

**Queen Anne's County  
Community Partnerships for Children and Families  
Board Minutes  
September 20, 2017**

Drafted: September 21, 2017

*Those present for the Community Partnerships for Children and Families Board meeting:*

**Members Present:**

Karla Altamirano, Community Member	Joe Grabis, Q.A. Co. Dept. of Juvenile Services
Peg Anawalt, Chesapeake College	Holly Ireland, Mid Shore Mental Health Systems
Meredith Braden, Community Member	Carrie O'Connor, Community Member
Joan Brooks, Q.A. Co. Recreation	Mary Ann Thompson, Community Member
Bobbi Graef, Q.A. Co. Dept. of Health	Mary Walker, Community Member
Susan Coppage, Department of Social Services	
Eric Daniels, Community Member	
Brad Engel, Q.A. Co. Board of Education	
Lee Franklin, Community Member	

**Administrative Staff:**

Lisa Michaels, Administrative Assistant	Michael R. Clark, Director
Elaine Butler, Character Counts! Coordinator	Jennifer Stansbury, Operations Specialist

**Member Regrets:**

Pastor Mark Farnell, Community Member	Vince Radosta, Community Member (Proxy to Joe Grabis)
Gery Hofmann, Q.A. Co. Sheriff	Laura Roth, Community Member
Margie Houck, County Commissioners	Jamie Williams, Community Member
Michelle Johnson, Community Member	

**Guest:**

**Dr. Clay Railey, Vice Present, Chesapeake College**

**I. Welcome, Call to order & Introductions:**

Joe Grabis, Board President, welcomed all members and introduced Lisa Michaels, Administrative Assistant, and Meredith Braden, new Board Member. All Board Members introduced themselves and meeting was then called to order.

**II. LMB Updates & Reports:**

**a. Executive Committee**

The Executive Committee met on September 6, 2017. The committee reviewed and approved the agenda for the September 2017 board meeting.

Ratification of Actions – Out of School Time Committee’s recommendations to award funds made available by the County Commissioners for Out of School Time approved by the Executive Committee in July 2017. Joe Grabis discussed the funding.

**\*\* Action:**

Peg Anawalt moved to approve the funding award recommendations. Karla Altamirano provided a second. All present voted in favor with no abstentions and the motion was carried.

The Executive Committee announced that Anne Van Benschoten has transitioned to a position within Department of Community Services and is no longer with the Department of Transportation and has resigned from her position on the Board. Tammy Hall is now in the Transportation position and it is recommended that she fill that Board vacancy.

Kelsey Graef, Student Board Member, has started her college career and is no longer available to stay on our Board as Student Member. Claire Johnson is a junior at Gunston School and she is recommended for the Student Member vacancy.

**\*\* Action:**

Motion to reluctantly accept the resignations of board members Anne Van Benschoten and Kelsey Graef and acknowledge and thank them for their efforts on behalf of Queen Anne’s County children and families as they depart the Board of the Queen Anne’s County Community Partnerships for Children and Families.

Susan Coppage moved to accept the resignations. Mary Walker provided a second. All present voted in favor with no abstentions and the motion was carried.

**\*\* Action:**

Move to submit the following candidates to the Queen Anne’s County Commissioners for appointment to the Queen Anne’s County Community Partnerships for Children and Families board for a three year term beginning immediately upon the Commissioners appointment and ending June 30, 2020

- Representing Transportation: Tammy Hall
- Student Representative: Claire Johnson

Lee Franklin moved to submit new board members to the County Commissioners.

Joan Brooks provided a second. All present voted in favor with no abstentions and the motion was carried.

**b. Secretary**

Mary Ann Thompson, Board Vice President/Secretary, presented the minutes from the June 2017 board meeting for approval.

**\*\*Action:**

Holly Ireland moved to approve the June 21, 2017 minutes as written. Joan Brooks provided a second. All present voted in favor with no abstentions and the motion was carried.

**c. Treasurer**

Eric Daniels, Board Treasurer, presented the treasurer's report for June, July and August 2017.

**\*\*Action:**

Lee Franklin made motion to accept the Treasurer's Reports as written. Holly Ireland provided a second. All present voted in favor to accept the Treasurer's Reports with no abstentions and the motion was carried.

**d. Director's Report**

The director's report was included in the member's packet that was emailed prior to the September board meeting. Mike highlighted a few topics on the Director's Report: request that all members update the Board of Director's roster to ensure their contact information is correct and whether or not they would like paper copies of their packets. Mike reminded the Board of the LMB Retreat at the Kent Manor Inn on November 3, 2017. The retreat is an all-day event and the focus will be heavily on the Collective Impact concept. The LMB was awarded a grant from the GOC for this training.

The Board was notified that the Community Partnership Agreement application was accepted and we would receive base funding provided a few changes were made including wording to reflect that the programs were clearly impacting children with incarcerated parents and/or Opportunity Youth. The Strategic Planning Committee, Linda Walls and Jennifer Stansbury and Mike spent a great amount of time working with representatives from the Governor's Office for Children to make those changes. Mike welcomed any board member to join the Strategic Planning Committee. The next meeting is October 11, 2017 at 10:00 in the Kramer Center.

Mike also discussed that GOC is developing an online initiative called "Resource Depot" which is designed to encourage partner sharing, idea sharing and broadcast important ideas.

**III.**

**Reports from the LMB's Outreach Committees**

**a. Anti-Bullying Committee- Brad Engel**

- UNITY Day is October 25, 2017, the committee is partnering with Character Counts!, all students will receive a shirt.
- Guidance counselors are working with children in the classroom reinforcing appropriate behavior by utilizing the new Bias Behavior Policy. The lessons are through the OLWEUS.

**b. Backpack/Open Table Committee- Lee Franklin**

- Lee is looking forward to this year's program. Nothing to report.

**c. Character Counts! Advisory Committee-Elaine Butler**

- The August Meeting Minutes are included in the packet.
- The Character Counts! Advisory Committee met this morning.
- The Clifton Foundation Grant was approved for the Coach Specialist position.
- CC! will be participating in Unity Day. Elaine is recruiting four more volunteers to participate in the Unity Day event by wearing pillar customers – Mary Ann Thompson and Carrie O'Connor volunteered to participate as pillars.

**d. Mentor Committee (CommUNITY)-Elaine Butler**

- The Mentor Committee minutes are included in the packet.
- Opportunity Youth:
  - 10 step plan – a draft is being formed.
  - Revising current application to fit the new target population.
- Eric Daniels, Lee and Jeff Franklin, and Chris Perkins have joined the committee.

**e. Children's Council-Joe Grabis**

The Children's Council is a 501(c)3, donations are accepted.  
The Council is recruiting new board members.

**f. Cultural Proficiency Committee-Brad Engel/ Eric Daniels**

- The Committee met on August 9<sup>th</sup>.
- Appreciation was given to those in the community that anonymously donated funds to kids needing financial assistance to enter Chesapeake College.
- There is a Committee meeting later today and much appreciation goes to Mike Clark for his leadership in helping the committee set goals and develop action plans.

**g. Drug Free Communities-Holly Ireland**

- Possible marijuana dispensary is coming to Centreville.
- October 12, 2017, at 6:00 a presentation of I Wish I Knew at Stevensville Middle School, Queen Anne's County High School's representation was September 19<sup>th</sup>, and Kent Island High School is September 21, 2017 at 7:00.
- NARCAN is now available in every school in the county and all staff has been trained on how to administer.
- NARCAN is stored in the nurses' office.
- Holly informed the board that there is an online tutorial on how to administer NARCAN. NARCAN is now an open prescription that anyone can purchase at any pharmacy. The cost is \$150.00 for 2 doses. Two doses are needed in case overdose resumes after first dose.
- Holly warned to be mindful of your future needs for pain medication if you plan to submit NARCAN through insurance. It may raise questions.

**h. Membership/Nominating Committee**

i.  
j. **Out of School Time Sustainability Committee – Peg Anawalt**

- The committee met over the summer
- Allocated funds from the County.
- Mike Clark commended Peg on all her hard work.

k. **Partnership for Suicide Prevention-Holly Ireland**

- The committee met this morning with a full agenda and full table.
- Out of the Darkness event is September 30<sup>th</sup>, registration 3:00, event starts at 4:00 at the Chesapeake Heritage Center.
- September is suicide awareness month.
- Matt Evans plans to have mental health first aid training in October.
- Data was reviewed from Eastern Shore Crisis Response Call Center from the summer (June, July, and August).

**IV. Chesapeake College – New Academic Structure**

Chesapeake College has an urgency to serve the community the LMB represents and Chesapeake College is aligning their curriculum with the local high schools.

**Career pathways.** Representatives from Chesapeake College will visit the local middle school:

- Students complete an online career questionnaire (on Chesapeake College's website by January).
- Based on individual's answers, careers are selected along with where those careers are prevalent, how much money you can expect to make; and
- What courses you will need to complete to qualify for those careers.

Chesapeake College is considering doing away with credit/noncredit status although there are a few issues to resolve such as federal funding, etc.

**Early College.** Chesapeake College, working with the local high schools, will strive for high school students ( if they choose) receive their Associates Degree the same day as their high school diploma.

- Classes held largely at the high school campuses to help with transportation issues;
- Expanding online course offerings;
- More students will have access to college.
- Marketing for Early College through HS guidance counselors, website and social media.

Chesapeake College hopes to expand courses by:

- Requiring 9 credits of entrepreneurial course; and
- Computer programmers and coders courses.

Possible funding for Chesapeake College:

- Federal, State and private scholarships;
- WIOA Funds.

**V. Update on the QAC Collective (AKA-Community Partnership NOFA Grant Application – Mike Clark**

Mike Clark updated the board on the status of the FY18 NOFA.

The Community Partnership Grant Application was awarded to address:

1. Families and children affected by caregiver incarceration;
2. Opportunity Youth - disconnected youth between the ages of 16 and 24 who are neither working nor attending school;
3. Children and youth who are food insecure;
4. Youth homelessness.

Queen Anne's County's priority goals are Opportunity Youth and Children/Families and Children affected by caregiving incarceration.

The new Collective Impact Model was discussed. An overview is included in the packet.

**VI. Announcements & Adjourn**

- Next LMB Meeting October 18, 2017, 11:30a.m.-1 p.m., at Queen Anne's County Board of Education, Meeting Room A.