

**Queen Anne's County  
Community Partnerships for Children and Families  
Board Minutes  
February 15, 2017**

Approved: March 15, 2017

*Those present for the Community Partnerships for Children and Families Board meeting:*

**Members Present:**

Karla Altamirano, Community Member	Joe Grabis, QA. Co. Dept. of Juvenile Services
Peg Anawalt, Chesapeake College	Kelsey Graef, Q.A.Co. High School Student Member
Joan Brooks, Q.A. Co. Recreation	Holly Ireland, Mid Shore Mental Health Systems
Cindy Chirumbole, Community Member	Michelle Johnson, Community Member
Susan Coppage, Department of Social Services	Carrie O'Connor, Community Member
Eric Daniels, Community Member	Vincent Radosta, Community Member
Brad Engel, Q.A. Co. Board of Education	Anne Van Benschoten, Community Member
Lee Franklin, Community Member	Mary Walker, Community Member

**Administrative Staff:**

Cindi Boone, Administrative Assistant	Michael R. Clark, Director
Elaine Butler, Character Counts! Coordinator	Jennifer Stansbury, Operations Specialist

**Member Regrets:**

Jacki Carter, Community Member	Margie Houck, County Commissioners*
Pastor Mark Farnell, Community Member	Mary Ann Thompson, Q.A. Co. Department of Health
Janice Feeley, Community Member	Jamie Williams, Community Member*
Gery Hofmann, Q.A. Co. Sheriff	

**Guest:**

Kelly Huber, Character Counts! Coach Specialist  
Linda Walls, Consultant  
Kim Umberger, PFY  
Katie Hearn, Carrie Mitten, Achievement Mentoring  
Chris Perkins, Chesapeake Helps  
Carol Strootman, Audra Cherbonnier, MD Coalition  
Nichole Chase-Powell, Healthy Families

*\* Board member gave their proxy to another board member for this meeting.*

**I. WELCOME, CALL TO ORDER & INTRODUCTIONS:**

Joe Grabis, Board President, welcomed everyone and called the meeting to order. Mr. Grabis did a quick overview of the topics on the Agenda for today's meeting.

**II. LMB UPDATES & REPORTS:**

**a. Executive Committee**

The Executive Committee met on February 8, 2017. The committee discussed the agenda for the February 2017 board meeting. No decisions were made that required full board ratification.

The committee did decide that no oral committee reports will be heard at the February or March meeting. This is due to the time that it will take to review proposed plans for the FY18 NOFA that will be submitted to the Governor's Office for Children.

**b. Secretary**

In the absence of Mary Ann Thompson, Board Vice President/Secretary, Joe Grabis, Board President, presented the minutes from the January 2017 board meeting for approval.

**\*\*Action:**

Peg Anawalt moved to approve the January 2017 minutes as written. Joan Brooks provided a second. All present voted in favor with no abstentions and the motion was carried.

**c. Treasurer**

Peg Anawalt, Board Treasurer, presented the treasurer's report for January 2017, along with the Mid-Year Expenditure report for Fiscal year 2017.

**d. Director's Report**

The director's report was included in the member's packet that was emailed prior to the February board meeting. Mike Clark reviewed the meeting details and Wi-Fi instructions. Mike also mentioned the handout in the packet regarding GOC's Ice Cream Social. Neither Mike Clark nor Joe Grabis, are able to attend the event due to scheduling, so Mike asked the board if anyone would be able to attend. Carrie O'Connor and Holly Ireland will be attending the event.

**e. Imperative Committee Reports**

No committee reports

### **III. LMB Program Provider Review**

The following lists of programs are funded through the Local Management Board. It is important to make sure our funded programs are operating correctly and have a positive effect on their customers. The programs are monitored by reports (financial and programmatic), contracts are developed, and site visits are conducted for the majority of the programs. Jennifer Stansbury asked the programs listed below to give our board members a brief overview of their program and its progress; and second, to address the following:

How are you meeting or do you have plans to meet the Governor's priority strategic goals of:

- 1) Reduce the impact of parental incarceration on children, families, and communities; or
- 2) Improve outcomes for disconnected youth (now known as Opportunity Youth) for ages 16-24.

Fiscal years of 2018-2020, funding from the Governor's Office for Children will be solely restricted to those programs that provide the element of "intervention" and "collective impact" rather than prevention.

- **Board of Education – Partnering for Youth**
- **Board of Education – Achievement Mentoring**
- **Department of Health – Healthy Families**
- **MD Coalition of Families – Family Navigation**
- **Chesapeake College – Chesapeake Helps**
- **QAC – Character Counts**
- **QAC – Youth Mentoring**

Due to the shortness of time LMB members were asked to hold any questions and write them on an index card with the program listed on the card. LMB staff will pull together all of the questions and deliver them to the program providers and give them a week to respond. The responses will be sent out to the full board.

### **IV. Announcements & Adjourn**

- Next LMB Meeting March 15, 2017 at the Board of Education.
- February 24, 2017 African American Celebration at Sudlersville Middle School at 6pm.