

**Queen Anne's County
Community Partnerships for Children and Families
Board Minutes
June 21, 2017**

Drafted: August 4, 2017

Those present for the Community Partnerships for Children and Families Board meeting:

Members Present:

Karla Altamirano, Community Member	Holly Ireland, Mid Shore Mental Health Systems
Peg Anawalt, Chesapeake College	Carrie O'Connor, Community Member
Susan Coppage, Department of Social Services	Vincent Radosta, Community Member
Janice Feeley, Community Member	Mary Ann Thompson, Q.A. Co. Department of Health
Lee Franklin, Community Member	Jamie Williams, Community Member

Administrative Staff:

Cindi Boone, Administrative Assistant	Michael R. Clark, Director
Elaine Butler, Character Counts! Coordinator	Jennifer Stansbury, Operations Specialist

Member Regrets:

Joan Brooks, Q.A. Co. Recreation	Pastor Mark Farnell, Community Member*
Cindy Chirumbole, Community Member*	Gery Hofmann, Q.A. Co. Sheriff
Eric Daniels, Community Member	Margie Houck, County Commissioners
Brad Engel, Q.A. Co. Board of Education	Michelle Johnson, Community Member*
Joe Grabis, QA. Co. Dept. of Juvenile Services*	Anne Van Benschoten, Community Member
Kelsey Graef, Q.A.Co. High School Student Member	Mary Walker, Community Member

Guest:

Jenifer DuBosq, DSS

** Board member gave their proxy to another board member for this meeting.*

I. Welcome, Call to order & Introductions:

In the absence of Joe Grabis, Board President, Mary Ann Thompson, Board Vice President/Secretary welcomed everyone and called the meeting to order.

II. LMB Updates & Reports:

a. Executive Committee

The Executive Committee met on June 14, 2017. The committee reviewed the agenda for the June 2017 board meeting. No decisions were made that required full board ratification.

b. Secretary

Mary Ann Thompson, Board Vice President/Secretary, presented the minutes from the May 2017 board meeting for approval.

****Action:**

Vincent Radosta moved to approve the May 17, 2017 minutes as written. Peg Anawalt provided a second. All present voted in favor with no abstentions and the motion was carried.

c. Treasurer

Peg Anawalt, Board Treasurer, presented the treasurer's report for May 2017.

d. Director's Report

The director's report was included in the member's packet that was emailed prior to the June board meeting. Mike highlighted a few topics on the Director's Report: Arlene Lee has been visiting the Local Management Boards throughout the state. Ms. Lee made her visit to Queen Anne's on June 19th, and she provided Mike with suggestions on how to move forward with the new initiatives. Mike also invited Ms. Lee to the LMB Retreat in November. Mike reminded the Board that they would not be meeting in July, or August; however he will be meeting with the new Board members, and the new Board of Education Supervisor over the summer.

III. Reports from the LMB's Outreach Committees

a. Anti-Bullying Committee- Mike Clark

- The committee is still looking for a Co-Chair.
- The Executive Committee is interested in getting Karen Finn to do a Strategic Planning meeting with this committee.

b. Children's Council- No Report

- The Rep. is on vacation

c. Backpack/Open Table Committee- Lee Franklin

- The group will be meeting next month.
- Ms. Franklin would like to focus mainly on the Backpack side of this committee. Open Table has a coordinator in the community.

d. Character Counts! Advisory Committee-Elaine Butler

- Elaine did a presentation for the National Active Retired Federal Employees Association in St. Michaels on May 10th. Two coaches were recruited from this event.
- A copy of the Six Pillar Inventory was included in the members' packets.
- Elaine and Kelly attended the Character Counts! and CommUNITY Mentoring table at the Senior Summit on May 19th.
- Austin Thomas, from QACHS was the 2017 Faye Lister Teen of Character Scholarship winner. Austin was presented a \$500 check from the Centreville Rotary on May 23rd.
- Carol Strootman from The Maryland Coalition for Families presented the Fairness proclamation at the Commissioners meeting in June. Hydrasearch will present the Citizenship proclamation at the July meeting.
- Kelly continues to email coaches with suggestion for lessons.
- CC! will be participating in Kent Island Days Parade on Saturday, May 20th.
- Elaine met with Michael Page, BOE Supervisor for STEM about incorporating CC! into the "Life Skills Training" which was given to sixth graders this year. This is an eight week session which will be taught for approx. one hour per week. Elaine committed to support the program by requesting that the coaches reinforce the lesson goals with their weekly lessons.

e. Mentor Committee (CommUNITY)-Elaine Butler

- Looking for mentors
- The collaborative mentoring social is planned for June 21st from 5-7 p.m., at Kennard Cultural Heritage Center. Mary Walker and Elaine Butler will chair the event.
- Elaine is participating in a mentoring collaborative group.
- CommUNITY Mentoring Flea Market is on June 24th and 25th at the Kramer Center Parking Lot. Flyer included in the member packets.
- Advisory council meeting is June 8th, from 9-10:30 am. at the Kramer Center.

f. Cultural Proficiency Committee-Brad Engel

- Strategic Planning meeting with Karen Finn at the Q.A. Co. Department of Health.

g. Drug Free Communities-No Report

- Rep. is on vacation

h. Local Care Team-Mike Clark

- It seems to be an increased level of interest at the State level.
- It's looking like the LCT will serve as a hub for the strategies that are being developed in the FY18 NOFA.
- The team has from 3-5 clients each month.

i. Membership/Nominating Committee-Mary Ann Thompson on behalf of the membership committee (Cindy Chirumbole, Jamie Williams)

The Queen Anne's County Commissioners approved the slate that was presented.

Re-appointed for a second three-year term starting July 1, 2017 and ending June 30, 2020.

- Mary Walker
- Jamie Williams

Regretfully, the following Board members terms will expire or otherwise will no longer be board members after June 30, 2017.

- Cindy Chirumbole
- Janice Feeley
- Jacki Carter (deceased)

Acknowledge and thank Cindy Chirumbole and Janice Feeley for their efforts on behalf of Queen Anne's County children and families as they depart the Board of the Queen Anne's County Community Partnerships for Children and Families.

Following members to the Executive Committee for fiscal year 2018.

- President: Joe Grabis
- Vice President/Secretary: Mary Ann Thompson
- Treasurer: Eric Daniels

j. Needs Assessment and Strategic Planning

- To be discussed further down on the Agenda

k. Out of School Time Sustainability Committee-Vince Radosta

- Next meeting is June 23rd at 2:30.
- Not enough participation for the Summer Program.

l. Partnership for Suicide Prevention-Holly Ireland

- The committee will not be meeting today.
- Notification will be sent out regarding the next meeting.

IV. Updates on the Governor’s Office for Children– Overview of Final application – Next Steps

Mike Clark updated the board on the status of the FY18NOFA. The application was submitted to the Governor’s Office for Children on April 24, 2017. We received notice on May 31, 2017 that our application was accepted and that we would receive all of the base funding after we make a couple of required changes. Our score was lower than we hoped it would be but it was still enough to fund our base request fully but not the competitive request. The Strategic Planning Committee will meet with a rep. from the Governor’s Office in July to get feedback. The committee has met after receiving the news and had determined the immediate next steps, 1) Update everyone about how the two programs areas will operate together; 2) Respond to the modifications that GOC is requiring; 3) meet with the program providers to help get their services started quickly and; 4) execute MOU.

Mike also talked about Collective Impact. This is an approach that fits well with strategies used by Local Management Boards and it aligns with Results Accountability. Collective impact is a tool that, if used appropriately, can make curves turn to the good faster. The Governor’s Office for Children has demonstrated that they support this approach as it was emphasized in the NOFA for the Community Partnership Agreements in fiscal year 2018. We must learn more about Collective Impact to ensure the approach is used correctly, turns curves, and becomes a great strategy.

V. Recognizing Departing Board Members

Mike Clark recognized the departing board members and presented them with a plaque in appreciation of their support and hard work.

VI. Announcements & Adjourn

- Next LMB Meeting September 20, 2017, 11:30a.m.-1 p.m., at Queen Anne’s County Board of Education, Meeting Room A.