

**Queen Anne's County  
Community Partnerships for Children and Families  
Board Minutes  
May 17, 2017**

Approved: June 21, 2017

*Those present for the Community Partnerships for Children and Families Board meeting:*

**Members Present:**

Karla Altamirano, Community Member

Joe Grabis, QA. Co. Dept. of Juvenile Services

Susan Coppage, Department of Social Services

Margie Houck, County Commissioners

Eric Daniels, Community Member

Holly Ireland, Mid Shore Mental Health Systems

Brad Engel, Q.A. Co. Board of Education

Michelle Johnson, Community Member

Pastor Mark Farnell, Community Member

Vincent Radosta, Community Member

Janice Feeley, Community Member

Mary Ann Thompson, Q.A. Co. Department of Health

Lee Franklin, Community Member

**Administrative Staff:**

Cindi Boone, Administrative Assistant

Michael R. Clark, Director

Elaine Butler, Character Counts! Coordinator

Jennifer Stansbury, Operations Specialist

**Member Regrets:**

Peg Anawalt, Chesapeake College

Carrie O'Connor, Community Member

Joan Brooks, Q.A. Co. Recreation

Anne Van Benschoten, Community Member

Cindy Chirumbole, Community Member\*

Mary Walker, Community Member

Kelsey Graef, Q.A.Co. High School Student Member

Jamie Williams, Community Member

Gery Hofmann, Q.A. Co. Sheriff

**Guest:**

Michele Middleton, Community Services

*\* Board member gave their proxy to another board member for this meeting.*

**I. Welcome, Call to order & Introductions:**

Joe Grabis, Board President, welcomed everyone and called the meeting to order.

**II. LMB Updates & Reports:**

**a. Executive Committee**

The Executive Committee met on May 10, 2017. The committee discussed the agenda for the May 2017 board meeting. No decisions were made that required full board ratification.

**b. Secretary**

Mary Ann Thompson, Board Vice President/Secretary, presented the minutes from the April 2017 board meeting for approval.

**\*\*Action:**

Vincent Radosta moved to approve the April 19, 2017 minutes as written. Susan Coppage provided a second. All present voted in favor with no abstentions and the motion was carried.

**c. Treasurer**

In the absence of Peg Anawalt, Board Treasurer, Mike Clark, Director presented the treasurer's report for April 2017.

**d. Director's Report**

The director's report was included in the member's packet that was emailed prior to the May board meeting. Mike highlighted a few topics on the Director's Report: Kent County will be hosting "Undoing Racism" workshop in Chestertown, June 23-25. There are two spots available for Queen Anne's County, if you would like to attend the workshop please let Mike Clark or Cindi Boone know as soon as possible.

Queen Anne's LMB will be hosting "Strategic Planning" with Karen Finn on June 22. Please let Cindi Boone know if you are interested in attending the training.

Cindi Boone will be taking a new position with the Division of Housing and Community Services as the Office Coordinator on July 6, 2017.

**III. Reports from the LMB's Outreach Committees**

**a. Anti-Bullying Committee- Mike Clark**

- The committee is still looking for a Co-Chair.
- BOE will be doing Olweus training over the summer.

**b. Children's Council- Joe Grabis**

- The Children's Council's nightly meeting attendance was very low.

**c. Backpack/Open Table Committee- Lee Franklin**

- Minutes were provided in the members packets, the committee will meet on July 18, 2017 to plan for the upcoming year.

**d. Character Counts! Advisory Committee-Mike Clark**

- The Coach Appreciation Dinner on April 27<sup>th</sup> went well and was very well attended.
- The Clifton Foundation accepted Elaine Butlers request for bridge funding for the Coach Specialist position. This funding will support Kelly Huber's position from May 31, 2017 – September 30, 2017.
- Elaine and Kelly will be attending the upcoming Senior Summit and the Kent Island Parade.
- Caring is the Pillar of the month for May.

**e. Mentor Committee (CommUNITY)-Mike Clark**

- Elaine Butler has been working hard to re-tool and organize the program so it meets the mandates of the Governor's Priority areas.
- The group is working on some fundraising ideas.

**f. Cultural Proficiency Committee-Brad Engel**

- The committee meets today to reflect on the next Sunday Supper event. The event will take place at Matapeake Middle School from 4pm-6pm. The event is sponsored by Chesapeake Helps. This supper is to honor children who have gone above and beyond in sharing and spreading the message of diversity.

**g. Drug Free Communities-Joe Grabis**

- No current updates, other than the Drug Free Survey has been administered to middle and high school students.

**h. Local Care Team-Mike Clark**

- It seems to be an increased level of interest at the State level.
- It's looking like the LCT will serve as a hub for the strategies that are being developed in the FY18 NOFA.

**i. Membership/Nominating Committee-Mary Ann Thompson on behalf of the membership committee (Cindy Chirumbole, Jamie Williams)**

The Community Partnerships for Children and Families Membership Committee submits the following candidates for nomination to the Board. If approved by the Commission, their terms will begin on July 1, 2017 and last for three years.

**\*Action**

Susan Coppage made the motion to submit following candidates to the Queen Anne's County Commissioners for board membership to the Queen Anne's Co. Community Partnerships for Children and Families board for a three year term beginning July 1, 2017, and ending June 30, 2020. Vincent Radosta provided a second. All present voted in favor with no abstentions and the motion was carried

- Mary Ann Thompson
- Meredith Braden
- Laura Roth

The Community Partnerships Membership Committee is also submitting the following board members to the Queen Anne's County Commissioners to be re-appointed for a second three-year term starting July 1, 2017 and ending June 30, 2020.

**\*Action**

Lee Franklin made the motion to submit the following candidates to the Queen Anne's County Commissioners for re-appointment to the Community Partnerships for Children and Families board for a second three year term beginning July 1, 2017, and ending June 30, 2020. Janice Feeley provided a second. All present voted in favor with no abstentions and the motion was carried.

- Mary Walker
- Jamie Williams

Regretfully, the following Board members terms will expire or otherwise will no longer be board members after June 30, 2017.

- Cindy Chirumbole
- Janice Feeley
- Jacki Carter (deceased)

Move to acknowledge and thank Cindy Chirumbole and Janice Feeley for their efforts on behalf of Queen Anne's County children and families as they depart the Board of the Queen Anne's County Community Partnerships for Children and Families.

The committee proposed the following members to the Executive Committee for fiscal year 2018.

- President: Joe Grabis
- Vice President/Secretary: Mary Ann Thompson
- Treasurer: Eric Daniels

**\*Action**

Lee Franklin made the motion to accept the proposed members presented for the Executive Committee for fiscal year 2018. Holly Ireland provided a second. All present voted in favor with two abstentions (Joe Grabis and Mary Ann Thompson) and the motion was carried.

**j. Needs Assessment and Strategic Planning**

- To be discussed further down on the Agenda

**k. Out of School Time Sustainability Committee-Vince Radosta**

- Participant numbers are continuing going up for the program.
- AlphaBEST is still working to get more registration for summer camp.
- June 6<sup>th</sup> end of the year program at Matapeake.

**l. Partnership for Suicide Prevention-Holly Ireland**

- Out of the Darkness walk will be held on September 30, 2017, at Chesapeake Heritage Center. If anyone is interested in being on the planning committee please contact Matt Evans or Holly Ireland.
- QACTV will be doing a series on Suicide Prevention in August 2017.
- Dispatches for Mobile Crisis are up by 200%, due to awareness of the existence of the program.
- Michael Paige presented on the Life Skills program started in schools at the 6<sup>th</sup> grade level. This program is grant funded; the program will be expanding to include other grade levels.

**IV. Updates on the Governor's Office for Children– Overview of Final application – Next Steps**

Mike Clark updated the board on the status of the FY18NOFA.

The application was submitted to the Governor's Office for Children on April 24, 2017. We should know how well the application was received on May 31, 2017. If anyone would like a copy of the application please contact Cindi Boone. Mike reviewed the abridged version that was provided in the members packets. This version included highlights, work plans, and next steps.

**V. Formal Updates on Other Grants Currently in the Works or Being Submitted – Michele Middleton**

Michele Middleton gave the board a presentation on all of the grant projects she has worked on, has already submitted for this year, and is currently working on (a detailed handout was provided at the meeting).

**VI. Overview and Direction of the Undoing Racism Project – Michele Middleton**

Michele gave the board an overview of the activities going on since the Workshop on Undoing Racism was held for 40 people on March 20, 21, and 22. Eleven people attended the follow up meeting on May 4, 2017, “What’s Next; the group that represents education decided they will have their “What’s Next” meeting in June. The following outcomes were decided at the meeting on May 4<sup>th</sup>:

- Continue with Multicultural Committee
- Consider doing a social event, Chesapeake Helps can provide funding for the event.
- Michele Middleton, Ed. Modell, and Mike Clark will email groups that have signed up for break-out sessions to determine problems and solutions for each sub group and present to the Queen Anne’s County Commissioners.

**VII. Announcements & Adjourn**

- Next LMB Meeting June 21, 2017 at the Board of Education.