



*Queen
Anne's
County*

**OFFICE OF BUDGET, FINANCE AND
INFORMATION TECHNOLOGY**

The Liberty Building
107 North Liberty Street
Centreville, Maryland 21617

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Robert Charles Buckey, District 3
Mark A. Anderson, District 4

Telephone: (410) 758-4064
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*County Administrator: Gregg A. Todd
Director, Budget, Finance and IT: Jonathan R. Seeman
Chief Treasury Officer: Marie Lange*

As a Vendor to the Queen Anne's County Government, you are required to fill out the attached W-9 form (in its entirety) and also complete the information on the bottom of this page. Both of these must be on file in the County Finance office (Accounting Division) before that department can issue a check. Please use the address or fax number above to return the forms. If you prefer to e-mail the information, please send it to kprice@qac.org.

Conflict of Interest:

Vendors may not be involved in any arrangement or activity with County employees or their relatives or with other County vendors that are or might appear to be a conflict of interest. All potential situations must be reported to the Ethics Committee for review by the Vendor.

Employment of Illegal Aliens:

Vendors providing goods or services to Queen Anne's County Government as a condition of doing business with the County, are required to comply with all applicable laws and regulations relating to the employment of aliens.

Should vendors providing goods or services to Queen Anne's County fail to comply with applicable laws and regulations relating to the employment of aliens, such failure shall constitute material breach of the vendor's contractual relationship with Queen Anne's County and the County shall take all reasonable steps to terminate the County's contractual relationship with the vendor.

Vendor Name	Contact Person	Phone Number

I certify that I am in compliance with all applicable laws and regulations relating to the employment of aliens and that I don't have any Conflict of Interest issues with Queen Anne's County Government.

Signature

Date

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