

**Queen Anne's County
Community Partnerships for Children and Families
Board Minutes
September 16, 2015**

Approved: October 21, 2015

Those present for the Community Partnerships for Children and Families Board meeting:

Members Present:

Peg Anawalt, Chesapeake College

Janice Feeley, Community Member

Cassidy Bosley, Student Member

Joe Grabis, QA. Co. Dept. of Juvenile Services

Joan Brooks, Q.A. Co. Recreation

Margie Houck, Q.A. Co. Commissioners

Jacki Carter, Community Member

Wayne Humphries, Community Member

Cindy Chirumbole, Community Member

Carrie O'Connor, Community Member

Corp. Jeremy Davidson , Sheriff's Office

Vincent Radosta, Community Member

Cathy Dougherty (Susan Coppage), Department of Social Services

Mary Ann Thompson, Q.A. Co. Department of Health

Brad Engel, Q.A. Co. Board of Education

Mary Walker, Community Member

Pastor Mark Farnell, Community Member

Jamie Williams, Community Member

Administrative Staff:

Cindi Boone, Administrative Assistant

Jennifer Stansbury, Operations Specialist

Michael R. Clark, Director

Member Regrets:

Lee Franklin, Community Member

Steve Scott, Dept. of Aging/Transportation

Kelsey Graef, Q.A.Co. High School Student Member

Anne Van Benschoten, Community Member

Holly Ireland, Mid Shore Mental Health Systems

** Board member gave their proxy to another board member for this meeting.*

I. WELCOME, CALL TO ORDER & INTRODUCTIONS:

Wayne Humphries, Board President, welcomed everyone. Introductions were made around the room and the meeting was called to order.

II. REPORTS:

A. Executive Committee

The Executive Committee met on August 10, 2015 to review the agenda for the September 16, 2015 board meeting, and to discuss quorum concerns from the previous two LMB meetings (May & June). The Committee agreed to a requested programmatic change from the Board of Education through the LMB approval of the Community Partnerships Agreement in the spring, there is funding identified for the Board of Education to run the Achievement Mentoring Program like in the past years. During the summer a change was requested and the executive committee agreed to those changes. The Committee also agreed to award county funding for Out of School Time funding in accordance with the Out of School Time committee recommendations. The decisions made by the executive committee require ratification of the full board.

Action:

Vincent Radosta moved to ratify all the decisions (4) made by the executive committee at the May and June LMB meetings and the decisions the committee made through the summer. Cindy Chirumbole provided a second. All present voted in favor with no abstentions and the motion was carried.

B. Secretary

Cathy Dougherty, Board Vice President/Secretary, presented the minutes for the June 2015 board meeting.

***Action:**

Carrie O'Connor moved to approve the June 2015 minutes as written. Vincent Radosta provided a second. All present voted in favor with no abstentions and the motion was carried.

C. Treasurer

Peg Anawalt, Board Treasurer, presented the treasurer's report for July and August 2015.

D. Director's Report

Mike Clark gave an overview of the director's report.

Mr. Clark reviewed the contents of the member packets, and asked the members to make any corrections to the board of director's list, committee list and to fill out the conflict of interest policy. Mr. Clark welcomed the new board members, and made the introduction to the LMB Program Provider Review.

III. LMB Program Provider Review

The following lists of programs are funded through the Local Management Board. It is important to make sure our funded programs are operating correctly and have a positive effect on their customers. The programs are monitored by reports (financial and programmatic), contracts are developed, and site visits. Last fiscal year board members agreed to have two set meeting months a year, September and February, in which LMB members can receive updates on the programs we fund. Jennifer Stansbury asked the programs to give a written overview for the board that would answer the seven accountability questions as listed through The Results Accountability framework. The reports provided by the programs listed below were included in the member's packets and reviewed at the meeting

- **After School – Partnering for Youth – Kim Umberger**
- **CC! CommUNITY Mentoring - Tabled**
- **BMRP – Achievement Mentoring – Katie Hearn**
- **Character Counts Queen Annes - Tabled**
- **Healthy Families Queen Anne's/Talbot – Shelly Edwards**
- **Chesapeake Helps! – Chris Perkins**
- **Family Navigators – Carol Strootman**

IV.

Announcements & Adjourn

- The LMB meets again on October 21, 2015
- Make a Difference Day, October 24, 2015 at Sudlersville Middle School
- Centreville Day, October 31, 2015
- Unity Day October 7, 2015
- Walk to Fight Suicide Out of the Darkness Walk October 3, 2015
- Town Hall Meeting, October 1, 2015 Chesapeake College @ 6pm
- Pit Beef fund raiser November 5, 2015