

**Queen Anne's County
Community Partnerships for Children and Families
Board Minutes
February 17, 2016**

Approved March 16, 2016

Those present for the Community Partnerships for Children and Families Board meeting:

Members Present:

Peg Anawalt, Chesapeake College	Janice Feeley, Community Member
Joan Brooks, Q.A. Co. Recreation	Lee Franklin, Community Member
Jacki Carter, Community Member	Wayne Humphries, Community Member
Cindy Chirumbole, Community Member	Carrie O'Connor, Community Member
Dr. Ciotola, Q.A. Co. Department of Health	Vincent Radosta, Community Member
Cathy Dougherty, Department of Social Services	Jamie Williams, Community Member
Brad Engel, Q.A. Co. Board of Education	

Administrative Staff:

Cindi Boone, Administrative Assistant	Michael R. Clark, Director
Elaine Butler, Character Counts Coordinator	Jennifer Stansbury, Operations Specialist

Member Regrets:

Cassidy Bosley, Community Member	Holly Ireland, Mid Shore Mental Health Systems*
Pastor Mark Farnell, Community Member	Anne Van Benschoten, Community Member
Joe Grabis, QA. Co. Dept. of Juvenile Services	Mary Walker, Community Member
Kelsey Graef, Q.A.Co. High School Student Member	
Sheriff Hofmann, Q.A. Co. Sheriff	

** Board member gave their proxy to another board member for this meeting.*

I. WELCOME, CALL TO ORDER & INTRODUCTIONS:

Wayne Humphries, Board President, welcomed everyone and called the meeting to order.

II. LMB UPDATES & REPORTS:

A. Executive Committee

The Executive Committee did not meet prior to the February 17, 2016 meeting. The committee has been very active on the Needs Assessment/Strategic Planning Committee which is a priority of the LMB at this time.

B. Secretary

Cathy Dougherty, Board Vice President/Secretary, presented the minutes for the January 2016 board meeting.

***Action:**

Janice Feeley moved to approve the January 2016 minutes as written. Jacki Carter provided a second. All present voted in favor with no abstentions and the motion was carried.

C. Treasurer

Peg Anawalt, Board Treasurer, presented the treasurer's report for January 2016.

D. Director's Report

Mike Clark gave an overview of the director's report that was included in the member packets. Mike reviewed the following topics:

- Undoing Racism Workshop- 1 spot left for the workshop; if anyone would like to attend please let Mike Clark know.
- Mike reviewed the Governor's Office for Children and Families offer to have a consultation day with Karen Finn, Senior Consultant with Results Leadership Group. During that consultation she will provide a full-day of consultation to Local Management Boards on: the use of Results Based Accountability and the Results Scorecard to assist LMBs to effectively use data and make decisions in their community planning process; developing performance measures for programs funded by LMBs; and/or implementation of the Results Scorecard. This was designed as an individualized consultation. It will involve in-person full-day meetings (up to 8 hours) with each LMB. This consultation is open to Local Management Board members, staff and other stakeholders, as appropriate. Dates for the consultations will be offered on a regional basis to minimize travel. I have been asked to register the Local Management Board if we choose to take advantage of this. We have been working with Ms. Finn a lot via telephone and I am not sure if we could take full advantage of this opportunity. Mike will respond to GOC after the board discusses this opportunity.
- At the Board meeting in January, Jacki Carter discussed how these three young ladies from Kennard, Julia, Melissa, and Sophia started The Bully Club. Board President Wayne Humphries thought it would be nice to recognize their actions, so letters, along with certificates, were sent to the school counselor.

III. Reports from the LMB's Outreach Committees

A. Anti-Bullying Committee

Jacki Carter updated that the next meeting is scheduled for 2-24-16. Meanwhile the interview on Bully Busters with QACTV is currently airing.

The Committee is working to become the "Safety Net" of the community.

B. Character Counts! Advisory Committee

Elaine Butler gave a brief overview: Elaine introduced Linsey Vanderlinden as the new Character Counts! Specialist

- February's pillar is Responsibility; Kennard Theater Club will be presenting the proclamation at the Commissioner's meeting.
- Total of thirty six new coaches trained this year.
- Driver's Safety Brochures are being distributed.

C. Children's Council

Jacki Carter's report:

- The Council is working on the Month of the Young Child event, posters are due by the end of the month and will be judged March 2, 2016.
- The Council is working on editing their handout to new members and the county at large. Joe Grabis, DJS has joined as a supporting member of the Children's Council.
- The meeting on May 4th will be at the Kramer Center from 6:30pm-8:30pm.
- Jacki also talked about the Young People Who Care Award.

D. Cultural Proficiency Committee

This report was tabled until next month meeting.

E. Mentor Committee (CommUNITY)

Elaine Butler gave the board an update further down the Agenda

F. Needs Assessment/Strategic Planning Committee

Mike Clark reported that the committee met once since the last board meeting. The committee is setting the stage for the next 4 years. Linda Walls put together an overview of the committee's work since the January meeting; the overview was in the members packet for review.

G. Open Table Committee (including Backpacks)

This report was tabled until the meeting in March.

H. Out of School Time Sustainability Committee

This report was tabled until the meeting in March.

I. Partnership for Suicide Prevention

This report was tabled until the meeting in March.

IV.

LMB Program Provider Review Updates

The following lists of programs are funded through the Local Management Board. It is important to make sure our funded programs are operating correctly and have a positive effect on their customers. The programs are monitored by reports (financial and programmatic), contracts are developed, and site visits. Last fiscal year board members agreed to have two set meeting months a year, September and February, in which LMB members can receive updates on the programs we fund. Jennifer Stansbury asked the programs to give a overview for the board that would answer the seven accountability questions as listed through The Results Accountability framework. The programs listed below gave the board a review at the meeting.

- A. AFTER SCHOOL – PARTNERING FOR YOUTH**
- B. CC! COMMUNITY MENTORING**
- C. CHARACTER COUNTS! QUEEN ANNE'S**
- D. HEALTHY FAMILIES MID SHORE**
- E. CHESAPEAKE HELPS!**
- F. FAMILY NAVIGATORS**

V.

Announcements & Adjourn

- Next LMB Meeting: March 16 , 2016
- February 26, 2016 Teacher of the Year selection, the committee is looking for members, meeting room A BOE, at 8:30am.
- Child Advocacy Quarter Auction April 29, 2016 at Ruthsburg Community Center. (Cathy Dougherty for info.)
- Please let the Children's Council (Jacki Carter) know if you have an event that you want on the Month of the Young Child Calendar.