduling an upcoming meeting.
- *Early Childhood Council*  
The council would like to hire a P.R person.
- *EduCARE*  
Award presented in the amount of \$500.00 to the Judy Center for a play group, to promote school readiness skills.
- *Mentoring Committee*
  - The community picnic at the courthouse in Centreville went well.
  - New mentor applications are being accepted.
- *Nominating Committee*  
The three member positions are filled for fiscal year 2015: Anne Van Benschoten, Mary Walker, and Jamie Williams. The student member position is still open as we are waiting for Brad Engel or Chesapeake College to find an applicant. The next step of the committee was to develop a slate of officers for fiscal year 2015. The positions include: President, Vice President (role includes being the Secretary) & Treasurer. The committee presented the slate of officers to the board for approval: Wayne Humphries, President, Cathy Dougherty, Vice President/Secretary, and Peg Anawalt, Treasurer.  
**Action:**  
Wayne Humphries made the motion to accept the slate of officers. Janice Feeley provided a second. All present voted in favor with no abstentions and the motion was carried.
- *Open Table Committee*  
Ms. Lee Franklin updated the board on the activities going on with the Open Table Committee. Larissa Thomas, coordinator at Centreville United Methodist Church, and Ms. Franklin were interviewed by QACTV for Make a Difference Day. Q.A. Co. DSS is doing a training June 23, 2014 on the Open Table Concept at the Kramer Center.
- *Out Of School Time Committee*  
The committee will be meeting next week. AlphaBEST canceled the summer program due to low enrollment.
- *Public Relations*  
Marketing Sub-Committee, Janet Sankar did a great job revamping the LMB website.  
The Outreach sub-committee met with Anne Sheridan and Kim Malat, from the Governor's Office for Children, June 2, 2014. This meeting was mainly a relationship building meeting.
- *Partnership for Suicide Prevention*  
Holly Ireland, chair, gave an update on the progress of the filming series with QACTV. The committee is working on themes for the segments. The filming will begin either the end of June or beginning of July.

### III. **RECOGNIZING OUR DEPARTING MEMBERS**

Board members took time to recognize and say thanks to the departing board members Mandy Jones, Quentin Kent, and Vincent Radosta.

### IV. **ANNOUNCEMENTS AND ADJOURN:**

- Next meeting – September 17, 2014