



**County Commissioners:**

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Jack N. Wilson, Jr., District 1  
Stephen Wilson, District 2  
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## Queen Anne's County Local Management Board

### Meeting Information Packet

Meeting Date: February 21, 2018  
Time: 10:00 am -1:00 pm  
Location: BOE Room A

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## Organizational Reports



**County Commissioners:**

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## Board Meeting

### Queen Anne's County Board of Education – Meeting Room A

February 21, 2018

10:00 am – 1:00 am

### Agenda

- |  |               |
|--|---------------|
| I. Call to Order, Welcome and New Agenda Format                            | 10:00         |
| II. Overview of the RBA Collective Impact Approach in Queen Anne's County: | 10:00 – 11:30 |
| • What are results and indicators?   |               |
| • Queen Anne's Prioritized Results and Indicators                          |               |
| • What is the Turn the Curve process (TTC)?                                |               |
| • Queen Anne's TTC on Opportunity Youth                                    |               |
| • Exercise: TTC on Opportunity Youth to identify community partners        |               |
| III. LMB Updates, Reports & Other Business                                 | 11:30 – 12:00 |
| A. Executive Committee   |               |
| • Schematic  |               |
| • Committee Reports  |               |
| • Other Reports  |               |
| • Bylaws Review  |               |
| B. Secretary's Report: Approval of Minutes                                 |               |
| C. Treasurer's Report  |               |
| D. Director's Report   |               |
| IV. Working Lunch  | 12:00 – 1:00  |
| A. Performance Accountability:   |               |
| • Overview   |               |
| • Examples from current programs   |               |
| • Discussion of use in the future  |               |
| V. Announcements & Adjourn   | 1:00          |
| • The Next LMB meeting on March 21, 2018 at 11:30 a.m.                     |               |

**Desired Outcomes for the Meeting: At the end of the meeting, board members and staff will have:**

- A greater understanding of Results-Based Accountability (RBA) and
- how it has been applied in Queen Anne's County





## Queen Anne's County Collective to Help Children & Families Thrive

Results	Initiatives									
Indicators (quantifies the achievement of the result)	Parent Connect (Youth with Incarcerated Parents)	Opportunity Youth (Disconnected Youth)	Out of School Time	Anti-Bullying	Character Counts!	Connecting Families with Children at Risk	Collaborative Mentoring Efforts	Multi-Cultural Proficiency	Partnership for Suicide Prevention	Backpack for Food
<b>Overseer:</b>	Strategic Planning Committee	Strategic Planning Committee	OST Committee	ABC Committee	CCI Advisory Committee	Local Care Team	Community Committee	Multi-Cultural Proficiency Committee	PSP Committee	Backpack Committee
<b>I. Communities Safe for Children Youth &amp; Families</b>	Local care Team Chesapeake Helps Healthy Families Family Navigator	Local Care Team Chesapeake Helps Healthy Families Community Mentoring (100K Opportunities)	Partnership for Youth AlphaBEST County Grant Program Text 2 Stop It Unity Day Oliveus Program	Coaching Business of Character Community Marketing	Local Care Team Family Navigator	Community/Partnership 100K Other Community Efforts	Suppers School System & Community Trainings Decision Maker Awareness Projects Celebrating Unity & Diversity	AFSP Walk Text 2 Stop Awareness Mental Health First Aid & Other Trainings	Southern/Central County Fair Northern County Collab	
<b>II. Children Will Complete School</b>										
1) Educational Attainment - the percentage of young adults ages 18-24 who have not earned a high school or equivalency diploma										
2) Graduation Rate – special attention to sub-populations.										
<b>III. Youth Have Opportunities for Employment &amp; Career Readiness</b>										
1) Percent of Youth Ages 16-24 Not in School and Not Working										

Governor's Priority Areas

**Queen Anne's County Community Partnerships for Children and Families (Local Management Board) Retreat Summary – November 3, 2017 – The Historic Kent Manor Inn**

**Focus: Opportunity (Disconnected) Youth; Children of Incarcerated/ Formerly Incarcerated Parents  
Achieving Results Collectively**

**Attendance:** Karla Altamirano, Community Member, Meredith Braden, Community Member, Bobbi Graef, Q.A. Co. Dept. of Health, Susan Coppage, Department of Social Services, Eric Daniels, Community Member, Brad Engel, Q.A. Co. Board of Education, Lee Franklin, Community Member, Pastor Mark Farnell, Community Member, Joe Grabis, Q.A. Co. Dept. of Juvenile Services, Lt. Mark Meil, Q.A. Co. Sheriff's Department, Megan Pinder, Mid Shore Mental Health Systems, Claire Johnson, Student Member, Michelle Johnson, Community Member, Carrie O'Connor, Community Member, Chris Perkins, on behalf of Peg Anawalt, Vince Radosta, Community Member, Laura Roth, Community Member, Mary Ann Thompson, Community Member, Mary Walker, Community Member, Jamie Williams, Community Member, Elaine Butler, Character Counts, Michael Clark, Director, Shelby Clark, Resource Development Specialist, Lisa Michaels, Administrative Assistant, Jennifer Stansbury, Operations Specialist.

**Guests:** Karen Finn and Deitre Epps, Clear Impact, LLC, Linda Walls, QAC Local Management Board's Strategic Planning Committee, Katie Sevon, Talbot County LMB, Fredia Wadley, Talbot LMB, Nancy Shockey, Dorchester LMB, Chris Benzing, Maryland Rural Development Corporation, Missy Cochran, Maryland Rural Development Corporation.

**MORNING SESSION:**

**Greetings and Welcome:** Board Chair Joe Grabis welcomed everyone to the retreat.

**Introductions and Background:** Michael Clark, Director, Local Management Board introduced the consultants from Clear Impact, Karen Finn and Deitre Epps.

The consultants from Clear Impact presented to the Queen Anne's County Local Management Board and the Local Management Boards from Talbot, Kent and Dorchester.

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**AFTERNOON SESSION:**

The Queen Anne's County Local Management Board conducted a brief Board of Directors Meeting for purposes of approving October 18, 2017 minutes and the treasurer's report.

Joe Grabis, Board Chair, presented the minutes from the October 2017 board meeting for approval.

**\*\*Action:**

Eric Daniels moved to approve the October 18, 2017 minutes as written. Vince Radosta provided a second. All present voted in favor with no abstentions and the motion was carried.

Joe Grabis, Board Chair, presented the treasurer's report for October 2017.

**\*\*Action:**

Vince Radosta made motion to accept the Treasurer's Reports as written. Brad Engel provided a second. All present voted in favor to accept the Treasurer's Reports with no abstentions and the motion was carried.

Joe Grabis, Board Chair, presented "Collective Impact" to be framework for the Local Management Board.

**\*\*Action:**

Jamie Williams made a motion to accept the Collective Impact to be the framework for the Local Management Board. Vince Radosta provided a second. All present voted in favor with no abstentions and the motion was carried.

**Notes from Afternoon Session:**

**Ideas to Improve Collective Impact:**

- Educate members on results and their contributions.
- Meeting plan very defined in Results – focused.
- Going to the Result and say – focus on this.
- Improve communication and follow-through.
- Develop group norms.
- Glossary of terms on name tents.

**Actions proposed:**

- Topics can be suggested to Executive Committee.

**Improvements Needed:**

- Each organization has ID'd 3-5 most important measures for its role in the comprehensive strategy (How much, how well, better off).
- Organize within the collective partnerships has achieved success in improving Performance Measures.
- Applying RBA – partners share responsibility.
- Each organization applies Turn the Curve to most important Performance Measures.

**Strength:**

- ID'd one population. Results to define focus.
- Each organization has graphed the Performance Measures to ID trends.
- We used Turn the Curve to co-develop comprehensive plan with community – with strategies and partners.

**Revise/Actions:**

- Add to glossary e.g. opportunity youth initiative.

- Develop a graphic that shows the relationships.
- Agendas for LMBs:
  - Allow time for discussion
  - Put Committee reports on-line
  - Specific topics
- Use "Yammer App" before meetings
- Action-focused discussions.

S:\A-LMB INFO\LMB\FY18\Retreat\Retreat Notes 11-03-2017.docx

**Queen Anne's County Community Partnerships for Children**

**Treasurer's Report**

Period:

November 1-30, 2017

Expenses

Program Code	Description	FY18 Budget	GOC Admin	County	GOC Training Grant	Period Expenses	YTD Expense	Balance	YTD %
4003	Salaries	157,919.00	-	11,272.81	-	11,272.81	51,622.35	106,296.65	33%
7100-7600	Fringe Costs	67,268.00	-	3,844.11	-	3,844.11	18,405.05	48,862.95	27%
5010	Accgl/Audit	2,988.00	-	-	-	-	-	2,988.00	0%
5020	Consultants	-	-	-	1,500.00	1,500.00	1,500.00	(1,500.00)	#DIV/0!
5440	Leased Equipment	3,000.00	-	329.34	-	329.34	1,191.27	1,808.73	40%
5995	Other	-	-	-	-	-	1,000.00	(1,000.00)	#DIV/0!
6050	Postage	1,420.00	-	-	-	-	143.01	1,276.99	10%
6055	Supplies	2,122.00	-	261.64	13.00	274.64	762.65	1,359.35	36%
6400	Vehicle Operation	250.00	-	-	-	-	-	250.00	0%
8010	Business Travel	500.00	-	0.31	752.00	752.31	752.31	(252.31)	150%
8040	Conferences/conventions	-	-	1,588.80	560.00	2,148.80	2,148.80	(2,148.80)	#DIV/0!
8045	Training Expense	2,000.00	-	324.78	7,500.00	7,824.78	9,208.95	(7,208.95)	460%
8060	Board Expenses	6,500.00	-	398.29	-	398.29	1,622.53	4,877.47	25%
8100	Communications	1,780.00	-	150.97	-	150.97	600.08	1,179.92	34%
	<b>Total</b>	<b>245,747.00</b>	<b>-</b>	<b>18,171.05</b>	<b>10,325.00</b>	<b>28,496.05</b>	<b>88,957.00</b>	<b>156,790.00</b>	<b>36%</b>
<b>Services</b>									
	<b>Original</b>	<b>42,804.00</b>	<b>1,606.06</b>	<b>-</b>	<b>-</b>	<b>1,606.06</b>	<b>1,606.06</b>	<b>41,197.94</b>	<b>4%</b>
682043-5995	Family Navigation	60,319.00	-	-	-	-	4,466.00	55,853.00	7%
682035-8995	Achievement Mentoring	48,387.00	-	-	-	-	10,195.89	38,191.11	21%
682042-5995	Chesapeake Helps	296,372.00	-	-	20,474.96	20,474.96	70,442.23	225,929.77	24%
682045-5995	MSDE-Home Visiting	72,532.00	4,112.55	-	-	4,112.55	17,034.02	55,497.98	23%
682045-8995	GOC-Healthy Families	520,414.00	5,718.61	-	20,474.96	26,193.57	103,744.20	416,669.80	20%
	<b>Total</b>	<b>520,414.00</b>	<b>5,718.61</b>	<b>-</b>	<b>20,474.96</b>	<b>26,193.57</b>	<b>103,744.20</b>	<b>416,669.80</b>	<b>20%</b>
<b>Services-Other</b>									
	<b>Original</b>	<b>100,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000.00</b>	<b>-</b>	<b>100%</b>
682050-8990	OST - Partnering for Youth	52,370.00	-	52,370.00	-	52,370.00	52,370.00	-	100%
682050-8990	OST - Partnering for Youth	20,000.00	-	-	-	-	20,000.00	-	100%
682050-8990	OST - Recreation	27,630.00	-	27,630.00	-	27,630.00	27,630.00	-	100%
682050-8990	OST - AlphaBEST Education, Inc.	25,000.00	-	-	-	-	4,000.00	21,000.00	16%
682050-8990	OST - Hunger Back Pack Program	145,656.00	-	-	-	-	-	145,656.00	0%
682060-5995	RDEF	1,750.00	-	-	-	-	1,400.00	350.00	80%
698000-5075	E/R-Communities that Care Survey License	372,406.00	-	80,000.00	-	80,000.00	206,352.89	166,053.11	55%
	<b>Total</b>	<b>372,406.00</b>	<b>-</b>	<b>80,000.00</b>	<b>-</b>	<b>80,000.00</b>	<b>206,352.89</b>	<b>166,053.11</b>	<b>55%</b>
<b>Services - GOCCP</b>									
	<b>Original</b>	<b>15,468</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>15,468</b>	<b>0</b>	<b>100.00%</b>
682035-5995	GOCCP-AI Risk Youth Prevention YR 2	93,864	-	-	0	-	1,642	92,222	1.75%
	<b>Total</b>	<b>93,864</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>1,642</b>	<b>92,222</b>	<b>1.75%</b>

# Queen Anne's County Community Partnerships for Children

## Treasurer's Report

Period:

November 1-30, 2017

### Receipts

Program Code	Description	Budget	Period Receipts	Year to Date Receipts	Balance	YTD%
680010-33590-26	Administration-Subcabinet	65,000.00	-	-	65,000.00	0%
682043-33590-48	GOC - Family Navigation	42,804.00	-	-	42,804.00	0%
682035-33590-58	GOC-Achievement Mentoring	60,319.00	-	-	60,319.00	0%
682035-	GOCCP - At Risk Youth Prevention	15,464.00	15,464.00	15,464.00	-	100%
682035	GOCCP - Substance Abuse Diversion program	92,864.00	1,646.35	1,646.35	91,217.65	2%
682042-33590-47	GOC - Chesapeake Helps	48,387.00	-	-	48,387.00	0%
682045-32490-06	MSDE-Home Visiting	296,372.00	-	-	296,372.00	0%
682045-33590-	GOC-Healthy Families	72,532.00	-	-	72,532.00	0%
	<b>Sub-total</b>	<b>693,742.00</b>	<b>17,110.35</b>	<b>17,110.35</b>	<b>676,631.65</b>	<b>2%</b>
698000-3710	Returned Reinvestment Interest-County	-	-	-	-	
680010-39910	Administration-County	180,747.00	-	-	180,747.00	0%
680010-3871	Disposal/C. Assets (sale of car on e-bay)	-	-	-	-	#DIV/0!
680010-39090-20	Miscellaneous Admin - GOC Award #170045	12,250.00	-	-	12,250.00	0%
680010-39090-20	Miscellaneous Admin - Fraternal Order of Police (DFC)	1,000.00	-	-	1,000.00	0%
680010-39090-20	Miscellaneous Admin - Mid Shore Foundation	-	-	-	-	#DIV/0!
680010-39090-20	Miscellaneous Admin - Tri County Ruritan (Backpacks)	-	-	-	-	#DIV/0!
680010-39390-40	Miscellaneous-non program related	-	-	-	-	#DIV/0!
682050-39910	OST - Enhancement Funds - Hunger Back Pack	25,000.00	-	-	25,000.00	0%
682050-39910	OST - Enhancement Funds - Partnering for Youth	100,000.00	-	-	100,000.00	0%
682050-39910	OST - Enhancement Funds - Partnering for Youth	52,370.00	-	-	52,370.00	0%
682050-39910	OST - Enhancement Funds - Recreation	20,000.00	-	-	20,000.00	0%
682050-39910	OST - Enhancement Funds - AlphaBEST Education, Inc.	27,630.00	-	-	27,630.00	0%
680010-39090-20	Bryan Brothers Grant - Anti-Bullying Committee	3,000.00	-	3,000.00	-	100%
	<b>Total</b>	<b>1,115,739.00</b>	<b>17,110.35</b>	<b>20,110.35</b>	<b>1,095,628.65</b>	<b>2%</b>

**Queen Anne's County Community Partnerships for Children**

**Treasurer's Report**

Period:

December 1-31, 2017

**Expenses**

Program Code	Description	FY18 Budget	GOC Admin	County	GOC Training Grant	Period Expenses	YTD Expense	Balance	YTD %
4003	Salaries	157,919.00	-	11,272.78	-	11,272.78	62,895.13	95,023.87	40%
7100-7600	Fringe Costs	67,268.00	-	3,844.01	-	3,844.01	22,249.06	45,018.94	33%
5010	Acctg/Audit	2,988.00	-	-	-	-	-	2,988.00	0%
5020	Consultants	3,425.00	-	-	-	-	-	1,925.00	44%
5440	Leased Equipment	3,000.00	-	312.89	-	312.89	1,504.16	1,495.84	50%
5995	Other	-	-	-	-	-	1,000.00	(1,000.00)	#DIV/0!
6050	Postage	1,420.00	-	-	-	-	143.01	1,276.99	10%
6055	Supplies	2,122.00	-	46.87	-	46.87	809.52	1,312.48	38%
6400	Vehicle Operation	250.00	-	-	-	-	-	250.00	0%
8010	Business Travel	1,252.00	-	-	-	-	752.31	499.69	60%
8040	Conferences/conventions	2,899.00	-	-	-	-	2,148.80	750.20	74%
8045	Training Expense	9,500.00	-	-	-	-	9,208.95	291.05	97%
8060	Board Expenses	6,500.00	-	217.17	-	217.17	1,839.70	4,660.30	28%
8100	Communications	1,780.00	-	151.62	-	151.62	751.70	1,028.30	42%
	<b>Total</b>	<b>260,323.00</b>	<b>-</b>	<b>15,845.34</b>	<b>-</b>	<b>15,845.34</b>	<b>104,802.34</b>	<b>155,520.66</b>	<b>40%</b>
	<b>Services</b>	<b>Original</b>	<b>GOC</b>	<b>Local Care Team</b>	<b>MSDE</b>	<b>Period Expenses</b>	<b>YTD Expenses</b>	<b>Balance</b>	<b>YTD %</b>
682043-5995	Family Navigation	42,804.00	-	-	-	-	1,606.06	41,197.94	4%
682035-8995	Achievement Mentoring	60,319.00	-	-	-	-	4,466.00	55,853.00	7%
682042-5995	Chesapeake Helps	48,387.00	-	-	-	-	10,195.89	38,191.11	21%
682045-5995	MSDE-Home Visiting	296,372.00	-	-	27,437.49	27,437.49	97,879.72	198,492.28	33%
682045-8995	GOC-Healthy Families	72,532.00	5,747.63	-	-	5,747.63	22,838.76	49,693.24	31%
	<b>Total</b>	<b>520,414.00</b>	<b>5,747.63</b>	<b>-</b>	<b>27,437.49</b>	<b>33,185.12</b>	<b>136,929.32</b>	<b>383,484.68</b>	<b>26%</b>
	<b>Services-Other</b>	<b>Original</b>	<b>RDEF</b>	<b>County/Local</b>	<b>E/R</b>	<b>Period Expenses</b>	<b>YTD Expenses</b>	<b>Balance</b>	<b>YTD %</b>
682050-8990	OST - Partnering for Youth	100,000.00	-	-	-	-	100,000.00	-	100%
682050-8990	OST - Partnering for Youth	52,370.00	-	-	-	-	52,370.00	-	100%
682050-8990	OST - Recreation	20,000.00	-	-	-	-	20,000.00	-	100%
682050-8990	OST - AlphaBEST Education, Inc.	27,630.00	-	-	-	-	27,630.00	-	100%
682050-8990	OST - Hunger Back Pack Program	25,000.00	-	2,000.00	-	2,000.00	6,000.00	19,000.00	24%
682060-5995	RDEF	145,656.00	-	-	-	-	-	145,656.00	0%
688000-5075	E/R-Communities that Care Survey License	1,750.00	-	-	-	-	1,400.00	350.00	80%
	<b>Total</b>	<b>372,406.00</b>	<b>-</b>	<b>2,000.00</b>	<b>-</b>	<b>2,000.00</b>	<b>206,000.00</b>	<b>166,406.00</b>	<b>55%</b>
	<b>Services - GOCCP</b>	<b>Original</b>			<b>GOCCP</b>	<b>Period Expenses</b>	<b>YTD Expenses</b>	<b>Balance</b>	<b>YTD %</b>
682035-5995	GOCCP-AI Risk Youth Prevention YR 2	15,468	-	-	0	-	15,468	0	100.00%
	GOCCP - Substance Abuse Diversion YR1	93,864	-	-	0	-	1,642	92,222	1.75%

# Queen Anne's County Community Partnerships for Children

## Treasurer's Report

Period:

December 1-31, 2017

### Receipts

Program Code	Description	Budget	Period Receipts	Year to Date Receipts	Balance	YTD%
680010-33590-26	Administration-Subcabinet	65,000.00	-	-	65,000.00	0%
682043-33590-48	GOC - Family Navigation	42,804.00	-	-	42,804.00	0%
682035-33590-58	GOC-Achievement Mentoring	60,319.00	-	-	60,319.00	0%
682035-	GOC - At Risk Youth Prevention	15,464.00	-	15,464.00	-	100%
682035	GOC - Substance Abuse Diversion program	92,864.00	-	1,646.35	91,217.65	2%
682042-33590-47	GOC - Chesapeake Helps	48,387.00	-	-	48,387.00	0%
682045-32490-06	MSDE-Home Visiting	296,372.00	-	-	296,372.00	0%
682045-33590-	GOC-Healthy Families	72,532.00	-	-	72,532.00	0%
	<b>Sub-total</b>	<b>693,742.00</b>	<b>-</b>	<b>17,110.35</b>	<b>676,631.65</b>	<b>2%</b>
698000-3710	Returned Reinvestment Interest-County	-	-	-	-	-
680010-39910	Administration-County	180,747.00	-	-	180,747.00	0%
680010-3871	Disposal/C. Assets (sale of car on e-bay)	-	-	-	-	#DIV/0!
680010-39090-20	Miscellaneous Admin - GOC Award #170045	12,250.00	12,250.00	12,250.00	-	100%
680010-39090-20	Miscellaneous Admin - Fraternal Order of Police (DFC)	1,000.00	-	-	1,000.00	0%
680010-39090-20	Miscellaneous Admin - Mid Shore Foundation	-	-	-	-	#DIV/0!
680010-39090-20	Miscellaneous Admin - Tri County Ruritan (Backpacks)	-	-	-	-	#DIV/0!
680010-39390-40	Miscellaneous-non program related	-	-	-	-	#DIV/0!
682050-39910	OST - Enhancement Funds - Hunger Back Pack	25,000.00	-	-	25,000.00	0%
682050-39910	OST - Enhancement Funds - Partnering for Youth	100,000.00	-	-	100,000.00	0%
682050-39910	OST - Enhancement Funds - Partnering for Youth	52,370.00	-	-	52,370.00	0%
682050-39910	OST - Enhancement Funds - Recreation	20,000.00	-	-	20,000.00	0%
682050-39910	OST - Enhancement Funds - AlphaBEST Education, Inc.	27,630.00	-	-	27,630.00	0%
680010-39090-20	Bryan Brothers Grant - Anti-Bullying Committee	3,000.00	-	3,000.00	-	100%
	<b>Total</b>	<b>1,115,739.00</b>	<b>12,250.00</b>	<b>32,360.35</b>	<b>1,083,378.65</b>	<b>3%</b>

**Queen Anne's County Community Partnerships for Children**

**Treasurer's Report**

Period:

January 1-31, 2018

Expenses

Program Code	Description	FY18 Budget	GOC Admin	County	GOC Training Grant	Period Expenses	YTD Expense	Balance	YTD %
4003	Salaries	157,919.00	-	16,859.19	-	16,859.19	79,754.32	78,164.68	51%
7100-7600	Fringe Costs	67,268.00	-	4,768.59	-	4,768.59	27,017.65	40,250.35	40%
5010	Acctg/Audit	2,988.00	-	-	-	-	-	2,988.00	0%
5020	Consultants	3,425.00	-	-	-	-	1,500.00	1,925.00	44%
5440	Leased Equipment	3,000.00	-	247.29	-	247.29	1,751.45	1,248.55	58%
5995	Other	-	-	-	-	-	1,000.00	(1,000.00)	#DIV/0!
6050	Postage	1,420.00	-	-	-	-	143.01	1,276.99	10%
6055	Supplies	2,122.00	-	106.67	-	106.67	916.19	1,205.81	43%
6400	Vehicle Operation	250.00	-	-	-	-	-	250.00	0%
8010	Business Travel	1,252.00	-	-	-	-	752.31	499.69	60%
8040	Conferences/conventions	2,899.00	-	-	-	-	2,148.80	750.20	74%
8045	Training Expense	9,500.00	-	15.00	-	15.00	9,223.95	276.05	97%
8060	Board Expenses	6,500.00	-	384.99	-	384.99	2,224.69	4,275.31	34%
8100	Communications	1,780.00	-	149.58	-	149.58	901.28	878.72	51%
	<b>Total</b>	<b>260,323.00</b>	<b>-</b>	<b>22,531.31</b>	<b>-</b>	<b>22,531.31</b>	<b>127,333.65</b>	<b>132,989.35</b>	<b>49%</b>
<b>Services</b>									
682043-5995	Family Navigation	42,804.00	-	-	-	-	1,606.06	41,197.94	4%
682035-8995	Achievement Mentoring	60,319.00	16,634.00	-	-	16,634.00	21,100.00	39,219.00	35%
682042-5995	Chesapeake Helps	48,387.00	11,792.36	-	-	11,792.36	21,988.25	26,398.75	45%
682045-5995	MSDE-Home Visiting	296,372.00	-	-	27,110.35	27,110.35	124,990.07	171,381.93	42%
682045-8995	GOC-Healthy Families	72,532.00	5,709.96	-	-	5,709.96	28,548.72	43,983.28	39%
	<b>Total</b>	<b>520,414.00</b>	<b>34,136.32</b>	<b>-</b>	<b>27,110.35</b>	<b>61,246.67</b>	<b>198,175.99</b>	<b>322,238.01</b>	<b>38%</b>
<b>Services-Other</b>									
682050-8990	OST - Partnering for Youth	100,000.00	-	-	-	-	100,000.00	-	100%
682050-8990	OST - Partnering for Youth	52,370.00	-	-	-	-	52,370.00	-	100%
682050-8990	OST - Recreation	20,000.00	-	-	-	-	20,000.00	-	100%
682050-8990	OST - AlphaBEST Education, Inc.	27,630.00	-	-	-	-	27,630.00	-	100%
682050-8990	OST - Hunger Back Pack Program	25,000.00	-	9,356.23	-	9,356.23	15,356.23	9,643.77	61%
682060-5995	RDEF	145,656.00	-	-	-	-	-	145,656.00	0%
698000-5075	E/R-Communities that Care Survey License	1,750.00	-	-	-	-	1,400.00	350.00	80%
	<b>Total</b>	<b>372,406.00</b>	<b>-</b>	<b>9,356.23</b>	<b>-</b>	<b>9,356.23</b>	<b>215,356.23</b>	<b>157,049.77</b>	<b>58%</b>
<b>Services - GOCCP</b>									
682035-5995	GOCCP-At Risk Youth Prevention YR 2	15,468	-	-	0	-	15,468	0	100.00%
	GOCCP - Substance Abuse Diversion YR1	93,864	-	-	28226.28	28,226	29,668	63,996	31.82%

# Queen Anne's County Community Partnerships for Children

## Treasurer's Report

Period:

January 1-31, 2018

### Receipts

Program Code	Description	Budget	Period Receipts	Year to Date Receipts	Balance	YTD%
680010-33590-26	Administration-Subcabinet	65,000.00	-	-	65,000.00	0%
682043-33590-48	GOC - Family Navigation	42,804.00	-	-	42,804.00	0%
682035-33590-58	GOC-Achievement Mentoring	60,319.00	-	-	60,319.00	0%
682035-	GOCCP - At Risk Youth Prevention	15,464.00	-	15,464.00	-	100%
682035	GOCCP - Substance Abuse Diversion program	92,864.00	-	1,646.35	91,217.65	2%
682042-33590-47	GOC - Chesapeake Helps	48,387.00	-	-	48,387.00	0%
682045-32490-06	MSDE-Home Visiting	296,372.00	-	-	296,372.00	0%
682045-33590-	GOC-Healthy Families	72,532.00	-	-	72,532.00	0%
	<b>Sub-total</b>	<b>693,742.00</b>	<b>-</b>	<b>17,110.35</b>	<b>676,631.65</b>	<b>2%</b>
698000-3710	Returned Reinvestment Interest-County	-	-	-	-	-
680010-39910	Administration-County	180,747.00	-	-	180,747.00	0%
680010-3871	Disposal/C. Assets (sale of car on e-bay)	-	-	-	-	#DIV/0!
680010-39090-20	Miscellaneous Admin - GOC Award #170045	12,250.00	-	12,250.00	-	100%
680010-39090-20	Miscellaneous Admin - Fraternal Order of Police (DFC)	1,000.00	-	-	1,000.00	0%
680010-39090-20	Miscellaneous Admin - Mid Shore Foundation	-	-	-	-	#DIV/0!
680010-39090-20	Miscellaneous Admin - Tri County Ruritan (Backpacks)	-	-	-	-	#DIV/0!
680010-39390-40	Miscellaneous-non program related	-	-	-	-	#DIV/0!
682050-39910	OST - Enhancement Funds - Hunger Back Pack	25,000.00	-	-	25,000.00	0%
682050-39910	OST - Enhancement Funds - Partnering for Youth	100,000.00	-	-	100,000.00	0%
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	<b>Total</b>	<b>1,115,739.00</b>	<b>-</b>	<b>32,360.35</b>	<b>1,083,378.65</b>	<b>3%</b>

## Director's Report To The Queen Anne's County Local Management Board

For their meeting on February 21, 2018

### February LMB Meeting



Karen Finn  
Vice President of Professional  
Services



It was also noted at the retreat that there are many board members who weren't aware of or understood very well what results-based accountability is. Therefore we decided to see if we could find a quick training which board members could receive on this topic.

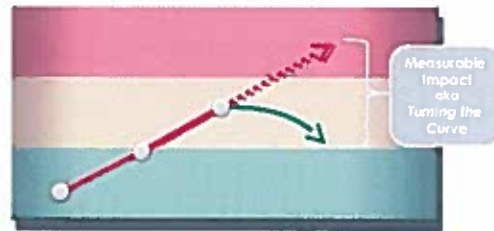
Luckily we were able to take advantage of an offer from the Governor's Office for Children who were offering some training for this exact topic by [Karen Finn](#). While training for intro RBA is normally longer we were able to convince Ms. Finn to cover the topic in a quick 3-hour overview.

I would like to thank all the board members who are able to come earlier (at 10 a.m.) to the February meeting. Lunch will be provided as usual. If you can't make the entire event please just come as soon as you can. Ms. Finn has been alerted to the fact that people may be arriving at different times.

Results Based Accountability is a disciplined way of thinking and acting to improve entrenched and complex social problems. Communities use it to improve the lives of children, youth, families, and adults. RBA is also used by organizations to improve the effectiveness of their programs. The Queen Anne's County LMB has been using it for over 15 years.

### Why RBA

To create Measurable Impact



MEASURABLE RESULTS FOR CLIENTS AND COMMUNITIES

There will be some brief other business covered at or around 11:30 that day. Otherwise the meeting will be dedicated to learning RBA.

### Ice Cream Social

The Ice Cream Social is held at the Maryland General Assembly and is a fun event in which Local Management Board members and staff get to connect with their representatives in the General Assembly to advocate for the LMBs and the programs we fund. This year the event is scheduled for February 20, 2018 from 11:30 to 1:30. As of the writing of this report we have two board members and three staff attending. We would very much welcome more attendance from the board if you have the time. If you are interested please contact [Lisa Michaels](#) and she will sign you up and talk about carpooling if you are interested.

### Updates from the State

It is with huge regret that I report that Arlene Lee has resigned from her post as the Executive Director of the Governor's Office for Children. Arlene is from Kent County and a former LMB Director. I believe she is one of the best advocates for LMBs because she sees their potential

and understands more than most the immense change that LMBs can make for children, families and systems. Below are her parting words:

*After several months of contemplation, I have decided to leave the [Governor's Office for Children](#). I would like to take this occasion to let each one of you know that working with you, and getting to know you, has been one of the best experiences of my career. I value each one of your friendships and I truly admire your dedication to the children and families of Maryland. I want to share my heartfelt thanks to each of you for making my job as Executive Director a bit easier, because you were all working beside me. We have accomplished so many things from taking a fresh look at community needs to launching the Results Scorecard, all with a focus on re-establishing the role of the Local Management Boards as the local entity that emphasizes results and improves outcomes for children. I know it hasn't been easy, but it has been incredibly worthwhile. It has truly been an honor and a privilege to be part of the GOC/LMB team with all of you.*

*What the next chapter of my life will look like is yet unknown and part of the journey I am told. For certain I look forward to no alarm clock in the morning and as much as I enjoyed visiting you, I won't miss driving across the state for hours! Mainly I plan to take some time to decide where to devote my energies, beyond the long list of projects around my house and my in-laws' house that I've been putting off for far far too long!*

*Please feel welcome to reach out before or after my departure on January 22nd. I will be happy to help with the transition in any way I can or to just continue to keep in touch. I can be reached on LinkedIn ([linkedin.com/in/arleneflee/](https://www.linkedin.com/in/arleneflee/)), my personal email address ([aflee12345@yahoo.com](mailto:aflee12345@yahoo.com)) or via my cell phone, 410-299-4539.*

*With the very best wishes for your continued success, I remain your biggest cheerleader,*

*a. (rlene)*

### **Community Partnership Agreement (Strategic Planning Committee)**

I am very happy to report that the Strategic Planning Committee, facilitated by Linda Walls, and supported by Jennifer Stansbury, Lisa Michaels, Shelby Clark and me is moving forward in a very organized way. Linda is providing excellent insight and Board Members are staying up on the information and giving guidance for the fiscal year 2019 application. Shelby will be writing most of the application. It is a delight to be a part of such an excellent efficient and creative team.

Originally the application for fiscal year 2019 was divided up into two parts: base and competitive. The group has developed a clear plan regarding the base funding, in essence utilizing the strategies that the board decided on last year but tweaking them a little to align with State recommendations and reflect feedback from board, staff and program providers.

We learned in early February that the money that was going to make up the state competitive portion of the project (\$2 million) was not in the Governor's budget as expected. Therefor GOC released the following statement: "Please be advised that the FY19 Notice of Competitive Funding Availability that was issued on December 29, 2017 was withdrawn today. Materials for the competitive application are no longer valid and have been removed from the website and the Google Drive." Members of the Maryland Association of Local Management boards are

doing what they can to see if the Governor will put the funding back in a supplemental budget. On January 26, 2018, I visited all of our Legislative office and explained the issue and asked them if they would be willing to bring this issue up with the Governor. Lastly the County Commissioners agreed to write a letter to the Governor asking him to keep the promise he made in past years. A copy of that letter is included in this packet.

If by some minor miracle, the funds are put back, the Governor's office for Children will put the competitive portion back in the application with a new timeline.

I will be asking the LMB members to make and approve the following motion at the February LMB meeting:

- Move to authorize the members of the LMB Strategic Planning Committee to determine what should go into the Queen Anne's County Local Management Board's FY2019 Community Partnership Grant Application with final approval from a majority of the Executive Committee.

The purpose of this request is so that questions and determinations that have a lot of detail can be made quickly without having to wait for monthly LMB meetings. It should be noted that all LMB members are welcome to participate on the Strategic Planning Committee. Their next meeting is scheduled for February 28<sup>th</sup> at 8:30 a.m. starting with a transportation discussion followed by the full committee hearing at 10:00 a.m. in the Kramer Center.

#### **Local Care Team**

The [Queen Anne's County Local Care Team](#) (LCT) strives to ensure that children and their families receive the necessary supports and resources to live in the community successfully. The LCT works with parents, guardians and other adults on children's behalf. The purpose is to open doors, brainstorm, and share knowledge, advocate, and develop strategies to help our children thrive. In Queen Anne's County the LCT has been operating effectively for many years even though state supported funds for the strategy were discontinued over 6 years ago.

This year the Governor's Office for Children working in partnership with other State Child Servicing agencies found funding to support the efforts across the state. However, they want the funding used for salaries only. In Queen Anne's County we have a model, which the State says is a good one. I serve as the human service side of the role and Lisa plays the coordinator and administrator. Because we have this model, additional funding is not needed for the salaries. Instead the members of the LCT decided to pay for more hours of the Family Peer Support Specialist and use the extra money for flex funding to help children and families with needed expenses that aren't covered by any other source. Since the State is required to only fund salaries with this money, Good ole' Jennifer Stansbury is left amending the budget in a way that makes this possible. This will require her to move some of the money that is currently in the Salaries line either from the State CPA or the County out and put the LCT money in those line items. The money that is then taken out will be used to meet the desires of the members of the LCT.

#### **County Budget**

The files for the County Budget were due earlier than in previous years. So Jennifer Stansbury worked hard to get budget information in on time. This year was a lot like in past years. Our process is to submit an "educated guess" and then when we know how much money we're going to receive from other funders, such as the state, we will go back and amend our budget within the county system.

This year, we basically submitted a level budget except for a Salary increase (part of the entire County directions). We did ask for additional amounts of \$10,275 to support Character Counts and an additional \$6,250 to support the backpack for food committee. Each of those funding sources have the backup that we have found money from other sources to cover these costs. We hope the Commissioners will understand what a great deal they are getting for their investment with so much additional funds and excellent service.

In regards to budgets, the LMB typically must keep a closer eye to what the state decides to do regarding our funding. It is important for us to remind our legislators to make sure that revenue for the LMBs and the programs we oversee is maintained in the State budget.

### **Follow up to Board Retreat**

You may have noticed several changes to the way we are conducting board meetings since several decisions were at the retreat. The first change of note regarded how we identified the "Collective." Previously, the collective consisted mostly of the programs funded through the community partnership agreement funded programs that responded to the Governor's priority areas of children of incarcerated parents and Opportunity Youth. The board decided instead to bring in all of the projects that the board is working on into the collective and basically make the collective over everything our LMB does. To help make this more easily understood and to bring everyone on the same page, I created a schematic which shows the new layout of the collective. It was also decided that this layout would be on the back of the board agenda every month. An interactive version of the schematic will be on [our website \(communitypartnerships.info\)](http://communitypartnerships.info) soon.

Another change of note regards the LMB meeting agenda. It was decided that we would no longer have verbal committee reports unless there is an urgent or pressing issue. Instead all committee notes or minutes will be included in one packet and sent out to LMB members ahead of time. The purpose of this change is to put meeting focus on discussion and projects. Required corporation reports (e.g. minutes, finance report, and Director's report) will continue to be placed on the agenda but only a short time will be spent reviewing and approving these.

Next, instead of receiving multiple scattered documents and reports you will be receiving one document entitled *The Meeting Information Packet*. Lisa Michaels and I will put together this package every month ahead of time to all the board members and provide a hard copy of it to those who requested it that way. The Meeting Information Packet will include the organization reports, any meeting handouts or announcements and then finally a section will be there for the committee meeting minutes and notes.



Lastly, you may recall that there was also some discussion at the retreat regarding the social media site [Yammer](https://www.yammer.com/). After reviewing that site I think that [Google Drive](https://drive.google.com/) would be a preferred option. I made this decision for several reasons. First much of the Board of Education already uses the google platform. Secondly the Governor's office for Children uses Google Drive to organize their documents that they provide to the LMBs. It appears to me that Google Drive will provide our board everything we need to have documents at the ready for all board members and be able to store documents that can easily be uploaded and reviewed concurrently with multiple people. Additionally with Google Drive, you can save these files and access them from any computer, smartphone, or tablet.

### **Information About the Judy Center**

The following was provided by Elizabeth Miller, Director of the County's [Judy Center](#):

*I am reaching out to you to determine if you are interested and able to help fund a position at the Judy Center for upcoming fiscal year.*

*Apparently, all Judy Centers have recently learned that only 1/3 of our grant may be used for salaries and fringe benefits for staff members.*

*As a result, we won't be able to fund our Home Visitor, our Early Childhood Outreach staff member, our Bilingual Admin. Assistant, or our part time childcare providers utilized during adult education nights.*

*Needless to say, this news has shocked us, and come after many of our partners have completed their budget cycles, putting us at a serious disadvantage during the grant writing process.*

*I am beginning to write our competitive grant supporting Sudlersville Elementary School and the community, and am reaching out to various stakeholders in the county for ideas and solutions to our dilemma.*

*We feel that our organization has been an asset to connecting families of young children to their community school, and feel certain that our continued efforts will influence the direction of school readiness in the coming years.*

*We have established the first ever Public School Food Bank in QAC, developed a unique Home Visiting and Playgroup portions to our programming, targeting a diverse population of families. We also established the Dolly Parton Imagination Library, where we distributed free books to young children in the entire county.*

*I look forward to any ideas or solutions you might have to help us with the sustainability issue. Thank You!*

Unfortunately the LMB doesn't have funds that could help right now but we are constantly looking for opportunities that may be available.

### **By Laws**

Our procedures require us to review the Board's By Laws every year and make any needed changes. Lisa Michaels emailed a copy of the By-Laws to board members on January 24<sup>th</sup>. During the business portion of the February meeting, the Board will discuss whether or not there are any changes. If none are determined necessary then it will be noted in the minutes that they were reviewed.

Respectfully Submitted,



Michael R. Clark  
Board Director

## Chief of Housing and Family Services

## Meeting Handouts



## Bylaws

### **Queen Anne's County Community Partnerships for Children and Families also known as The Local Management Board**

*Reviewed and Approved on January 18, 2017 by the Full Board*

## **BYLAWS**

### **QUEEN ANNE'S COUNTY COMMUNITY PARTNERSHIPS FOR CHILDREN AND FAMILIES (THE LOCAL MANAGEMENT BOARD)**

#### **ARTICLE I. NAME AND GOVERNANCE**

The name of this Board is the Queen Anne's County Community Partnerships for Children and Families hereinafter referred to as the Partnership. The Partnership will be governed by a Board of Directors, hereinafter referred to as the Board. Directors are appointed by the Queen Anne's County Commissioners.

#### **ARTICLE II. MISSION STATEMENT**

To promote a safe, healthy and stable environment for all of Queen Anne's County children and families by achieving a comprehensive system of education, health and human services whose effectiveness and responsiveness addresses the needs of children and families through public and private interagency collaboration.

#### **ARTICLE III. PURPOSE**

The Queen Anne's County Partnership serves as the primary structure for the county to develop and maintain an effective and efficient system of services for children, adolescents and families. Emphasis is placed on prevention, early intervention and community-based services. Priority is given to children and families most at-risk. The Partnership primarily assesses, plans, coordinates, monitors and evaluates. It does not function as a direct service provider. Responsibilities include, but are not limited to, the following:

1. Creating a vision and strategic plan for the roles of local government and public/private child/family serving agencies to achieve our mission;
2. Collaborating/contracting with child/family agencies to implement and annually update our strategic plan;
3. Maximizing the acquisition and utilization of all public and private funding sources and other resources;
4. Facilitating interagency project/program planning and outcome measures to evaluate service effectiveness and to address gaps in services;
5. Meeting the expectations of the Community Partnership Agreement between the State and the Partnership.

## **ARTICLE IV. MEMBERSHIP**

### **A. Number:**

The Partnership will be comprised of at least 15 members with the actual number of Directors to be established by the Board.

### **B. Composition:**

1. The Queen Anne's County Commissioners may appoint one of their members or a representative to the Partnership. The County representative along with the heads of the Local Board of Education, Social Services, Health Department, Juvenile Services, Core Service Agency serve as ex-officio members as recognized by the State of Maryland Policies and Procedures Manual for Local Management Boards issued by the Governor's Office for Children and will serve on the Board by virtue of their position. Additionally, representatives from the Queen Anne's County Recreation division, Office of the Sheriff, and Chesapeake College will serve on the Board by virtue of their position as recognized by these bylaws. These individuals may send an alternate to represent them at a meeting if they are unable to attend. Alternates shall remain informed on all Partnership business.
2. Additional representation will include public and private agencies, advocacy groups, business and professional community and the general public.
3. The Partnership will strive to reflect the ethnic and cultural diversity of the county, to include current or former service recipients or their families, to engage public and private citizens with a wide range of skills and experience and to engage participants from throughout the county.
4. Non county residents shall be allowed to be members if their role on the board is for the purpose of representing an entity, either by employment or affiliation that is located within Queen Anne's County.

### **C. Appointment:**

Members will be recommended to the Partnership by a Nominating Committee appointed to perform that task when needed. Nominees will then be recommended by the Board to the Queen Anne's County Commissioners for appointment.

#### **1. Nominating Committee Policy:**

It is the policy of the Partnership for the Nominating committee to exercise an inclusive process in the nomination of members.

- a. For appointment to the Board, and
- b. To elect officers

2. Nominating Committee Procedure:

- a. For appointment to the Board

It is the responsibility of each Board member to contact the Nominating Committee to recommend the names of potential nominees to the Board. The Nominating Committee will also generate the names of potential nominees. This will occur:

- (1) whenever the Board membership falls below (15) fifteen,
- (2) whenever the Board wishes to increase its membership, and
- (3) whenever a Board vacancy occurs.

The Nominating committee will contact each potential nominee to identify their interest in fulfilling the duties as a Board Member and to determine which persons will be recommended to the County Commissioners for appointment to the Board.

- b. To elect officers

The Nominating Committee will contact each member of the Board to solicit the names of potential officers.

- (1) whenever an officer vacancy occurs, and
- (2) whenever the term of an officer will expire.

The Nominating Committee will contact each Board member to identify their interest in serving as an officer of the Board. Board member names and the office in which they are willing to serve will be put on the Slate of Officers, which will be mailed to all Board members in advance of the June Board meeting. Upon acceptance of the Slate of Officers, a written, or voice (*amended based on current practices*) vote will be taken on each office and the results tabulated. Board members unable to be present may use the slate as their ballot and forward it with their proxy.

Those persons receiving the highest number of votes for each office will be elected. In the case of a tie, a tiebreaking vote will be taken at the Board meeting.

**D. Terms:**

1. The County Commissioner or representative and the heads of local departments, also known as "ex-officio members" serve by virtue of their position. As such, they have no set term.
2. All other positions will be staggered so that 1/3 of these terms will expire each year. All subsequent positions will be three-year terms. Terms begin July 1<sup>st</sup> and end June 30<sup>th</sup>.
3. Members may serve two consecutive terms and may be re-appointed after an absence of one year.
4. Appointees replacing a member leaving the Board will complete that term and will remain eligible to serve two additional three-year terms.

**E. Compensation:**

Members shall not receive any compensation for their services. Upon request, a member may be allowed reimbursement for expenses actually and reasonably incurred on behalf of the Partnership.

**F. Liability:**

Members will not be held personally liable for the debts or other legal or financial obligations of the Partnership.

**G. Resignation, Removal, Vacancy:**

1. Any member may resign at any time by providing written notice to the President of the Board who will forward such notice to the Queen Anne's County Commissioners.
2. Any member may be removed, for cause, by a majority vote of the Board at any regular or special meeting. Cause includes failure to attend 50% of the meetings held in a period of twelve consecutive months.
3. Any vacancy occurring in an office other than President will be filled with appointment by the President for a period of time not to exceed the end of the fiscal year.

## **ARTICLE V. MEETINGS**

- A. Purpose - The purpose of Partnership meetings is to consider and act on matters deemed consistent with our mission statement.
- B. Regular Meetings - The Partnership will meet at least quarterly at such time and place that the Board designates. Members shall receive written notice of the meeting and agenda.

- C. Special Meetings - Special Meetings of the Partnership may be called at any time by the President, or, if the President is absent or unable to act, by the Vice President/Secretary or one-third of the Board members. Notice of the time, place and purpose of special meetings shall be provided to all Board members as soon as the need arises. At least 24 hours notice must be provided.
- D. Quorum - For the purpose of conducting business a quorum of the Board shall be 50% of the total Board membership and 25% of the ex-officio members of the Board who are either present in person or by proxy. A quorum will also only be considered constituted if at 25% of the ex-officio membership is present by proxy or in person at each meeting.
- E. Voting - There will be one vote per member. Such a vote may either be in person or by proxy. Alternates on behalf of a local department head or ex-officio member are entitled to vote. All decisions requiring a vote will be made by a majority of the members present in person or by proxy at a duly constituted meeting.
- F. Conduct of Meetings:
1. No business shall be considered by the Board at which a quorum is not present.
  2. Meetings shall be presided over by the President, or in the President's absence, the Vice President/Secretary or Treasurer. In the absence of all three, a Director, chosen by majority of those present, may chair the meeting.
- G. Action Without a Meeting:  
Action may be taken on behalf of the Board by the Executive Committee. Such action will be placed on the agenda of the next regularly scheduled meeting for approval or ratification by the full Board.
- H. Conflict of Interest:  
On any matter before the Board, all members are obligated to disclose their conflict of interest prior to discussion of any matter so affected. Such members shall abstain from voting if such member or the Board deems a conflict of interest exists. No Partnership member may vote on any matter, which has a direct bearing on services to be provided by that member or his/her parent organization. Members unable to vote may still be counted as present for the purpose of establishing a quorum.

## ARTICLE VI. OFFICERS

1. The officers shall consist of the President, Vice President/Secretary and Treasurer.
2. Officers may be elected for a term of one year. Each officer may hold only one office at a time. Elections shall be held in June for terms to begin in July.

3. The President shall preside at all meetings of the Partnership; appoint chairpersons for all committees; sign legal documents for the Board; and act as a leader for the Board in its efforts to achieve the goals as outlined in these by-laws.
4. The Vice President/Secretary shall ensure the proper records (i.e., by-laws, agendas, minutes, record of attendance) are established and maintained and shall serve in the absence of the President.
5. The Treasurer shall ensure the proper oversight for all funds, securities, indebtedness, property and other financial responsibility of the Partnership. The Treasurer shall ensure the regular communication of the other financial status of the Partnership through financial statements, annual audits and other such methods.

#### **ARTICLE VII. COMMITTEES**

1. Executive Committee will consist of the Officers of the Partnership and may act on behalf of the Board subject to ratification at the next Board meeting. Other specific duties and responsibilities will be determined by the Board.
2. Other Committees - may be established by the Board as the need arises. Appointment to these committees shall be made by the President and approved by the Board. The specific purpose, task or responsibility of these committees will be determined by the Board.

#### **ARTICLE VIII. AMENDMENTS**

These bylaws may be amended at a meeting of the Partnership by a majority vote, provided that the amendment has been submitted in writing to the membership at least ten days prior to the meeting at which the vote is to be taken.

#### **ARTICLE IX. FISCAL YEAR**

The fiscal year of the Partnership shall run concurrently to the fiscal years of Queen Anne's County and the State of Maryland, July 1 through June 30.

#### **ARTICLE X. INDEMNIFICATION**

Nothing in these bylaws shall constitute members of the Board as partners for any purpose. No member, officer, agent, or employee shall be liable for the acts or failure to act of any other member, officer, agent, or employee, excepting only acts or omissions arising out of his or her willful misfeasance. Vendors, potential vendors and/or grantees shall indemnify and hold harmless the County, its employees, agents and officials from any and all claims, suits or demands, including attorney fees, which may be made against the County, its employees, agents or officials resulting from any act or omission committed in the performance of duties.

#### Revision History:

- Revised and approved by the full Board at their meeting on February 16, 2000
- Proposed revisions made on August 3, 2004 per April 14, 2004 letter OCYF Monitoring letter and requested for adoption at the Board meeting on September 15, 2004.
- Revisions Adopted on September 15, 2004 at a full board meeting.
- Proposed revisions made on June 2, 2006.
- Revisions Adopted on June 21, 2006
- Proposed revisions made on February 15, 2013
- Revisions Adopted on *March 20, 2013*
- Proposed revision made on January 27, 2014 & January 31, 2014
- Revisions Adopted on February 19, 2014.
- Proposed revisions made on October 30, 2014
- Revisions Adopted on November 21, 2014
- Reviewed and approved by the full Board at their January 2016 meeting.
- Reviewed and approved by the full Board at the January 18, 2017 meeting.

Electronic File Path: s:\by-laws\bylaws - qaclmb - approved november 2014.docx



*Queen  
Anne's  
County*

**THE COUNTY COMMISSIONERS OF  
QUEEN ANNE'S COUNTY**

The Liberty Building  
107 North Liberty Street  
Centreville, MD 21617

**County Commissioners:**

James J. Moran, At Large  
Jack N. Wilson, Jr., District 1  
Stephen Wilson, District 2  
Robert Charles Buckey, District 3  
Mark A. Anderson, District 4

Telephone: (410) 758-4098

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e-mail: QACCommissioners&Administrator@qac.org

*County Administrator: Gregg A. Todd*

*Executive Assistant to County Commissioners: Margie A. Houck*

*County Attorney: Patrick Thompson, Esquire*

January 30, 2018

The Honorable Governor Lawrence J. Hogan  
Governor of Maryland  
State House, 100 State Circle  
Annapolis, MD 21401-1925

Dear Governor Hogan:

We are writing for your continued support of Local Management Boards through reinstating \$2 million to the Children's Cabinet Interagency Fund in the FY 19 supplemental budget, to be made available to LMBs on a competitive basis consistent with your previous commitment. Local Management Boards have demonstrated clear results, including our Queen Anne's County Local Management Board.

In 2015, through Children's Cabinet and Office for Children, you announced new funding to LMBs for the first time since the Ehrlich administration, the O'Malley administration had cut funding to LMBs by 75%. Needless to say, LMBs across the state were enthusiastic your administration was dedicated to serving children and families. The original commitment, of \$4 million for two years, has expanded community-wide planning activities involving thousands of people across the State through focus groups, community meetings, surveys, etc. Expectations were high the competitive funds would continue this coming fiscal year.

The \$2 million was originally part of a budget-neutral, multi-year plan by the Children's Cabinet that involved transferring a program from the Governor's Office for Children to the Department of Health, creating a savings to the State. A portion of this savings would be devoted for competitive funding to Local Management Boards. The multi-year plan to make competitive funds available to the LMBs was part of budget presentations to the legislature in 2016 and 2017.

December 2017, the Children's Cabinet issued the Notice of Funding Availability for competitive funds (contingent upon funding availability). Eligible LMBs are those that (1) did not receive competitive funding in FY18 or (2) received competitive or base funding in FY18 for planning purposes or (3) received competitive funding in FY19 but is part of a multi-jurisdictional proposal and is not the lead LMB. A limited number of LMBs were to be awarded competitive funds. Funding awards were to be based upon a combination of highest rankings, geographic diversity and demonstrated ability to impact the prioritized indicator with a preference given to multi-jurisdictional approaches.

With the prospect of the competitive funding, our county LMB has been committed to working with partnering agencies to create the most opportune program adapted to your initiatives. Our LMB is dedicated to supporting your goals of reducing the impact of incarceration on children, families and communities and to improve outcomes for individuals known as opportunity or disconnected youth. Our LMB was very hopeful they would be receiving funds to start a night school and possibly to fund a transition program for county prisoners with affected children.

The Honorable Governor Hogan  
Page 2  
January 30, 2018

It has been a pleasure working with you and your staff over the last three years. To continue the positive, progressive impact on children and families, it is imperative competitive funds are reinstated in FY 19. Thank you for your continued support of Local Management Boards, and we look forward to the prospect of implementing new projects with competitive funds to advance priority areas.

Sincerely,

QUEEN ANNE'S COUNTY  
BOARD OF COUNTY COMMISSIONERS

  
Stephen Wilson, President

  
James J. Moran

  
Jack M. Wilson

  
Robert Charles Buckey

  
Mark A. Anderson

Cc: Chief of Staff, Mathew Clark;  
The Honorable Stephen Hershey, Senator  
The Honorable Steven J. Arentz, Delegate  
The Honorable Jefferson Ghrist, Delegate  
The Honorable Jay Jacobs, Delegate

Prioritized Result(s)	Prioritized Indicator(s)	Program/Strategy Name	Program/Strategy Description	Target Population	Performance Measures	FY18 Funding	2-Gen? Yes or No
This is the same prioritized Result that was noted in the NOFA response.	This is the same prioritized indicator that was noted in the NOFA response.	This is the same program/strategy name as listed in the proposal and the award letter. If there is more than one vendor for the program/strategy, please list each separately. Add additional rows as needed. For a program with more than 1 vendor, please note the vendor in parenthesis after program name - e.g. Mentoring Program (Alpha), Mentoring Program (Beta), etc.  There should be as many program/strategy entries as there are program/strategy budgets.  Include a line for Board Support.	Provide a brief description of the program/strategy to be funded. What is the intervention?	Describe the target population to be served. This cannot be the entire jurisdiction. Give neighborhood, school, etc. Describe how the participants will be selected/recruited/identified for the intervention.	Show, in bulleted form, the approved performance measures for each program/strategy. These are the same measures that were included in the NOFA response (if there were no special conditions to the award related to performance measures).  If there were special conditions that related to the performance measures, list the measures that were approved as part of the technical assistance provided.  Targets are not required.  Performance measures are not required for planning funds.	List the approved funding for this program/strategy/vendor.  The total in this column for all programs must equal the base allocation (plus competitive, as applicable) as noted in the award letter.	No  In this column, please indicate if the intervention is a 2 Gen strategy as defined on page 16 of the NOFA.
Communities are Safe for Children, Youth and Families  Children Will Complete School  Youth Have Opportunities for Employment and Career Readiness	Child Maltreatment  Education Attainment  % of Youth Ages 16-24 Not in School and Not Working	Chesapeake Helps	Serve four basic roles: Collection of Resource Information, Marketing and Outreach to Connect Target Groups to QAC Collective Strategies, Transportation Broker, Participant Data Tracker	Children of currently/formerly incarcerated parents  Opportunity youth ages 16-24 who are not in school or not working	How Much: Parent Connect <ul style="list-style-type: none"> <li># of recruitment sources identified and reached for matching services for children of currently/formerly incarcerated parents each quarter</li> </ul> How Much: Opportunity Youth <ul style="list-style-type: none"> <li># of recruitment sources identified and reached for matching services to</li> </ul>	48,387	Yes

Prioritized Result(s)	Prioritized Indicator(s)	Program/Strategy Name	Program/Strategy Description	Target Population	Performance Measures	FY18 Funding	2-Gen? Yes or No
					<p>opportunity youth each quarter</p> <p>How Well? Parent Connect</p> <ul style="list-style-type: none"> <li># of target population individuals who are connected to resources and then enroll in a QAC Collective service (1 of the 5 parent Connect Strategies), every 6 months, as measured by entries within the database</li> </ul> <p>How Well? Opportunity Youth</p> <ul style="list-style-type: none"> <li># of target population individuals who are connected to resources and then enroll in a QAC Collective service (1 of the 4 Opportunity Youth Strategies, every 6 months, as measured by entries within the database</li> </ul> <p>Better Off-Parent Connect</p> <ul style="list-style-type: none"> <li># and % of Parent Connect participants who report improved family relationships as a by-product of an initial contact with Chesapeake Helps!-as measured by the Chesapeake Helps! Annual Survey of Parent Connect participants.</li> </ul> <p>Better Off-Opportunity Youth</p> <ul style="list-style-type: none"> <li># and % of Opportunity</li> </ul>		

Prioritized Result(s)	Prioritized Indicator(s)	Program/Strategy Name	Program/Strategy Description	Target Population	Performance Measures	FY18 Funding	2-Gen? Yes or No
					Youth participants who report school/training enrollment or employment as a by-product of an initial contact with Chesapeake Helps!-as measured by the Chesapeake Helps! Annual Survey of Opportunity Youth participants.		

Prioritized Result(s)	Prioritized Indicator(s)	Program/Strategy Name	Program/Strategy Description	Target Population	Performance Measures	FY18 Funding	2-Gen? Yes or No
Communities Safe for Children Youth & Families	Child Maltreatment	Family Navigation	<ul style="list-style-type: none"> <li>Assist families with forms, explain rights to families. And make connections to resources</li> <li>Provide education and support to families to negotiate their way through social, legal, educational, and health care systems</li> <li>May attend meetings at the request of families when possible</li> <li>Offer support and guidance while helping families identify strengths and challenges, locate resources and develop a Family Navigation plan</li> <li>Use of the Empowerment Survey</li> </ul>	Target Population will be families with a currently/formerly incarcerated parent.	<p>How Much?</p> <ul style="list-style-type: none"> <li># of eligible families served (dictated by Family Plan and could be weekly to monthly depending on needs and length of enrollment) by Family Navigator with a target to reach at least 25 in Year 1</li> <li># of participants who attend at least 66% of parenting sessions (4 of 6 session) for one of the two 6 week sessions. (Target is 80%)</li> </ul> <p>How well?</p> <ul style="list-style-type: none"> <li>% of participants who report satisfaction with Family Navigation services after 6 months of participation as measured by the Family Satisfaction Survey (Target is 80%)</li> <li># of families who maintain their relationship with the Family Navigator for 3 months or more by responding to or initiating no less than one contact per month (Target is 80%)</li> </ul> <p>Better off?</p>	\$42,804	Yes

Prioritized Result(s)	Prioritized Indicator(s)	Program/Strategy Name	Program/Strategy Description	Target Population	Performance Measures	FY18 Funding	2-Gen? Yes or No
					<ul style="list-style-type: none"> <li># and % of families who report positive reconnection with incarcerated or formerly incarcerated parent within first year as tracked by the Family Navigation database (and based on questions posed by the Family Navigator)</li> <li># and % of families every four months reporting an increase in their ability to advocate for the needs of their child(ren) after receiving Navigation services as measured by the Empowerment Survey</li> </ul>		

Prioritized Result(s)	Prioritized Indicator(s)	Program/Strategy Name	Program/Strategy Description	Target Population	Performance Measures	FY18 Funding	2-Gen? Yes or No
Communities Safe for Children Youth & Families	Child Maltreatment	Healthy Families	Healthy Families professionals coordinate with existing early childhood services such as the Family Support Center, Headstart, the Judy Center, and the Health Department to leverage as many resources as are needed by first time parents. Home visiting is a key component to Healthy Families and this allows the home visiting nurse to effectively assess needs, support optimal childhood development and mobilize outside resources. High on the list of sub-strategies is encouraging parents to complete their GED, attend vocational training or college, and/or find viable employment. Family members are also connected to physical and mental health supports as needed.	Serve 30 families with the following eligibility criteria: <ul style="list-style-type: none"> <li>Children ages 0-5 with parents who are currently or were formerly incarcerated</li> <li>Children ages 0-5 with one or both parents who are ages 16-24 and who are not employed and not in school/college or vocational training.</li> </ul>	How much? <ul style="list-style-type: none"> <li># of eligible families served by Family Support Workers and who are meeting the minimum dosage (weekly to quarterly meetings with Family Support Worker depending on the plan) required for impact</li> <li># of home visits from the Health Families Support Worker-and within recommended number of visits according to the family plan (weekly to quarterly)</li> </ul> How well? <ul style="list-style-type: none"> <li>% of participants who report they are satisfied or very satisfied with Healthy Family services according to the results of the Participant Satisfaction Survey administered annually</li> <li>% of participants that maintain or reach the target range for "Use of Community Resources" using the Life Skills Progression Tool administered quarterly</li> </ul>	72,532	Yes
Children Will Complete School	Educational Attainment				Better Off?		

Prioritized Result(s)	Prioritized Indicator(s)	Program/Strategy Name	Program/Strategy Description	Target Population	Performance Measures	FY18 Funding	2-Gen? Yes or No
					<ul style="list-style-type: none"> <li># and % of participants without child abuse/neglect findings while enrolled in the Healthy Families program</li> <li># and % of participant parents who enroll in school/training or who become employed (and were not employed or in school previously) within 6 and 1 year months of Healthy Families enrollment</li> </ul>		

Prioritized Result(s)	Prioritized Indicator(s)	Program/Strategy Name	Program/Strategy Description	Target Population	Performance Measures	FY18 Funding	2-Gen? Yes or No
Youth have Opportunities for Employment and Career Readiness	Percent of Youth Ages 16-24 Not in School and Not Working	Community Mentoring w/100k Opportunities Coalition	Using the "Grads of Life" mentoring and business engagement approach, the COMMUNITY Mentors will be matched with young adults ages 16-24 and assist them in building soft skills (social, communication, self-control, self-concept, higher order thinking) to maximize their employment potential. The Grads of Life model seeks to change perceptions employers have of young people with atypical resumes. Grads of Life provides free web-based tools to connect leading employers to employment pathways, including mentoring, school-to-work, internships, and hiring.	Youth ages 16-24 who are not in school and not working	<p>How much?</p> <ul style="list-style-type: none"> <li># of eligible young adults (Opportunity Youth) who are referred to the COMMUNITY Mentor by the QAC Collective partners or other sources</li> <li># of follow up soft skill mentoring contacts between the student and COMMUNITY Mentor</li> </ul> <p>How well?</p> <ul style="list-style-type: none"> <li>% of participants who report they are satisfied or very satisfied with COMMUNITY Mentoring services as measured twice a year using the Mentoring Satisfaction Survey</li> <li>% of businesses engaged in the 100k Opportunities Coalition by committing to providing vocational placements</li> </ul> <p>Better off?</p> <ul style="list-style-type: none"> <li># and % of Opportunity Youth demonstrating an improvement in soft skills after 3 months of mentoring, based on results from a pre/post survey (Casey Life Skills)</li> </ul>	\$46,244	No

Prioritized Result(s)	Prioritized Indicator(s)	Program/Strategy Name	Program/Strategy Description	Target Population	Performance Measures	FY18 Funding	2-Gen? Yes or No
					<ul style="list-style-type: none"> <li># and % of Opportunity Youth who are placed with 100K Opportunities Coalition members (as employers/trainers)</li> </ul>		

Prioritized Result(s)	Prioritized Indicator(s)	Program/Strategy Name	Program/Strategy Description	Target Population	Performance Measures	FY18 Funding	2-Gen? Yes or No
Children Will Complete School	Educational Attainment	Achievement Mentoring	Provides one-on-one mentoring for students who have had behavioral difficulties in school and have been assigned to the Alternative School. Additionally, those served will NOT have to be referred through the school's disciplinary channels, but students or challenges or when these challenges first become a concern for the parent and student. Achievement Mentoring will also provide assistance to students with behavioral or academic needs, if those students are target population eligible, but will also be available to encourage someone to listen or who could use some help with realizing their goals for success.	This program will provide intensive case management services at four middle schools using the Behavioral Monitoring and Reinforcing Program (BMRP) approach. Youth and family members are then connected to behavioral, academic, and social resources. The target population will be students or young adults (up to age 18) who are children of currently/formerly incarcerated parents and who either are referred by concerned school personnel, who are referred by an adult family member, or is self-referred	<p>How much?</p> <ul style="list-style-type: none"> <li># of eligible students (children of currently/formerly incarcerated parents) served (weekly contacts for at least 4 months) by the Achievement Mentor</li> <li># of follow up contacts quarterly between the student participants and Achievement Mentor</li> </ul> <p>How well?</p> <ul style="list-style-type: none"> <li>% of participants who report they are satisfied or very satisfied with Achievement Mentoring services as measured by satisfaction survey administered to all active participants quarterly</li> <li>% of mentees who are seen by the Achievement Mentor at least weekly throughout the school year (Target is 80%)</li> </ul> <p>Better off?</p> <ul style="list-style-type: none"> <li># and % of student participants who report positive personal changes such as self-image, stress coping, connections with family, attachment to school as measured by</li> </ul>	\$60,319	No



## **Committee Meeting Notes & Minutes**



Pillar for January is Fairness  
Pillar for February is Respect

## CC! Advisory Council Meeting Agenda – February 21, 2018 8:30 – 9:30 a.m.

### I. Welcome/Introductions and approval of November 15, 2017 meeting minutes - Wayne

### II. Coordinator's Report - Elaine and Kelly

Coaches: Target – 100 Actual – 102/117 Classrooms covered – 141

% of classrooms covered – 88%

- Coach training and status update – 6 coaches trained Nov. 30<sup>th</sup> 3 trained Jan. 10 – Kelly
- Middle School Peer Coaching Programs at CMS, SMS, MMS and– Kelly
- Jr. DJ Segment with radio station WCTR – Kelly
- Spiderman themed spokesman - new coach Bruce Groves – ideas for “Mascot”
- 

Elaine has been attending the Anti-bullying Committee meetings, CommUNITY Mentoring Meetings, Children's Council, Family Center and Judy Center meetings and Drug Free Coalition meetings.

### III. Commissioner's meetings:

- The **December Proclamation of Caring** was written by Karey Anne Coppage – and presented at the Commissioner's Meeting on Tuesday, December 28<sup>th</sup> along with her 2<sup>nd</sup> grade class.
- The **January Fairness** proclamation – Jeff Straight from BOE – Jan. 9 presentation
- The **February Respect** proclamation – Martha Anthony (Sudlersville Elementary and Middle Schools) – Jan. 23<sup>rd</sup> presentation
- The **March Responsibility** proclamation – Chris Perkins and Mr. Weller's GES students
- The **April Trustworthiness** proclamation – Jone Taylor and the Children's Council
- The **May Caring** proclamation – Kent Island Elks
- BOE – **Dr. Kane** selected **June Fairness** to write the pillar proclamation

### IV. Board of Education – Brad Engel

### V. Fundraising- Bob Hardy and Martha Anthony

### VI. Advisory Council Membership – new member Ms. Dorine Fassett

**VII. Business of Character – Bob Hardy**

- An update is needed – Elaine met with Linda Friday for current local business information.

**VIII. Opportunity Youth – 100K Opportunities initiative – Elaine**

- Update on new mentee and team accomplishments
- Information Dinner rescheduled for January 25, 2018 5-7 p.m. Kent Island Senior Center
- All businesses invited to attend – pass out flyer
- QACTV YouTube Video – published January 9, 2018
- Elaine will provide an update the January LMB meeting

**IX. Events:**

**Attending**

- **Chamber of Commerce Holiday Mixer** – December 21, 2017
- **Chamber of Commerce Business Ed Kick-Off Breakfast** – January 18, 2018
- **Coach Appreciation Dinner** – need to establish a date and planning committee

**X. Action Items:**

- Pen Pal Program for “Local Hero” – Martha Anthony
- Awards: Elaine is coordinating with Angie Price on the CC! awards (a schedule is attached)
  - Jacki Carter Young People Who Care
  - Faye Lister Teen of Character (Centreville Rotary)
  - Coach of the Year
  - Laws of Life (if an organization agrees to sponsor)
- Maryland Center for Character Education School of Character award application - Kelly

**Next Meeting: March 21, 2018 - Community Services Building  
8:30-9:30 a.m.**

## Character Counts! Awards Schedule

<u>Award</u>	<u>Application Due Date</u>	<u>Award Presentation Date</u>
Jacki Carter Young People Who Care (Children's Advocates)	February	April
Teen of Character (Centreville Rotary)	April	May
Coach of the Year	April	June
Laws of Life (if awarded Funds)	October	November

**QAC Partnership for Suicide Prevention Committee  
Meeting Notes  
December 20, 2017**

### **Welcome and Introductions**

Matt Evans brought the meeting to order and welcomed all in attendance. Those in attendance are Matt Evans, Christina Brucker, Sandi Wiscott, Mike Clark, Shelby Clark, Megan Pinder, Chris Perkins, Lynn Gurley, and Brad Engel.

### **Review of the Minutes**

The committee reviewed the minutes from the November 15, 2017 meeting. The minutes were approved as presented.

### **Public Service Announcements**

Shelby Clark researched the Public Service Announcements (PSA) because the committee determined one strategy would be to ask QACTV to play a monthly 10 minute video regarding some aspect of suicide prevention. QACTV stopped running them in July because the committee hadn't given them a new list of videos. Shelby did the research and provided a list of possible public domain videos to Matt. He along with the committee reviewed the list and reviewed the video on Trauma during the meeting. The group agreed to the following schedule and Shelby will contact QACTV and have them aired per the schedule below:

**Queen Anne's County Partnership for Suicide Prevention. 2018 monthly behavioral health shows.** Most of these are 6 to 8 minutes.

January—Trauma

<http://mentalhealthchannel.tv/episode/trauma>

February—Suicide

<http://mentalhealthchannel.tv/episode/surviving-suicide>

March—Schizophrenia

<http://mentalhealthchannel.tv/episode/schizophrenia-chapter-2>

April—Teens, school shooting

<http://mentalhealthchannel.tv/episode/healing-principles>

May- Veteran, Senior

<http://mentalhealthchannel.tv/episode/the-warrior-within>

June – LGBTQ

<http://mentalhealthchannel.tv/episode/best-day-ever>

July—Young Adult, Eating Disorder

<http://mentalhealthchannel.tv/episode/after-bulimia>

August - Community, mental illness

<http://mentalhealthchannel.tv/episode/finding-his-path>

September— Substance Abuse

<http://mentalhealthchannel.tv/episode/the-backstretch>

October—Teen, Family, Bipolar Disorder, Michaels Halloween

<http://mentalhealthchannel.tv/episode/michaels-halloween>

November—Veterans, Carrying the Load

<http://mentalhealthchannel.tv/episode/carry-the-load>

December—Social Anxiety

<http://mentalhealthchannel.tv/episode/social-anxiety>

### **Review of the Scorecard/Data Review**

The [committee's scorecard](#) is making progress and is almost to the point where the committee's happenings will be completely tracked through it, instead of through minutes. Any committee member can view the committee's scorecard and action items by going to the following web address:

<https://app.resultsscorecard.com/Program/Embed/9288>

The committee reviewed the scorecard. Specifically they updated the "What Works" category. Next the group reviewed and determined the strategies for the year which can also be seen on the scorecard. Following that they determined what performance measures they would track to measure progress. Lastly the actions items were discussed and will be updated in the scorecard.

It is the plan to put all data as determined by the committee at this and previous meetings into the Scorecard ahead of the meeting so the most pertinent data points can be discussed at the meeting.

### **School Updates**

- Matt Attended a trauma updated
- Matt provided a youth mental health first aid training to 13 people representing school and community.
  - Additional data include

- Quarterly reports about how many suicide assessments in the school
- Quarterly data regarding text to stop it statistics
- will be added to the scorecard so that we can continuously look at.

#### **Roundtable**

Shelby tried to get in touch with the Sheriff's department to learn more about the death by suicide data but has not heard back yet.

#### **Meeting Conclusion**

The meeting ended at 11:15. The next meeting is January 17, 2018 at 10 a.m.

**Multicultural Proficiency Committee**

**Minutes**

**January 31<sup>st</sup>, 2018**

**1:15pm-3:00pm**

**Co-Chairs-Eric Daniels and Brad Engel**

**In attendance: Mike Clark, Christine Perkins, Ed Modell, Brad Engel, Lee Franklin, Janet Pauls, Jack Broderick, Clay Washington, Shelly Clark, Joan Brooks, Sandy Morse, Mary Walker, Eric Daniels, John Queen and Lisa Michaels.**

**1. Call to Order & Welcome**

Eric Daniels and Brad Engle called the meeting to order. This is the rescheduled meeting from January 17<sup>th</sup> which was cancelled due to bad weather. The Committee was reminded there is important work to do.

**2. Review of Minutes**

The minutes were reviewed. Clay Washington made a Motion to approve the minutes as written. Janet Pauls provided a second. All present voted in favor with no abstentions and the motion was carried.

**3. Updates**

**a. Northern County MCPC**

- African American Heritage Day is February 16<sup>th</sup> (Attached).
- The new multicultural brochures were distributed in North County in English and in Spanish to health departments, doctor offices.
- Laundry mat is not finished yet. No update was available.

**b. QACPS Updates –**

- The mission of Queen Anne's County Public Schools, "a high-performing public school system, is to ensure that every student demonstrates a commitment to high achievement and everyday excellence, possessing the skills and knowledge to empower them to thrive and continue to grow intellectually, physically, emotionally and socially in a rapidly changing, globally competitive society; this will be accomplished through a partnership with our families and community, a world class curriculum, excellence in teaching and challenging educational experiences."
- A Communication Specialist has been hired. QACPS we will be doing a partnership with Bowie High School. Student teachers will be visiting our schools and our staff will be visiting theirs.
- There will be a NAACP Youth and College Division event "I Hear YOU. Do you hear ME?" on 2/19 10:00-2:00. Lunch will be served, free of charge. (Attached).

- c. Kennard Alumni - African American Heritage celebration on February 17th (attached).** Students are encouraged to be involved in the planning of the celebration. The middle school and high school performers could be performing at this celebration. It was suggested to reach out to a praying and singing band, their church is located on Batts Neck Road in Stevensville, MD. That church is historical. Also there is history at Matapeake Club House.

- Kent Island Heritage Society participates in Kent Island Days. Kennard Alumni could set up an exhibit at that event.
  - The Baltimore Symphony Orchestra has an international program that might be of interest to children interested in the arts.
4. Presentation: "Choose Civility" in Queen Anne's County (aligns with Strategy 2 ..."coordinate our efforts with other groups in the region."
- Choose Civility is huge in Howard County. Centreville Branch of the library will be implementing parts of the program here in Centreville.
  - Great networking - They will be participating in our activities and us in theirs.
5. MCP Committee and Sunday Supper Steering Committee - Topic groups
- Small task force were formed as follows:  
**Law Enforcement:** Ed Modell, Jack Broderick, Jacki Hawkins, Merle Rockwell;  
**Transportation:** Chris Perkins and Mary Walker;  
**Education:** Brad Engel and Mary Walker;  
**Housing:** Mike Clark;  
**Youth Activities:** Joan Books and John Queen; and  
**Faith Based Communities;** Eric Daniels and Joan Brooks.
6. Strategy Implementation Breakout Groups (Attached)
- a. Strategy 1: Expand conversations on race to focus on topics such as affordable housing, transportation, corrections etc. Shelby Clark
    - i. Review of Decisions from Last Meeting
    - ii. Update Sheets as needed
    - iii. Note what's been completed and what needs to be done
  - b. Strategy No. 2 - Participate in cultural proficiency events and coordinate our efforts with other groups in the region. Joan Brooks
    - i. Review of Decisions from Last Meeting
    - ii. Update Sheets as needed
    - iii. Note what's been completed and what needs to be done
  - c. Strategy No. 3 - Support and encourage other local agencies and government officials to join in the work of the Multi-Cultural Committee – Mary Walker
    - i. Develop a work group
    - ii. Complete Matrix
7. Strategy Area Report Out – (Attached)
- a. Strategy 1
  - b. Strategy 2
    - i. Sunday Supper Updates
  - c. Strategy 3
8. Announcements & Adjourn
- The MOU is in draft form.
  - Individualize certificates, and one signed by all will be on the webpage.
  - Would like to do a dance for our younger people – with the assistance of Hope Clark (African American dance) maybe a good Sunday Supper idea.

The next meeting is scheduled for Wednesday, February 21<sup>st</sup> at 1:15 p.m.



## *Kennard Heritage Center*

*February 17, 2018*

*4:00 - 6:00 p.m.*

*Cost \$10.00 Adults*

*\$5.00 Children under 12*

### *Honorees: Q.A. Co. Firsts*

Marcella Bordley.....First Q.A. Co. Teacher of The Year

Warren Butler.....First Q.A. Co. BD Member

Joseph Butler.....First Q.A. Co. Police Office

*Students from Q.A. Co. Public Schools*

*Contacts: Clayton Washington 443-289-2110*

*kennardalumniassociation@gmail.com*





AFRICAN  
AMERICAN  
HERITAGE  
MONTH

## *Dinner Celebration*

Friday, February 16, 2018

Time: 6:00 pm – 8:00 pm

Location: Sudlersville Middle School

**\$7.00/1 Ticket ~ \$5.00/children 6-12 years old**

Children under 5 are free.

COME CELEBRATE WITH US

COME LEARN ABOUT OUR HERITAGE

COME HAVE SOME FUN

Soul food

Singing

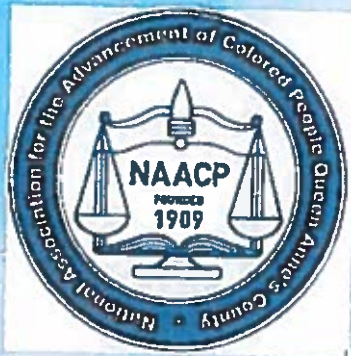
Praise Dancing

Cultural Information

### ***Silent Auction of SMS Student's Art***

*Support SMS Art Department by bidding on your child's art work.*





**"I hear YOU. Do you hear ME?"**

**MONDAY, FEBRUARY 19<sup>TH</sup>**

**10 A.M. TO 2 P.M.**

**MIDDLE & HIGH SCHOOL YOUTH**

**OPEN & FUN CONVERSATION  
ON EDUCATION, LEADERSHIP, SOCIAL ENDEAVORS,  
COMMUNITY INVOLVEMENT...**

**CAN ALL LEAD TO THE BEST OF YOU**

**TO BE HELD AT  
"THE KENNARD HIGH SCHOOL  
CULTURAL HERITAGE CENTER AND  
AFRICAN AMERICAN HISTORY MUSEUM".  
410 LITTLE KIDWELL AVENUE, CENTREVILLE, MD**

**Registration requested - NO FEE  
(for lunch & materials)**

**Name, age, school affiliation**

**"One question you would like to have discussed"**

**Richard Copes, Jr., Youth: 410.708.1886**

**[rc35716@gmail.com](mailto:rc35716@gmail.com)**

**Tory Brown, Membership: 410.829.8853**

**[4knowledoe@gmail.com](mailto:4knowledoe@gmail.com)**

**Or NAACP QAC Branch 7024: [nacpac7024@gmail.com](mailto:nacpac7024@gmail.com)**

**Note: Monday, February 19<sup>th</sup>**

**un-scheduled school day**

**Possible carpooling opportunities  
may be available if needed.**

**Please pre-register By: February 9<sup>th</sup>**

## Strategy Implementation Plan Outline Form

**Goal:**

Government Decision-Makers and Community Organizations make decisions based on a greater understanding of race relations.

**Strategy:**

**Strategy 1: Expand conversations on race to focus on topics such as affordable housing, transportation, corrections etc.**

**Performance Measures:**

- #/% break out action groups that work closely with government decision makers.
- # of action groups with at least one stakeholder who attends their meeting quarterly.
- # of action groups who meet at least quarterly.

Task	Description	Responsibility		Schedule		Status
		Primary	Secondary	Start	Complete	
Define/identify task groups.  <						

## Strategy Implementation Plan Outline Form

**Goal:** QAC residents who attend Multi-Cultural Committee events have a greater understanding of race relations and its impact on all residents of QAC.

<b>Strategy:</b>	<p><b>Strategy No. 2 - Participate in cultural proficiency events and coordinate our efforts with other groups in the region.</b></p> <ul style="list-style-type: none"> <li>• Outreach/training to people who are new to cultural proficiency and raise their awareness (Undoing Racism). #1</li> <li>• Awareness and Celebration (Celebrating Diversity - recognize students who are dedicated) Champions of Diversity throughout the county. #3</li> <li>• Encourage folks to attend regional cultural competence events. #1</li> <li>• Chesapeake Multicultural Center in Easton, MD. #1</li> <li>• Regional Undoing Racism Efforts - Talbot Equity Leadership Trainings supported by the Talbot LMB.</li> <li>• Campbell Jones alumni.#2</li> <li>• Undoing Racism alumni. #2</li> <li>• What every church member should know about poverty (Ruby Payne)/Bridges Out of Poverty. #2</li> <li>• Learn about Institutional Racism. #2</li> </ul>
<b>Performance Measures:</b>	<ul style="list-style-type: none"> <li>• Will be determined by Strategy 2 Group based on survey provided by event coordinate. TBD.</li> </ul>

Sr	Task	Description	Responsibility		Schedule		Status
			Primary	Secondary	Start	Complete	
QAC Awareness #1		Hispanic Celebration	Joan Brooks	Mary Ralston	Oct. 2018	Ongoing	
		African American	Joan Brooks	Eric Daniels	Feb 2018	Ongoing	January 2018 celebrate Martin Luther King.
		Entire County	Joan Brooks	Eric Daniels	2019	Ongoing	
		Connect with college bishops, churches and senior centers to inform them about MCP events.					
		African American Heritage Month Dinner Celebration at Sudlersville Middle School.			2/16/18	2/16/18	

Task	Description	Responsibility		Schedule		Status
		Primary	Secondary	Start	Complete	
	Celebrating Frederick Douglas' 200 <sup>th</sup> birthday.			Year long celebration		
Training #2	<ul style="list-style-type: none"> <li>Utilize Church</li> <li>Groups to help identify.</li> </ul>	Joan Brooks/ Eric Daniels	Mary Ralston	2018	2019	
	Community racial equity leadership in Talbot County					
Celebrating Diversity #3	Celebration of teaching staff. Celebrating Unity and Diversity in Queen Anne's County.	Brad Engel	Eric Daniels	Dec. 2017	2/16/18	Celebration at Centreville Middle School.
Educational Focus Bridges out of poverty.		Eric Daniels	John Queen	11/17	09/18	

Committee Members: Joan Brooks, Eric Daniels, Brad Engel, Janet Pauls, and John Queen.

## Strategy Implementation Plan Outline Form

**Goal:** Recognize and promote champions of diversity who are of all backgrounds and ages and move cultural proficiency forward in QAC

**Strategy:** Strategy No. 3 - Support and encourage other local agencies and government officials to join in the work of the Multi-Cultural Committee:

- MOU's to have agencies and organizations to collect their own data and develop equity improvement plans.
- Equitable Practices in hiring in businesses, agencies and non-profits in QAC.
- Government committee membership is reflective of the population.
- Government.

**Performance Measures:** • # of agencies/organizations that sign MOU (monthly tally)  
•

Task	Description	Responsibility		Schedule		Status
		Primary	Secondary	Start	Complete	
Develop general Memorandum of Understanding.	Specific to after school buses.	Mary Walker	Sharyn Harlow	11/17	12/20	
Develop list of participants.	Group should be diverse.	Sandy Morse	Jacki Hawkins	11/17	11/25	
Be creative and expect results.						
Expect resistance and counter it.	Communities fearful they will not be heard.	Clayton Washington	Mary Walker	11/17	12/1	
Partner with library.	Coordinate with Civility Program.					

Committee Members: Jacki Hawkins, Sandy Morse, Clayton Washington, Sharyn Harlow and Mary Walker.

## Subcommittee Social/Recruitment Event Meeting – Business Dinner

January 11, 2018

The CommUnity Mentoring information meeting and dinner has been postponed to Thursday, January 25<sup>th</sup> at the Kent Island Senior Center. RSVP's are due to Elaine by January 11<sup>th</sup>. Elaine passed out a list of people who have responded to the invitation.

Elaine explained that the dinner is to increase awareness of our efforts and to engage businesses to partner with us as part of the mentoring process for these young individuals.

It was suggested that different trade associations be invited to the dinner. Elaine will make an effort to contact.

Next planning meeting for EVENING INFORMATION DINNER – Thursday, January 18<sup>th</sup>, 10:30 am at the Community Services Building Library.

Mary Ralston was not able to attend today's meeting. She is working on the confidentiality statement and release form. These need to be completed to be given to the businesses as part of their information and consent packet.

Elaine said that she may use the assessment form that is provided by the Grads of Life/Casey Life Skills. Elaine wants to attend a training that is being provided to the Baltimore group.

The group mentioned that they wanted Jordan to address the group at this dinner to tell people about the ways he is being assisted. Discussed another way to identify Jordan other than our "guinea pig". Michael mentioned that if he does this we could also add this to his community service time.

Michael needs revisions from Elaine and Mary (if any) for the powerpoint presentation.

Elaine mentioned that she wanted to add another question to the Mentor application regarding transportation. EG, what is current status for transportation?

Suggestion maybe talk to local Royal Farms manager since Jordan is working there.

Elaine will also contact K. Hovnanian and new members of Chamber to invite to the dinner.

Next planning meeting for EVENING INFORMATION DINNER – Thursday, January 18<sup>th</sup>, 10-:30 am at the Community Services Building Library.

## Mentoring Information Meeting – January 18, 2018

Attendees: Lisa Michaels, Shelby Clark, Michael Roy, Chris Perkins

Staff: Elaine Butler

Elaine reported that she has received 30-35 responses from mentors and businesses. She needs to give a head count to the caterers by today. Will them an approximation and will call some of those individuals who said they would attend but haven't officially responded by email.

Elaine attended the Chamber of Commerce Business Education kickoff meeting this morning and several people told her they would attend. Paige Tilman and Tony Fabrey from Chesapeake College will be coming. Another attendee will be Brad Lundberg from Lundberg Builders.

Mary R did not attend and it was decided that Elaine would review and edit the confidentiality statement and release statement to be able to give out at the meeting. The current one needs to be revised for the businesses to become partners.

Lisa will look at the 100K Opportunities website to see if they have a template that we may be able to use. Elaine suggested that the Grads of Life website might also have one that we could possibly use.

### Presentation:

Shelby will work with Elaine about editing the powerpoint presentation. Elaine needs to talk with Mary W first to see if we could edit her portion.

It was decided that Elaine and Michael will go to the Percy Center on KI at 9:00 am on Monday, the 22<sup>nd</sup> to try out the equipment to make sure that everything will work. Mary W will be invited as well. 819 Love Point Road, Stevensville.

Shelby will contact Amy at the Center to make sure that this will be acceptable to the Center.

She will also ask about a small table for the computer and for a podium.

Shelby will man the registration/check in table. Elaine will provide a list of those who responded so it will make this a simple process.

Shelby will be bringing the portable audio equipment to use in case we need it that evening. She also said that we will need 9V batteries. Elaine will take care of this.

Shelby will arrive before 4 to make sure that we have the information to lock up the building when we leave. Need to lock the front doors and then leave by the side.

Mike Clark will be the go to person for IT help if needed. He will not be part of the presentation.

Time frame: 5-5:45 – socializing/eat

5:45 – 6:15– Powerpoint presentation – Elaine, Michael, Mary

6:15 – 7:00 – questions/answer period

Lisa suggested that we run a youtube video that she saw that was on 100K opportunities website. She will review with Elaine. Could have it as something for the guests to look at while eating. Elaine and Lisa will look to see the best way to get it on the computer or thumb drive to use.

Lisa will also produce signs to put on the tables that might have information to read – “Did you know” and Elaine will provide some data and reasons why we need to reach these opportunity youth. Elaine will provide her with the logo - and SAVVY – Supportive adults valuing and validating youth.

Elaine will check to see if the caterers will provide table clothes and also for the banquet tables. We need to bring trash bags to help with clean up. Caterers will provide ice but there is an icemaker also in the kitchen we can use.

Elaine also mentioned that Jordan (our mentee) should be there to assist.

Chris will bring 40 of the Coalition brochure to handout along with other information provided by Elaine to the businesses.

ABC Meeting  
2/7/2018

Attendees: Stirling Ward, Leslie Follum, Kelly Huber and Jody Simmons

Challenge Day 2018

- Leslie reached out to PPW with Kent County Public Schools to inquire if they want to partner to defray cost.
- Kent County Public Schools will not be doing it next year.
- Cost for us to do Challenge Day \$8,000-\$10,000 for Challenge Day at KIHS and/or QACHS and possibly assemblies for middle schools.
- Possibly the end of September-Beginning of October planning would have to start now.
- Fundraising would have to start now
- Discussion around other training options for schools

Anti-Bullying Brochure

- Reviewed Howard County Public School Systems Bullying Prevention brochure
- We would like to create a similar brochure
- Jody will create the brochure if provided with the content
- Stirling and Leslie will provide content for FAQ's, QACPS policy on bullying
- Kelly will review Resource section and provide any additional resources

Updates

- Monitoring Our Message brochure/program being developed through partnership with QACDSS and QACPS-Meeting with Dr. Kane to discuss possibility of implementation.
- 

Next Meeting: Wednesday March 7th 1pm-2:30pm

January 3, 2018



## Minutes

**In attendance:** Jone Taylor, Judy Corchiarino, Mary Beth Johnson, Chris Perkins, Dawn Fraser, Doug Bishop, Jenny Crossley, Elizabeth Miller, Scott Barnhart, Jill Mulford, Lynn Engelmeyer, Iris Carter, Angela Price, and Donna Berger.

- I. **Welcome:** Jone welcomed everyone.
- II. **Special presentation:** Thank you to Dough Bishop for arranging Sally Rosenberry to speak to us today about the great things the 4H of Queen Anne's County is doing for the community.
- III. **Secretary's Report:** Please send reports to [scott.barnhart@qaadvocates.org](mailto:scott.barnhart@qaadvocates.org) so they can be distributed with the monthly meeting minutes.
- IV. **Treasurer's Report:** budget update and expenses. See attached Balance sheet.
- V. **Committee Reports:** Thank you everyone for keeping reports brief. Remember, because the reports are sent out with the minutes, it is not necessary to read the entire report. Sharing two or three highlights is appreciated!
  - A. **Membership Committee-** List was passed around for members to check and update the Active Members listing.
  - B. **Legislative Committee-** No report.
  - C. **Early Childhood Committee**
    - **Judy Center-** Report attached.

- **Family Center-** Report and Calendar attached.
- **Resource Center-** Wolf Trap - Training Seminar in April at Chesapeake College.
- **After School Time-**
- **MOYC-** Committee meeting to be held after the January Council meeting.

#### **D. Community Outreach**

- **Community Action Team-** No report.
- **Character Counts-** Report attached.
- **Back to School-**
- **Holiday Party-** See Attached Report
- **Youth Award-** No report.
- **LMB-** January 19th meeting
- **Annual Evening Meeting –** May 7th Kramer Center

#### **VI. New Business and Announcements from the floor.**

- January 19th Bay Times open house at the new location, meet the new publisher. 1010 Butterworth Ct. #201 Stevensville, Md. 21666
- Logo suggestions – Looking for something simple, easy to duplicate. Amy and Jone are working on this. Please contact them with suggestions.

**NEXT MEETING: February 7th, 2018**

**Location: 110 Vencit St. Centreville, Md. 21617**



Children's Council Meeting  
January 3, 2018  
12:00-1:30pm  
Report written by: Jennifer Crossley

- January Programming Calendar
- Staffing - We currently have 1 Child Development Assistant Position open. Part Time position 29 hours a week. Looking for someone with an Early Childhood Degree or 90 hour child care certificate
- Volunteer – Sharon Kirsch – Retired Early Elementary Teacher
- Donations received from the Democratic Club
- Peer Sharing with Adelphi Langley Park
- ITERS Monitoring - (Infant Toddler Environment Rating Scale) this month!
- Always excepting referrals for Home and Center Based Services – We need more families
- Visit and *like* our facebook page The Family Center of QAC. Also, check out our website.
- Thank you partners for all your support!

## 2017 Holiday Party Report

24 Families to include 43 Adults, and 60 Children attended this years' party. Most were from WIC, Judy and Family Centers and Headstart.

Donations for party as follows:

Gifts for Children

Sarah Ross

Theresa Brown with Cass's Tots

Ann Martin and Barbara Baxter coordinated gifts from the Seniors at the Grasonville Center.

Nancy Hammond... hats and mittens

Lynn Englemeyer ...fruit for dinner

Peoples Bank of Sudlersville..juice boxes

Outpost 544 Crumpton.....water

Dream Riders 4H Club....cookies

Door Prizes

Kmart ...a lite/decorated tree

Clabber Hill

Kristy Mirando

Kinera

Ann Van Benschoten

Kelly Huber

Papa Johns

Food Lion.....Candy Canes

Books from Day Care Inc and Infants and Toddlers

Chris Perkins and Beth Fallert handled RSVP s

Sam Rivera from Family Center translated invitation and party overview into Spanish and helped at party

Natasha Wright, a teacher from Centreville helped with party and coordinating student volunteers

Doug Bishop took pictures wrote article for paper

Brandy Bouchat photographer

Warren Prender, best Santa

Queen Anne's Cty use of Kramer Center

Chesapeake Child Care Resource..copying of invitations and hand outs

Thanks to our committee..Donna Berger, co chair, Jone Taylor, Jenny Crossley, Mary Beth Johnson, Pennie Gill, Judy Gaston.

This is an event where our Supportive Members really shined.

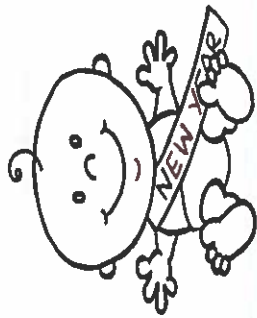
With a budget of \$600 we spent \$300

COMMISSIONERS FUND									
07/31/15		X							
10/10/15	FAMILY CENTER	168	X	\$500.00	\$1,000.00	\$1,000.00			
10/19/15	JUDY CENTER	170	X	\$500.00		\$500.00			
08/15/16			X		\$1,000.00	\$1,000.00			
08/15/16	J. CORCHIARINO	203	X	\$317.88		\$682.14	BACK PACK		
02/13/17	MURDOCH FLO.	228	X	59.99		\$622.15	JACKI FLOWERS		
04/06/17	B BAXTER	231	X	\$180.00		\$442.15	MOYC		
04/06/17	US POSTAL	232	X	\$74.00		\$368.15	PB RENTAL		
04/19/17	KMART	233	X	\$150.00		\$218.15	KICK BUTT POSTER CONTEST		
05/02/17	ALL OCCASIONS	235	X	\$280.00		-\$61.85	ANNUAL MEETING		
05/02/17	TRANSFER				\$81.85		COUNCIL FUNDS		
09/11/17		X			\$1,425.00	\$1,425.00			
10/04/17	TOWN OF CENT	246	X	\$15.00		\$1,410.00	CENTREVILLE DAY		
10/30/17	HEALTHY FAMIL	249	X	\$100.00		\$1,310.00	HOLIDAY PARTY		
10/30/17	BD OF ED	250	X	\$1,200.00		\$110.00	DOLLY PARTON LIB		
01/03/18	J. CORCHIARINO	257		\$149.03		-\$39.03	PARTY		
01/03/18	TRANSFER				\$39.03		COUNCIL FUNDS		

Youth\_Award

JACKI CARTER YOUNG PEOPLE WHO CARE AWARD									
DATE	DESCRIPTION	CHECK#	CLEARED	AMOUNT	DEPOSIT	BALANCE	BUDGET CATEGORY		
03/01/17	J CARTER MEMORIAL		X		\$150.00				
03/05/17	TRANSFER				\$500.00	\$650.00	LMB DONATION		
03/14/17	J CARTER MEMORIAL		X		\$75.00	\$725.00			
03/31/17	J CARTER MEMORIAL		X		\$25.00	\$750.00			
05/08/17	TRANSFER		X		\$1,000.00	\$1,750.00	COUNCIL 2017		
05/12/17	J CARTER MEMORIAL		X		\$50.00	\$1,800.00			
05/30/17	CELESTINE HEATH	238	X		237.55	\$1,582.45	AME CHURCH PROJ		
08/04/17	AME CHURCH	243	X		258.45	\$1,304.00			
08/04/17	JACKIE SWEETAK	244	X		\$500.00	\$804.00	ENVIR CENT		
09/07/17	MENTORING	TRANSFER	X		\$500.00	\$1,304.00			





Empowering Parents & Children to Shine

**JANUARY 2018**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>We also offer home visits! Ask us for more information.</b>	1 CENTER CLOSED Happy New Year!	2 9-11am: ESOL 9-11am: Vision Boards 12-2pm: Book Worms/ Nap Time	3 9-9:30am: Story Time! 10-11am: Character Counts 12-2pm: Scrapbooking/ Nap Time	4 9-11am: ESOL 9-11am: Mental Health Discussion & Vision Boards 12-2pm: Creative Arts/ Nap Time	5 WIC	6
7 <b>Monthly Theme:</b>  <b>Winter!</b>	8 9-11am: Mental Health Discussion & Vision Boards Center Closes at 12pm	9 9-11am: ESOL 10-11am: Smoking Cessation w. Dorine! 12-2pm: Book Worms/ Nap Time	10 9-30-10:30am: Blood Pressure Checks! 9-11am: Baby Blues Discussion 12-2pm: Scrapbooking/ Nap Time	11 9-11am: ESOL 10-11am: Character Counts Center Closes at 12pm	12	<div><b>DAILY SCHEDULE:</b> <u>*Arrival*</u> 8:30am  *Parent And Child Together* 8:30-9:00am <u>*Lunch*</u> 11:15 – 12:00 <u>*Dismissal*</u> 2:30pm</div>
14	15 CENTER CLOSED Dr. MLK, Jr.'s Birthday	16 9-11am: ESOL 10:15-11am: Sudlersville Library! 12-2pm: Book Worms/ Nap Time	17 10-11am: Vision Boards 12-2pm: Scrapbooking/ Nap Time	18 9-11am: ESOL 10-11am: Family Planning w. Melissa! 12-2pm: Creative Arts/ Nap Time	19 WIC	
21	22 9-11am: In the kitchen with Elaine! Center Closes at 12pm	23 9-11am: ESOL 10-11am: Project Right Steps Discussion! 12-2pm: Book Worms/ Nap Time	24 10-11am: Project Right Steps Discussion! 12-2pm: Scrapbooking/ Nap Time	25 9-11am: ESOL 10-11am: Parent Advisory Center Closes at 12pm **Last day to sign up for Carlettos!**	26 Schools Closed (Professional Development)	
28	29 CENTER CLOSED Meet us at Carlettos for a pizza party 11:30am! 👋 Older kids welcome! Schools Closed	30 9-11am: ESOL 10-11am: Fluoride Varnishing! 12-2pm: Book Worms/ Nap Time	31 9-11am: Meditation 12-2pm: Scrapbooking/ Nap Time	1 WIC 9-11am: ESOL 9-11am: Valentine's Day Craft! 12-2pm: Creative Arts/ Nap Time		

## UNIVERSITY OF MARYLAND EXTENSION

### Queen Anne's County 2016 Impacts

*Extending Knowledge, Changing Lives ~ Trusted Research, Local Experts*

In 1914, Cooperative Extension was established by the United States Congress through the Smith-Lever Act. The intent was to extend university research and knowledge to the local populace. Cooperative Extension is a national educational network delivered through the nation's seventy-two land grant universities.

In Maryland, Cooperative Extension is known as the University of Maryland Extension (UME). UME operates through the University of Maryland at College Park, and the University of Maryland Eastern Shore. Extension has field offices in all twenty-three Maryland counties and Baltimore City.

UME faculty and staff are professionals engaged in the delivery of educational programs that address issues of concern at the local and state level. They work to provide "Solutions in your Community" through key program areas including agriculture, environment and natural resources, 4-H youth development, food and nutrition, health and wellness, financial planning, home gardening and the Chesapeake Bay.

Programming is made possible through successful partnerships with local, state, and federal government. UME programming is also supported by grants and donations. These partnerships allow UME to be accessible, reliable, and relevant to all residents of Queen Anne's County as the mid-shore region.

In this report UME Queen Anne's County is proud to share its outreach, programming, and educational efforts of 2016.



University of Maryland Extension

## Queen Anne's County

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## Queen Anne's County

**About**[Agriculture](#)[4-H and Youth](#)[FSNE](#)[Health & Wellness](#)[Environment & Natural Resources](#)[Water & Chesapeake Bay](#)[FCS/Money](#)[Master Gardener & Home Gardening](#)

## About



Queen Anne's County Extension Office  
505 Railroad Avenue  
Suite 4  
Centreville, MD 21617

Hours: 8:00am- 4:30pm  
Phone: (410) 758-0166  
Fax: (410) 758-3687

[Staff Contact Information](#)

## 2016 UME QAC

**Annual Report:**

University of Maryland Extension offers many educational programs and workshops.

Please take some time to browse our Website to learn more.

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[More articles](#)**Useful Links:**

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*To Make The Best Better*



## Maryland 4-H Youth Development

4-H is the nation's largest positive youth development and youth mentoring organization, empowering six million young people in the U.S.

In partnership with 110 universities, 4-H life-changing programs are research-backed & available through 4-H clubs, camps, afterschool & school enrichment programs in every county & parish in the U.S.

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The **4-H Study of Positive Youth Development** is a decade-long study, completed by a team of researchers at the Institute for Applied Research in Youth Development at Tufts University, Medford, MA.

The report shows that 4-H youth excel beyond their peers. 4-H'ers are about:

- **Four times** more likely to make **contributions to their communities** (Grades 7-12);
  - **Two times** more likely to be **civically active** (Grades 8-12);
  - **Two times** more likely to make **healthier choices** (Grade 7);
  - **Two times** more likely to participate in **Science, Engineering, and Computer Technology programs** during out-of-school time (Grades 10 – 12); and
  - 4-H girls are **two times** more likely (Grade 10) and nearly **three times** more likely (Grade 12) to take part in **science programs** compared to girls in other out-of-school time activities.
- 

### In Queen Anne's County in 2016

**2,385 youth served through County 4-H Programs**

420 youth enrolled in 14 traditional and special interest clubs

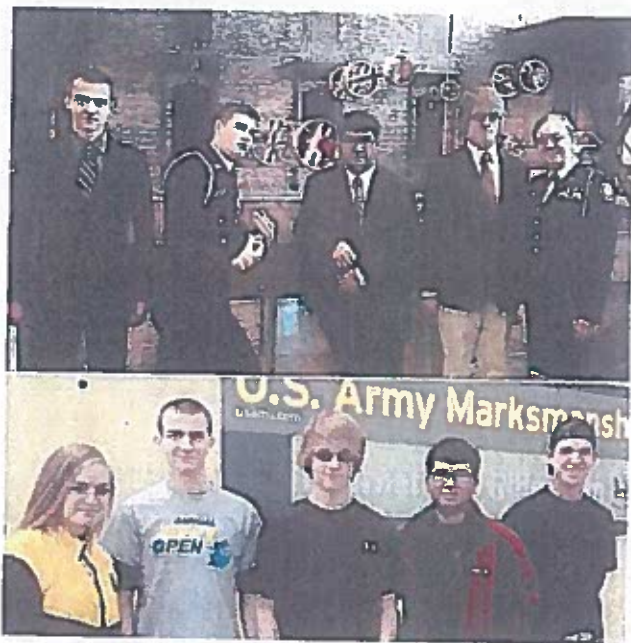
1,947 youth served via outreach programs school/community sites

In Queen Anne's County our youth are part of this culture of responsibility and change. Our most notable accomplishments in 2016:



- 6 youth have full or partial college scholarships as a result of the 4-H Marksmanship skills
- 1 4H family hosted 4H Youth from Japan for 3 weeks this summer in an international youth exchange program.
- 8 Youth were certified to be employed in Agriculture by completing the 24 hr. Federal Department of Transportation Youth Agricultural Safety Certification.
- Partnership with Kennard Elementary to provide Bay Awareness Programming for 522 youth.
- Partnership with the Board of Education to expand Agricultural Literacy Education in the elementary schools.
  - Programs included: Agricultural History in Queen Anne's County, embryology, Growing with Grains, and Ag-Sploration for 1047 elementary youth
- Partnership with the library system to provide outreach programming to those youth not traditionally involved with 4-H. Programs included: STEM, sewing, health, and nutrition. 146 youth reached.
- Queen Anne's county has the largest 4-H public speaking program in the state with over 200 youth preparing and presenting speeches at the club, county, regional and/or state level.
- In 2016 we initiated a U Learn Farm at our week long county fair. Different species of animals and crops were highlighted each day with over 1800 elementary aged youth and parents participating in the experiential activities.

Traditional programs and workshops in the following areas offered to 4-H youth involved in club programming included: youth leadership training, marksmanship training, communication skills, animal science training, poultry, rabbit and horse workshops, and agriculture safety



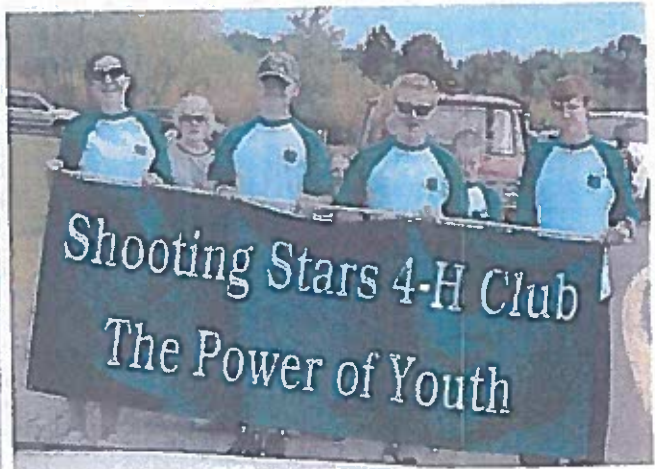
## 4-H & Youth Development

4-H'ers are leading a Revolution of Responsibility - a movement for positive change in every community in America including right here in Queen Anne's County, MD! 4-H youth are a living breathing, culture-changing revolution for doing the right thing, breaking through obstacles and pushing our country forward by making a measurable difference in the community. This takes uncommon commitment and that is exactly what our youth have!

---



The UME 4H Program is responsible for identifying problems, opportunities and needs of adults and youth in Queen Anne's county. The 4H educator and program assistant conduct non-formal experiential learning opportunities for diverse youth ages 5-18 and adult volunteers to meet these needs.



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Total grant dollars and donations generated to support 2016 programming in Queen Anne's County is \$13,430

The value of the volunteer service hours to the county is  
\$147,896

*"Ever since I was young, I remember 4-H teaching me responsibility, caring for others as well as myself, and giving back to my community. As I have grown older, these morals have also grown inside of me, and show in my public life, and my private."*

Matthew age 16

University of Maryland Extension

## Queen Anne's County

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## 4-H and Youth

4-H'ers in Queen Anne's County are leading a Revolution of Responsibility - a movement for positive change in every community in America including right here in Queen Anne's County, MD!



4-H youth are a living breathing, culture-changing revolution for doing the right thing, breaking through obstacles and pushing our country forward by making a measurable difference right here in Queen Anne's County. This takes uncommon commitment and that is exactly what our youth have!



Queen Anne's 4-H

Read the latest issue of  
Cloverpress



Useful Links:

[Queen Anne's County Fair](#)  
[Maryland State Fair](#)

[Queen Anne's 4-H Park](#)

100 Dulin Clark Road Centreville  
MD 21617

[Click Here for Directions](#)



## COLLEGE OF AGRICULTURE & NATURAL RESOURCES

Committed to offering exemplary teaching programs. Conducting internationally renowned research. Coordinating outstanding extension/outreach efforts. Engaging individuals, groups, and communities to improve quality of life in Maryland and beyond.

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## FSNE Program

## QUEEN ANNE'S COUNTY

## FSNE Project Leader and Nutrition Educator



**Ashley McLaughlin** is the Food Supplement Nutrition Education Project Leader and Educator for the Mid-Shore which covers Kent, Caroline, and Queen Anne Counties.

**Educational Background:** Ashley is a 2012 graduate of West Virginia University where she obtained a Bachelor of Science degree in Human Nutrition & Foods with an emphasis in Nutrition Biochemistry.

**Last professional position:** After college, Ashley started her own Nutrition Education Program where she coordinated wellness committees and hosted corporate wellness events. She was then discovered by the owner of a growing online fitness company called Complete Physique. As the first person hired onto the company, she created the nutrition content for clients all over the country by providing hundreds of her own healthy recipes along with cooking demo videos. Soon after, Ashley started working for an organization very similar to FSNE in Pittsburgh, PA where she traveled to all the inner city public schools to teach nutrition lessons. Over the years she has hosted many live audience cooking demonstrations and because of her nutrition education efforts in the city she had the opportunity to be featured as a guest speaker on local radio and TV, published a small cookbook, and was on the cover of a local Pittsburgh magazine.

**Favorite Hobby or Interesting Fact:** Ashley is a classically trained pianist, an amateur artist, and a kickboxing instructor. She is excited to continue her passion in nutrition education with FSNE.

Welcome to the Food Supplement Nutrition Education (FSNE) program page. FSNE provides nutrition education to help low-income individuals and families make healthy food choices, develop food preparation skills, handle food safely, improve shopping skills, and increase physical activity. FSNE also provides nutrition education training to volunteers and professionals who provide services to low-income families, thus expanding the reach of the program.

FSNE educators collaborate with state and local organizations and often partner with many USDA food and nutrition programs such as WIC, the school lunch and breakfast program, HEAD START, and others to strengthen programming and

## Contact Us

## UME - QUEEN ANNE'S COUNTY

If you have more questions regarding school nutrition, group nutrition education programs for adults and seniors, food safety, canning and food preservation, please feel free to contact the office at phone 410.758.0166.

## Useful Links:

[Eat Smart, Be Fit Maryland](#)  
[American Heart Association](#)  
[My Plate. Gov](#)

ensure that key nutrition messages are consistent throughout USDA food and nutrition programs. Current messages encourage the public to:

Make half your plate fruits and vegetables.

Make at least half your grains whole.

Drink water instead of sugar sweetened beverages.

Switch to low fat or reduced fat milk (1%).

Cut back on foods high in solid fat, added sugars and salt.

## Food Supplement Nutrition Education



Maryland's Food Supplement Nutrition Education (FSNE) program provides nutrition education to help low-income individuals and families make healthy food choices, develop food preparation skills, improve food shopping skills, and increase physical activity. FSNE partners with community collaborators at sites with the capacity to provide nutrition education opportunities as well as environmental or policy changes that will help individuals and families establish healthy nutrition and physical activity behaviors. FSNE also provides nutrition education training to volunteers and professionals who provide services to low-income families, thus expanding the reach of the program. FSNE programming sites include schools, preschool and childcare centers, out of school program sites, farmers' markets, and food assistance sites. Maryland FSNE program outcomes show positive results. Adult learners are developing better food shopping skills and eating more fruits and vegetables. FSNE youth programming helps participants become more willing to try new fruits and vegetables and increase their consumption of healthy foods.

In Queen Anne's county, the work of FSNE educator Ashley McLaughlin is somewhat limited as not all schools meet the required income guidelines.

In 2016, the FSNE educator partners included the Judy Center, Sudlersville Elementary School, Haven Ministries Food pantry (Kent Island), The Centreville Farmer's Market, and Queen Anne's Family Center.



### 2016 County Economic Impact

4-H Volunteers—\$131,600	Nutrient Management—\$131,005
MG Volunteers—\$55,655	Grants—\$27,350
Ag Programs—\$3,339,720	<b>Total: \$3,685,330 impact!</b>

**Don't just get answers. Get solutions from someone you trust**

University of Maryland Extension | Queen Anne's County

505 Railroad Ave, Suite 4 | Centreville, MD 21617 | 410.758.0166

<http://extension.umd.edu/queen-annes-county>

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## Health &amp; Wellness

Maintaining a healthy lifestyle is a challenge in our busy world. The University of Maryland Extension offers community outreach programs that help youth, individuals, and families make informed decisions about their health, housing and overall well-being.

University of Maryland Extension offers programs and resources in the following areas:

**Insuring Your Health:**

Programs and resources that increase the capacity of Marylanders to get health information, and understand and use it with confidence to lower the risk of poor health. In response to the passage of the Affordable Health Care Act, UME is spearheading a health insurance initiative to educate consumers to make informed decisions about health insurance. For more information on this topic [click here](#).

**Fostering Healthy Environments (Healthy Homes):**

As a result of studies that link building materials and designs to specific health issues, Congress established the Healthy Homes Initiative in 1999. Supporting this work, the goals of UM Extension's Healthy Homes programs are to improve personal and family health through awareness of indoor health hazards and strategies to improve indoor air and drinking water quality and safety measures.

**Current Initiatives**

A variety of classes, workshops, and trainings reach specific audiences including youth and the general public, health professionals and caseworkers, and day care providers.

Participants learn how to make homes, schools and work places safer and healthier by minimizing problems related to:

- Indoor air quality and asthma triggers
- [Drinking water quality and maintaining private well systems](#)
- Lead, radon & carbon Monoxide poisons
- Exposure to mold, dust & dust mites
- Household chemicals & pesticides
- Safety hazards



For more information regarding these programs, [click here](#).

**Growing Healthy Kids (Youth Safety):**

The 4H Youth Development's preventative health and safety programs provide youth with a better understanding on how their choices can help themselves and their families. Youth and the adults that work with them learn safe practices in the home, farm and outdoors and how to make informed health and life choices. 4-H educators also disseminate information at health fairs, home and garden shows, Safe Kids Days, County fairs, back to school nights, community programs and University of Maryland sponsored events such as Maryland Day and Ag Day.

For more information on the Maryland 4H Youth Development Program [click here](#). For information on local 4H programs that focus on health and wellness, contact your county Extension office.

**2016 UME QAC****Annual Report:**

University of Maryland Extension offers many educational programs and workshops.

Please take some time to browse our Website to learn more.

**Headlines:**

[2016 Maryland Crop Production Meetings Announced](#)



[Industry Experts Speak on Poultry Water Quality, Litter Management](#)



[FAMACHA Workshops Scheduled](#)



[Caring For A Fresh Cut Christmas Tree](#)



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[Proposed Settlement of Claims Against Syngenta May Not Apply to Maryland and Delaware Corn Growers, But A Future Settlement Will Settle Claims Nationwide](#)

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## FCS &amp; MONEY

## FAMILY &amp; CONSUMER SCIENCE EDUCATIONAL PROGRAMS

## University of Maryland Nutrition Programs

Food plays an important role in our lives. It provides sustenance, pleasure and has a significant impact on our health and wellbeing. Through nutrition, health and fitness programs, Extension educators enable Maryland families, individuals and employees to make healthier choices for themselves and those they care for.

Extension educators provide programs in topics such as food safety and preventing foodborne illness, food preservation, and nutrition education for youth and adults.

For more information on nutrition programs offered in Maryland click on the link below:

Eat Smart

- [Expanded Food & Nutrition Education Program](#)
- [Food Supplement Nutrition Education Program](#)
- [Food Preservation](#)
- [Food Safety](#)
- [Healthy Living](#)
- [Local Food](#)
- [Walk Maryland](#)

For more information about local programs on food and nutrition contact your local extension office.

University of Maryland Extension **Financial Management Programs** teach people the skills they need to manage their money wisely, reduce debt, manage and improve credit, prevent identity theft, and plan for the future. Information is provided both for the youth and adults.

To find out more information please click on the links below:

Financial Education Programs

- [Insuring Your Health](#)
- [Personal Finance Seminar](#)

For more information about local finance programs, please contact your county Extension Office.

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Annual Report:

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### Judy Center Notes

- Dolly Parton Imagination Library
  - 633 Enrolled
  - 289 Graduated
- Referrals First Half of Year
  - 390 referrals for other services or programs
- School Food Bank
  - December
    - Served 17 families for a total of 123 individuals
- Received donation from the McNally Family Foundation
  - \$1,500
- Please see attached: Calendar, Newsletter, and Playgroup Flyer



# The Queen Anne's County Junior Center Playgroup\*

## Calendar

410-284-887

A Free Program For

Children Between 18 Months  
and 3 Years 11 Months

For more information in the  
Sudlersville Library

Call (Zone)

Locations:

Sudlersville Town Office

200 S. Church St.

Sudlersville, MD 21678

KCPJ, Beth County Public

Library, 100 N. Main St.

California, MD 21811

Jump On Over 100 Tons

Jump On Over 100 Tons

Jump On Over 100 Tons

Sudlersville Memorial

Library, 100 N. Main St.

Sudlersville, MD 21678

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	01 New Year's Day	02	03	04 Preschool Storytime KCPJ-North County Branch 10:30-11:30	05	06
07	08	09 Playgroup Sudlersville Town Office 9:00 - 10:30 Theme: Waddle Like a Penguin	10	11 Playgroup Sudlersville Town Office 9:00 - 10:30 Theme: Waddle Like a Penguin	12	13
14	15	16 Storytime at Sudlersville Memorial Library 10:15 - 11:00	17	18 Preschool Storytime KCPJ-North County Branch 10:30-11:30	19	20
21	22	23 Playgroup Sudlersville Town Office 9:00 - 10:30 Theme: I Am Frozen	24	25 Playgroup Sudlersville Town Office 9:00 - 10:30 Theme: I Am Frozen	26	27
28	29	30 Field Trip to Jump On Over, Middletown, DE 10:00 - 11:30	31	01 Preschool Storytime KCPJ-North County Branch 10:30-11:30	02	03
04	05	06	07	08	09	10

January

2018

# Helping Children Learn

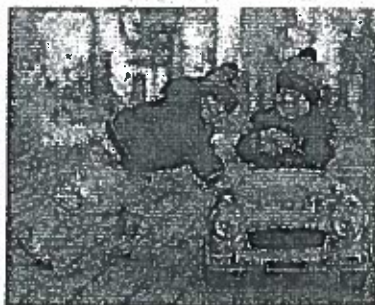
Tips Families Can Use to Help Children Do Better In School

The Judy Center Partnership QAC  
Sudlersville, MD 21668 410-438-3887

February 2018

## Social skills are key for school readiness and future success

Developing your preschooler's social skills is an important part of getting him ready for kindergarten—and his later school career. Recently, researchers in Baltimore found that kindergartners whose social-behavioral skills were "classroom ready" were less likely to be held back in third grade than kids with less-developed early skills.



To build your child's social skills:

- **Practice common social interactions.** Teach your child to greet people with *hello* and say *goodbye* before parting. Encourage him to look you and others in the eye during conversation.
- **Help him identify feelings.** Is he sad—or is he really jealous, disappointed or frustrated? Increasing your child's vocabulary of emotions is a step toward helping him recognize these emotions in other people.
- **Talk about how others feel** in certain situations. Discuss how to respond appropriately. For example, teach your child to apologize if he has hurt someone, even accidentally.
- **Model patience.** Let your child see you listening to others before you speak or allowing someone to go ahead of you in line.
- **Encourage helping.** Expect your child to pitch in at home in age-appropriate ways.

Source: "New Study Shows Social-Behavioral Readiness in Kindergartners Impacts Long-Term Success," Newsweek, [nswc.com/ecxel](http://nswc.com/ecxel).

## Help your child think about time

Time is an abstract concept. Because your child can't see it, hear it, smell it, touch it or taste it, she needs to use her higher-order thinking skills to understand it. Here are some ways to introduce your child to the concept of time:

- **Hang a calendar** in her room. Show her how to read the days from left to right. Each morning, let her cross off the previous day.
- **Help your child mark special days**, like the day of an upcoming outing, with a sticker. Then, count down to that day by making a paper chain with one link for each day. Each night, your child can tear off one link. Explain that just as the chain gets shorter, so does the amount of time before her trip to see the zebra at the zoo.
- **Use time-related words** in your conversations. "Tomorrow, in the morning, you will go to preschool. In the afternoon, you will go to dance class."
- **Read about time.** Your child may enjoy *A Second is a Hiccup*, by Hazel Hutchins, or *Chicken Soup with Rice*, by Maurice Sendak.

## Music makes learning play

What's one thing that can help your child learn to identify patterns and build language and listening skills? Music! To make the most of it:



- **Schedule a time** each day to enjoy music with your child—in the car, during playtime, before bedtime.
- **Create new lyrics** for familiar tunes.
- **Feel the rhythm.** Show your child how to clap to the beat.
- **Move to music.** Play different styles of music and match your movements to the mood of the pieces.

Source: "Music and Your Preschooler," Kidshealth, [nswc.com/playmusic](http://nswc.com/playmusic).

## Focus on concentration

Thinking takes effort. To help your child concentrate:



- **Allow plenty of time** for her to examine things.
- **Avoid interrupting** when she's absorbed in an activity, such as building with blocks.
- **Eliminate distractions**, such as TV on in the background.

## Be clear about expectations

Before you get frustrated by your child's behavior, consider whether your expectations are realistic for kids his age, and whether he understands them. It helps to:

1. **Write** a short list of house rules.
2. **Talk** with your child about each rule. Why is it important? What exactly should your child do? What consequence will happen if he doesn't do it?
3. **Enforce** the rules consistently. This makes them easier for him to remember.

Source: G. Innis, "Boundaries and expectations are important parenting tools," Michigan State University Extension.

# Helping Children Learn

Tips Families Can Use to Help Children Do Better in School

February 2018



## How can I tell if my child's language skills are on track?

**Q:** Once my older child learned to talk, she never stopped. But my four-year-old daughter doesn't say much. Should I be worried?

**A:** Not necessarily. Children develop language at different rates, and your daughter may do many things at different times than her sister did. Generally, four-year-olds can:

- **Answer basic questions.** They can give their first and last names, for example, or the name of a beloved stuffed animal. Many kids this age enjoy asking questions, too!
- **Be understood by people** outside their own families. This doesn't mean their grammar is perfect, but listeners don't usually need family members to translate.
- **Use language in a variety of ways.** They may enjoy singing and repeating nursery rhymes in addition to conversation.
- **Use some tenses and prepositions.** "I ate cookies yesterday." Or, "My jacket goes over my shirt."

Listen for these language milestones. If you are still concerned, it is always a good idea to check in with your child's preschool teacher or her pediatrician. They can help you determine if her language development is appropriate.



## Are you showing your child the world?

Your preschooler needs your help to explore and learn about the world and all the things in it. Are you helping him experience new ideas, people, places and things? Answer *yes* or *no* to the questions below:

1. **Do you give** your child opportunities to meet and socialize with other children, such as playground visits?
2. **Do you use** new words to deepen his understanding? "That dinosaur with the big teeth in this picture looks ferocious."
3. **Do you take** your child to new and interesting places, such as the airport?
4. **Do you go** outside and observe the world together, and talk about what you see?
5. **Do you offer** your child new foods to try? It may take many tries before he likes them.

### How well are you doing?

More *yes* answers mean you are expanding your child's knowledge of the world. For each *no*, try that idea.

"The world's big, and I want to have a good look at it before it gets dark."  
—John Muir

## Add some math to reading

When you read with your child every day, you're doing much more than preparing him to read independently. Research shows that reading picture books containing math concepts—such as numbers and shapes—with your child may boost his math achievement, too. Multiply your child's skills by including math stories in your reading time.

Source: M. van den Heuvel-Panhuizen and others, "Effects of reading picture books on kindergartners' mathematics performance," *Educational Psychology*, [nswc.com/readmath](http://nswc.com/readmath).

## Respect supports learning

Kids need a safe, calm environment to learn their best. Respect helps create that environment. To encourage respectful behavior:

- **Plan for it.** When you go somewhere with your child, talk about ways to show respect when you get there. For example, at the library your child should speak quietly and handle books with care.
- **Name it** when you see it. Thank the playmate who shares a toy with your child for being respectful.
- **Create a collage.** Look through magazines with your child for pictures of people showing respect to others. Cut them out and let her glue them to construction paper.



## Encourage a love of school

Most preschoolers enjoy learning. Set your child up for a successful school career by nurturing her positive attitude:

- **Ask her questions** each day about what she's learning at preschool.
- **Show enthusiasm.** When you drop your child off, look around. Say things like, "Wow, that looks like a great book!"
- **Celebrate, don't bribe.** Reward preschool successes with an occasional treat, but don't promise one in advance.

### Helping Children Learn®

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# Daily Learning Planner

*Ideas parents can use to help children  
prepare for school*

The Judy Center Partnership QAC  
Sudlersville, MD 21668 410-438-3887



THE  
**PARENT**  
INSTITUTE

## February 2018

## Daily Learning Planner: Ideas Parents Can Use to Help Children Prepare for School—Try a New Idea Every Day!

- ☐ 1. Encourage your child to describe a song on the radio. Is it fast or slow? Happy or sad? Is it a man or a woman singing?
- ☐ 2. Have a jump rope contest today. See how many jumps your child can do in a row.
- ☐ 3. This is the third of the month. With your child, look everywhere for the number 3 today.
- ☐ 4. Gather some floating and sinking objects. Supervise as your child tests which will float or sink in water.
- ☐ 5. Ask your child to name five foods that help us grow and two foods that taste good but do not help us grow.
- ☐ 6. When coming home from an errand, give your child responsibility for carrying something into the house.
- ☐ 7. Look outside together. Each of you draw a picture of today's weather.
- ☐ 8. Let your child draw on paper with a white candle. His picture will magically appear when he paints over it with watercolors.
- ☐ 9. Ask your child unusual questions: "What if your hair were made of spaghetti?"
- ☐ 10. Give your child an empty plastic bucket and a wooden spoon. Let her tap the beat to music on her "drum."
- ☐ 11. Cut part of a picture out of a magazine. Paste it on a blank sheet of paper. Ask your child to complete the picture.
- ☐ 12. Start a made-up story. "A boy went down the road and he met a ... ." Let your child finish the story.
- ☐ 13. Have your child look in a mirror and name the features on her face (eyes, nose, etc.).
- ☐ 14. Show and tell family members that you love them today.
- ☐ 15. Point out a police car, fire truck or ambulance. Explain to your child that people who drive these vehicles are going to help someone.
- ☐ 16. Spring begins next month. Talk about the changes your child will see.
- ☐ 17. Check out a library book with pictures of faraway places. Look at it with your child.
- ☐ 18. Make your child laugh! Tell a joke, read a funny story or poem, sing a silly song or draw a cartoon.
- ☐ 19. Put uncooked rice or paper clips into plastic containers. Tightly seal, and let your child shake. Do different items make different sounds?
- ☐ 20. Model good table manners for your child. Say "Please pass the ..." and "Thank you very much."
- ☐ 21. Have your child count to five. If this is easy, keep going to 10 or 20.
- ☐ 22. Talk with your child about something he has done well today.
- ☐ 23. Show your child how to "sew" by stringing yarn through holes punched in cardboard.
- ☐ 24. Will your child start kindergarten in the fall? Find out when to register.
- ☐ 25. Read three poems or rhymes with your child today.
- ☐ 26. Talk about what your child can do "all by myself"
- ☐ 27. Expect your child to pick up toys after play time. Turn on some "clean up time" music!
- ☐ 28. Have a No-TV Night. Read or play games as a family.

**Helping Children Learn**  
Tips Families Can Use to Help Children Do Better in School

# Ayudando a los Niños a Aprender

Consejos que las Familias Pueden Usar para Ayudar a los Niños a Salir Mejor en la Escuela

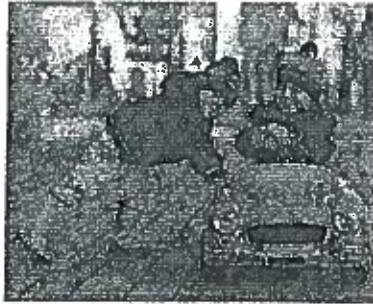
Febrero 2018

The Judy Center Partnership QAC

Sudlersville, MD 21668 410-438-3887

## Las destrezas sociales son clave para la preparación escolar y el éxito

Desarrollar las habilidades sociales de su preescolar es una parte importante de prepararlo para asistir al jardín de infancia y para su carrera escolar posterior. En un estudio reciente que se llevó a cabo en Baltimore, los investigadores encontraron que los escolares de jardín de infancia cuyas habilidades sociales y de comportamiento estaban "listas para el salón de clases" fueron menos propensos a reprobar tercer grado que aquellos niños que tenían habilidades sociales menos desarrolladas.



Para desarrollar las habilidades sociales de su hijo:

- **Practique interacciones sociales comunes.** Enséñele a saludar a las personas con un *hola* y a decir *adiós* antes de partir. Anímelo a que lo mire a usted y a los demás a los ojos durante las conversaciones.
- **Ayúdelo a identificar sus sentimientos.** ¿Está triste, o en realidad está celoso, desilusionado o frustrado? Ampliar el vocabulario de su hijo sobre las emociones es un paso hacia ayudarlo a reconocer estas emociones en otras personas.
- **Hable sobre cómo se sienten otras personas** en ciertas situaciones. Hable de cómo responder adecuadamente. Por ejemplo, enséñele a su hijo a disculparse si ha ofendido a alguien, incluso si fue sin querer.
- **Modele la paciencia.** Deje que su hijo lo vea prestarles atención a otros antes de hablar o dejar que alguien pase delante de usted en la fila.
- **Fomente el espíritu cooperativo.** Espere que su hijo ayude en casa de maneras apropiadas a la edad.

Fuente: "New Study Shows Social-Behavioral Readiness in Kindergarteners Impacts Long-Term Success," Newsweek, [nswc.com/cesel](http://nswc.com/cesel).



## Ayude a su hijo a pensar sobre el tiempo

El tiempo es un concepto abstracto. Debido a que no puede verse, oírse, olerse, tocarse o saborearse, su hijo necesita usar habilidades de razonamiento superiores para comprenderlo. Aquí algunas maneras de introducirlo al concepto del tiempo:

- **Cuelgue un calendario.** Muéstrelle cómo leer los días de izquierda a derecha. Cada mañana, deje que tache el día anterior.
- **Ayude a su hijo a marcar los días especiales con una etiqueta,** como el día de un evento que se aproxima. Luego, hagan la cuenta regresiva haciendo una cadena de papel con un eslabón por cada día. Cada noche, su hijo puede quitar un eslabón. Explíquele que, así como se va achicando la cadena, lo mismo sucede con el tiempo que falta para su visita al zoológico para ver las cebras.
- **Use palabras relacionadas en sus conversaciones.** "Mañana por la mañana irás a la escuela. En la tarde, irás a la clase de danza".
- **Lea sobre el tiempo.** A su hijo tal vez le guste *A Second is a Hiccup*, por Hazel Hutchins, o *Chicken Soup with Rice*, por Maurice Sendack.

## Aprendan con música

¿Qué puede ayudar a su hijo a aprender a identificar patrones y desarrollar las habilidades de lenguaje y de escucha? ¡La música! Para aprovechar al máximo los beneficios de la música:



- **Programe una hora diaria** para disfrutar de la música con su hijo. Toque música en el automóvil, durante la hora del juego o antes de la hora de dormir.
- **Inventen una letra nueva** para melodías conocidas.
- **Sientan el ritmo.** Muéstrelle a su hijo cómo aplaudir al compás de la música.
- **Muévanse al ritmo de la música.** Toque diferentes estilos de música y muévase de acuerdo con el tono de cada uno.

Fuente: "Music and Your Preschooler," Kidshealth, [nswc.com/playmusic](http://nswc.com/playmusic).

## Enfóquese en la concentración

Pensar requiere esfuerzo. Para ayudar a su hijo a concentrarse:



- **Dele mucho tiempo** para analizar las cosas.
- **Evite interrumpirlo** cuando esté absorto en una actividad, como construir con bloques.
- **Elimine las distracciones,** tales como la televisión en el fondo.

## Sea claro con sus expectativas

Antes de frustrarse por la conducta de su hijo, considere si sus expectativas son realistas para un niño de esa edad, y si su hijo las comprende. Es muy útil:

1. **Escribir una lista corta de reglas de la casa.**
2. **Hablar con su hijo sobre cada regla.** ¿Por qué es importante? ¿Qué es lo que su hijo debería hacer exactamente? ¿Cuáles son las consecuencias si no lo hace?
3. **Hacer cumplir las reglas sistemáticamente.** De este modo, su hijo se acordará de ellas con más facilidad.

Fuente: G. Innis, "Boundaries and expectations are important parenting tools," Michigan State University Extension.

# Ayudando a los Niños a Aprender

Consejos que las Familias Pueden Usar para Ayudar a los Niños a Salir Mejor en la Escuela

PRIMERA INFANCIA

Febrero 2018



## Las destrezas lingüísticas de mi hijo, ¿están marchando bien?

**P:** Desde que mi hijo mayor aprendió a hablar, no ha dejado de hablar. Sin embargo, mi hijo de cuatro años no dice mucho. ¿Debería estar preocupado?

**R:** No necesariamente. Cada niño desarrolla sus habilidades lingüísticas a su propio ritmo, y puede que su hijo mayor haga muchas cosas en diferentes momentos que su hermano menor. En general, los niños de cuatro años son capaces de:

- **Responder preguntas básicas.** Pueden decir su apellido y primer nombre, por ejemplo, o el nombre de su animal de peluche. ¡Y muchos niños de esta edad también disfrutan hacer preguntas!
- **Ser comprendidos por personas** que no sean de su propia familia. Esto no significa que su gramática sea perfecta, pero los oyentes no necesitan que los miembros de la familia traduzcan lo que dice.
- **Usar el idioma de diferentes maneras.** Tal vez disfruten cantar y repetir rimas infantiles además de conversar.
- **Usar algunos tiempos verbales y preposiciones.** "Ayer comí galletitas". O, "La chamarra va encima de la camisa".

Esté atento a estos hitos del lenguaje. Si todavía está preocupado, siempre es una buena idea consultar con la maestra o el pediatra de su hijo. Ellos podrán ayudarlo a determinar si el desarrollo lingüístico de su hijo es apropiado.



## Agréguale un poco de matemáticas a la lectura

Si lee con su hijo todos los días, hará más que prepararlo para aprender a leer de manera independiente. Los estudios revelan que leer con su hijo libros de ilustraciones que contienen conceptos matemáticos, como números y formas, también podría aumentar su desempeño en matemáticas. Para multiplicar las habilidades de su hijo, incluya las matemáticas en la hora de la lectura.

Fuente: M. van den Heuvel-Panhuizen y otros, "Effects of reading picture books on kindergartners' mathematics performance," *Educational Psychology*, [nswc.com/readmath](http://nswc.com/readmath).

## El respeto apoya el aprendizaje

Los niños necesitan un ambiente seguro y tranquilo para poder aprender al máximo de su capacidad. El respeto ayuda a crear ese ambiente. Para fomentar el comportamiento respetuoso:

- **Planifíquelo.** Cuando vaya a algún lugar con su hijo, hable de las maneras en las que pueden mostrar respeto cuando llegan. Por ejemplo, en la biblioteca, su hijo debería hablar en voz baja y se cuidadoso con los libros.
- **Menciónelo** cuando lo vea. Si un amigo de su hijo le comparte un juguete, dele las gracias por ser respetuoso.
- **Haga un collage.** Con su hijo, busque imágenes en revistas de personas que muestran respeto hacia otros. Recórtelas y deje que él las pegue en una cartulina.



## ¿Le está mostrando el mundo a su hijo?

Su hijo preescolar necesita su ayuda para explorar y aprender sobre el mundo y todas las cosas que hay en él. ¿Lo está ayudando a experimentar ideas, personas, lugares y cosas nuevas? Responda sí o no a las siguientes preguntas:

1. **¿Le da a su hijo oportunidades** de reunirse y socializar con niños, como visitas al patio de recreo?
2. **¿Usa palabras nuevas** para aumentar su comprensión? "El dinosaurio con dientes grandes de esta ilustración se ve feroz".
3. **¿Lleva a su hijo a lugares nuevos** e interesantes, como al aeropuerto?
4. **¿Salen al aire libre** a observar el mundo juntos y hablan de lo que ven?
5. **¿Le ofrecen a su hijo alimentos nuevos** para probar? Tal vez necesite varios intentos para que empiecen a gustarle.

### ¿Cómo le está yendo?

Si la mayoría de sus respuestas fueron sí, está aumentando el conocimiento de su hijo del mundo. Para las respuestas no, pruebe la idea correspondiente del cuestionario.

"El mundo es grande y quiero darle una buena vista antes de que se oscurezca".

—John Muir

## Fomente el amor por la escuela

La mayoría de los niños preescolares disfrutan aprender. Prepare a su hijo para tener una carrera académica exitosa al fomentar su actitud positiva:

- **Hágale preguntas** todos los días sobre lo que está aprendiendo en el preescolar.
- **Muestre entusiasmo.** Cuando deje a su hijo en la escuela, mire alrededor. Haga comentarios como, "Vaya, ¡ese libro se ve muy bueno!"
- **Celebre, no soborne.** Premie los éxitos académicos con una recompensa de vez en cuando, pero no prometa una de antemano.

## Ayudando a los Niños a Aprender™

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# Planificador para el aprendizaje

*Ideas que los padres pueden usar para ayudar a los niños a prepararse para la escuela*

The Judy Center Partnership QAC  
Sudlersville, MD 21668 410-438-3887



THE PARENT INSTITUTE

## Febrero 2018

Planificador para el aprendizaje: Ideas que los padres pueden usar para ayudar a los niños a prepararse para la escuela

- ☐ 1. Aníme a su hijo a describir una canción que se esté transmitiendo por la radio. ¿Es lenta o rápida? ¿Alegre o triste? ¿Canta un hombre o una mujer?
- ☐ 2. Hoy, hagan un concurso de saltar la cuerda. Vea cuántos saltos seguidos puede hacer su hijo.
- ☐ 3. Hoy es el tercer día del mes. Busque con su hijo el número 3 por todas partes.
- ☐ 4. Busque algunos objetos que floten y otros que se hundan. Supervise a su hijo mientras prueba cuáles flotan y cuáles se hundan en agua.
- ☐ 5. Dígale a su hijo que mencione cinco alimentos que nos ayudan a crecer y dos que sean deliciosos pero no nos ayuden a crecer.
- ☐ 6. Cuando vuelvan a casa de hacer un mandado, asigne a su hijo la responsabilidad de llevar algo del automóvil a la casa.
- ☐ 7. Miren afuera. Luego haga cada uno un dibujo del clima de hoy.
- ☐ 8. Deje que su hijo dibuje sobre papel con una vela blanca. Su dibujo aparecerá mágicamente cuando pinte la hoja con acuarela.
- ☐ 9. Hágale preguntas poco comunes a su hijo: "¿Qué pasaría si nuestro cabello estuviera hecho de espagueti?"
- ☐ 10. Dele a su hijo una cubeta de plástico vacía y una cuchara de madera. Deje que use los elementos para hacer un ritmo con su "batería".
- ☐ 11. Recorte una parte de la imagen de una revista. Péguela en una hoja blanca. Dígale a su hijo que complete la imagen.
- ☐ 12. Empezar a contar una historia inventada. "Un niño estaba caminando por la calle cuando se encontró con ...". Deje que su hijo la termine.
- ☐ 13. Dígale a su hijo que se mire al espejo y mencione los rasgos de su rostro (ojos, nariz, etc.).
- ☐ 14. Hoy, dígales y muéstrelas a los miembros familiares que los quiere mucho.
- ☐ 15. Señale a un automóvil de policía, un camión de bomberos o una ambulancia. Explíquele a su hijo que las personas que conducen esos vehículos están yendo a ayudar a alguien.
- ☐ 16. La primavera comienza el próximo mes. Mencione los cambios que verán.
- ☐ 17. Saque de la biblioteca un libro con imágenes de lugares lejanos. Mírelo con su hijo.
- ☐ 18. ¡Haga reír a su hijo! Cuénteles un chiste, lea una historia o un poema chistoso, cante una canción divertida o dibuje una caricatura.
- ☐ 19. Ponga arroz crudo o clips en un recipiente de plástico. Ciérrelo bien y deje que su hijo lo agite. ¿Cambia el sonido según el contenido?
- ☐ 20. Dé el ejemplo de los buenos modales en la mesa para su hijo. Diga, "Por favor, ¿podrías pasarme ...?" y "Muchas gracias".
- ☐ 21. Dígale a su hijo que cuente hasta cinco. Si le es fácil, puede seguir a 10 o 20.
- ☐ 22. Hable con su hijo sobre algo que él haya hecho bien hoy.
- ☐ 23. Muéstrela a su hijo cómo "coser" con hilo y un cartón con agujeros.
- ☐ 24. ¿Su hijo comenzará el jardín de infancia en el otoño? Averigüe cuándo debe inscribirlo.
- ☐ 25. Hoy, lea tres poemas o rimas con su hijo.
- ☐ 26. Hable de lo que su hijo ya puede hacer por su propia cuenta.
- ☐ 27. Dígale a su hijo que ordene los juguetes después de jugar. ¡Ponga música!
- ☐ 28. Esta noche, no vean televisión. Lean o jueguen en familia.

**Ayudando a los Niños a Aprender**

Consejos que las Familias Pueden Usar para Ayudar a los Niños a Salir Mejor en la Escuela

PRIMERA INFANCIA

# School Readiness Playgroup



A Free Program For Children Birth  
thru 5 Years and Their Parent(s) or  
Caregiver (Living in the Sudlersville  
Elementary School Zone)

Come join us as we engage in meaningful activities that will help your child start on a successful educational journey. Ms. Lori, Early Childhood Liaison, will facilitate the Playgroup and provide a wide variety of school readiness, parenting, and age related resources to parents and caregivers.

We plan monthly field trips to provide experiential learning and we participate in the Elementary School activities such as Book Fairs, Concerts, and Assemblies when developmentally appropriate for our group.

Adult participation required.

This is a fun and educational playgroup, so join today!



Contact Lori Yarbrough to reserve your spot in playgroup

410.438.3887 [lori.yarbrough@qacps.org](mailto:lori.yarbrough@qacps.org)

"Like" us on FaceBook to see some of the fun we've been having, and to learn about upcoming activities

[www.facebook.com/pages/The-Judy-Center-Partnership-of-Queen-Annes-County](http://www.facebook.com/pages/The-Judy-Center-Partnership-of-Queen-Annes-County)

# **QUEEN ANNE'S COUNTY STRATEGIC PLAN ALCOHOL AND DRUG ABUSE SERVICES**

2018 – 2020

## **INTRODUCTION**

Local councils are established under Chapters 237 and 238 of the Acts of the General Assembly of Maryland of 2004, which provided for each county to have a local Drug and Alcohol Abuse Council. Their purpose is to develop the plans, strategies, and priorities of each county for meeting the identified needs of the general public and the criminal justice system for alcohol and drug abuse evaluation, prevention, intervention and treatment.

Critical to a successful strategic plan is the on-going implementation of evidence-based practices, data driven decision-making, accountability measures, and the coordination of core social services that deliver addiction services. The plan will need to address issues that transcend any one agency or organization. While the tasks of the council sound ambitious and challenging, it represents a great opportunity to ensure that Queen Anne's County is providing the most effective, and cost efficient prevention, intervention, and treatment services to its citizens.

## **VISION**

Our community will enjoy a healthy, safe, substance-free Queen Anne's County.

## **MISSION**

To ensure the availability of high quality behavioral health services across the continuum of prevention, intervention, and treatment resources for all citizens of Queen Anne's County.

## **PRIORITIES**

1. To provide prevention strategies/services to effect reduction in the harmful effects of the abuse of drugs and alcohol.
2. To facilitate community involvement to remove barriers to successful recovery and develop a county-wide supportive environment to ensure positive outcomes.
3. To provide a working environment that is open/effective communication between stakeholders – a council which is dedicated to coordinating and identifying gaps within existing resources. Working then to assist each other in filling these gaps.

## **GOAL #1**

### **(Prevention)**

#### **Reduce incidence of underage drinking**

##### **Objective # 1**

*Increase community awareness related to underage drinking*

**TARGET:** Provide an evidence based campaign to engage the community, “Parents Who Host Lose the Most”.

**TARGET:** Identify where social hosting is taking place for underage drinking and offer outreach in the designated area(s).

##### **Objective# 2**

*Educate the community on the advantages of acceptable behaviors*

**TARGET:** Increase media messages and outreach in the community related to information on risky business of underage drinking such as drinking and driving, STI's, pregnancy, crashes and Injuries, violence and suicide.

##### **Objective #3**

*Support clerks on the importance of checking Id's*

**TARGET:** Identify businesses that don't sell and provide a congratulatory certificate.

**TARGET:** Assess “WE CARD” signage and updated information amongst businesses. Provide resources if needed.

## GOAL #2

### (Prevention)

Reduce/eliminate prescription opiate and heroin misuse by preventing the onset of addiction of prescribed opiates and heroin by youth and adults.

#### Objective #1

*Educate primary care and emergency room physicians/nurses about the importance of discussing the potential addiction to prescribed opiates and the withdrawal symptoms.*

TARGET: Increase the number of primary care and emergency room physicians/nurses who discuss and hand patients/families educational literature about addiction and withdrawal symptoms related to prescribed opiates (best practices).

TARGET: Identify funding to purchase and distribute/display educational information about prescribed opiate addiction and withdrawal symptoms for doctors and dental offices, emergency room, emergency responders and law enforcement.

#### Objective #2

*Educate pharmacists about the importance of discussing addiction and withdrawal symptoms with their customers when filling opiate prescriptions.*

TARGET: Increase the number of pharmacists who discuss and hand their customers information about prescribed opiate addiction and withdrawal symptoms.

TARGET: Identify funding for prescribed opiate addiction and withdrawal literature for placement in pharmacies.

#### Objective #3

*Educate the community about the addiction to prescribed opiates and heroin.*

TARGET: Identify funding to saturate the community via media about prescription opiate addiction, heroin addiction and withdrawal symptoms.

### **GOAL #3**

#### **(Intervention)**

##### **Establish Overdose Fatality Review Board (OFR)**

###### **Objective # 1**

*Review and identify factors leading to deaths resulting from overdoses*

**TARGET:** Given relatively low numbers of such occurrences in the mid-shore region, an effort will be made to establish a regional OFR.

**TARGET:** Approach the 5 Mid-Shore County Health Officers to ensure their cooperation with the establishment of an OFR.

###### **Objective# 2**

*Seek technical assistance from the Behavioral Health Administration*

**TARGET:** To educate selected individuals from the Mid-Shore on Best Practices in the establishment and implantation of the OFR.

## **GOAL #4**

### **(Treatment)**

#### **Ensure access to Medication Assisted Treatment within the jurisdiction**

##### **Objective #1**

*Increase the community's awareness about treatment options/locations for addiction to heroin/opiates.*

**TARGET:** Ensure availability of accurate, up-to-date, and comprehensive literature to be made available throughout the jurisdiction which clearly identifies treatment resources.

**TARGET:** Provide such literature to all community partners for distribution to their respective consumers.

##### **Objective #2:**

Sustain the current American Society of Addiction Medicine levels of service within the jurisdiction given limited private providers.

**TARGET:** Queen Anne's County will have available for its citizens the current level of substance abuse/dependency treatment, including assessment, Level I and Level 11.1, treatment services, services for those with Co-occurring disorders, and, as appropriate, referrals to higher levels of care, provided by public, private non-profit, and/or private-for-private entities.

##### **Objective #2:**

*Ensure the medically appropriate response to persons affected by the use/misuse of opioids.*

**TARGET:** Work with agency partners to ensure the availability of medications designed to address opioid overdoses, opioid dependence, and to assist with sustained recovery from dependence.

Comply with findings and recommendations resulting from the Lt. Governor's Task Force Report.

## **MID-SHORE OPIOID OVERDOSE PREVENTION PLAN**

**(Caroline, Dorchester, Kent, Queen Anne's & Talbot Counties)**

The Mid-Shore Opioid Overdose Prevention Plan continues to be administered by the Dorchester County Health Department. The Leadership Team for the OMPP is comprised of members from each of the jurisdictions and is responsible for preparing, submitting, and monitoring its own Strategic Plan. Said plan has been developed and submitted for FY '18. Approval is pending.

Strategic Plan / 2018 – 2020 Plan

12/17

**QUEEN ANNE'S COUNTY**

Local Survey of Resources Matrix

FY 2018

1) Entity	2) Primary / Secondary	3) Program Name	4) Function / Mission	5) Target Population	6) Category of Service & Activity	7) Funding Source	8) Funding amount
QAC Health	Primary	Alcohol & Drug Abuse Services	Provide OP Treatment & Referral & Purchase of Care slots for Detox / ICF	Adults with abuse or dependency diagnosis	Treatment	Gen Tx / BHA (F840N)	\$40,523
QAC Health	Primary	Alcohol & Drug Abuse Services	Provide Care Coordination inc Purchase of Sober Housing slots & OP TX CSA Contract	Adults with abuse or dependency diagnosis LAA Functions	Treatment Administrative	Federal / BHA (F846N)	\$42,400
QAC Health	Primary	Alcohol & Drug Abuse Services	Perform Screenings for Temporary Cash Assistance applicants at DSS	TCA Applicants	Treatment	DHR / BHA (F865N - TCA)	\$43,609
QAC Health	Primary	Alcohol & Drug Abuse Services	Prevention of ATOD Abuse	Youth; families; community	Prevention	BHA (F841N)	\$118,000
QAC Health	Primary	Alcohol & Drug Abuse Services	Provide Recovery Services inc Purchase of Sober Housing slots	Adolescents & Adults with abuse or dependency diagnosis	Treatment	BHA (F859N)	\$76,362

1) Entity	2) Primary / Secondary	3) Program Name	4) Function / Mission	5) Target Population	6) Category of Service & Activity	7) Funding Source	8) Funding amount
DJS	Secondary	Court ordered	Residential SA Placement	Adolescents needing residential	Treatment	Centrally managed	Could pull \$ amount from central office
OMPP -- Regional Grant to Dorchester	Secondary	Overdose Misuse Prevention Program			Prevention		\$10,000 is provided to QAC to cover cost of staff participation in regional effort
Drug-Free Coalition					Prevention		???
Mid-Shore Behavioral Health System		Maryland Opioid Rapid Response (M.O.R.R.)				BHA	

Strategic Plan / Matrix FY 2018

Rev 10/17

Strategic Planning Committee Meeting  
January 10, 2018

Present: Linda Walls, Mike Clark, Shelby Clark, Jennifer Stansbury, Cindy Chirumbole, Vince Radosta, Mary Walker and Lisa Michaels

**1. Welcome – Greetings**

Linda welcomed all in attendance.

**2. Minutes Highlights from December**

- All vendors have checked in with the Strategic Planning Committee and presented to the group the extent to which they are implementing their program and how many clients they are serving. Everyone is moving along, for the most part, with few challenges.
- CommUNITY Dinner event is January 25, 2018 from 5:00-7:00. Please attend, if you can.
- Follow up from the retreat – the Collective has been changed. The Collective was: Parent Connect, and Opportunity Youth. Now the entire LMB is the Collective. See attached.
- The LCT is asking for a waiver of funds for additional Family Navigator hours. The Family Navigator will see clients outside of the incarcerated parents initiative.

**3. Program Updates and Appendix A**

We are six months in on the present grant. The time spent so far has been on implementation. We hope GOC will be very understanding. A good question to ask the grant auditor would be what are their expectations of where we should be now.

The Collective Vendors will be attending the January full Board meeting and give a brief update on their programs. Arleen Lee will also be in attendance, but she will leave the meeting prior to the vendors' presentation. The Vendors will be given a structure of what they should present.

The Collective Vendors need to stay on target for this year, but next year we will revisit and make any adjustments.

Vendors should let the Strategic Planning Committee know of any adjustment they would like to make to their program by February 6th and give a brief explanation with backup documentation at the Strategic Planning Committee meeting February 7th.

We should have a better idea of the Collective Vendors performance at the end of the third quarter. But it is too early to tell now.

Possible adjustment for CommUNITY is to include parents of incarcerated youth. This idea needs to be discussed with Elaine Butler.

#### **4. HMIS – Any Updates?**

HMIS is housed at Midshore Behavioral Support Systems and it was hoped we would be set up and working with the system by now, however with resignation of their Executive Director, Holly Ireland, all their departments are getting extra duties and it is taking longer than expected. A follow up call will be placed to get an ETA.

#### **5. Committee Role – Further Explanation from Mike**

See attached. All present agreed with the Committee's role.

#### **6. CPA – 2019 – Released on 12-31-17; Happy New Year!**

- **Application Process (Changed this year)**

The application process has changed this year. The review committee will allow counties to come in answer questions, negotiate, and give input regarding their application after a preliminary score is given. A final score will be given after the negotiation process.

Queen Anne's County is scheduled second to last for the negotiation process. We can reach out to our colleagues to help with the negotiation process. The questions will be given a head of time. Three hours will be allowed for questions.

Timeline – The regular grant is due in April and the competitive grant is due in June.

The programs that are currently funded may stay funded. FY19's regular grant period is for three years. We will not have to do the application yearly only updates on budget changes, etc.

#### **Competitive Grant -**

- **Competitive**

We need to reach out to neighboring counties to see if they want to collaborate on a competitive grant. Multijurisdictional applications will receive priority for the competitive grant.

- **Night School for Opportunity Youth (Arlene's visit – and progress)**

There was a night school meeting with Arleen Lee, Dr. Kane, Brad Engel, Shelby Clark, Mike Clark, Joe Grabis and Greg Pilewski. There was a discussion of creating a night school for opportunity youth, older population, population that is dissatisfied with the Academy, and a "high flyer group" who want to get ahead in high school. Dr. Kane has night school models from VA we can use. The LMB could fund the opportunity youth portion, but other funds will be needed for the other populations. The Strategic Planning Committee needs to get the preliminary plan from the Board of Education. The Committee needs that by February 7<sup>th</sup> so it can be reviewed and discuss at the Strategic Planning Committee meeting. The Board of Education will

need to decide whether or not this will be multijurisdictional. It might be a deal killer if it is not multijurisdictional. The Board of Education needs to prove they will be able to recruit attendees and address daycare and transportation issues. A possible transportation idea is to add the night school to Country Ride's bus route. Location for the night school has not been secured. There is a possibility of online classes. Shelby has reached out to Talbot County. Talbot's night school is immediately following regular school and is 1 ½ after school hours. Teachers are available to assist with their respective subjects.

Arleen Lee is supportive and positive about the idea of night school, but she thought we had a lot of planning to do.

Perhaps we can partner with Anne Arundel County. They already have a night school up and running.

- **Transportation – Volunteer Drivers**

The transportation piece is still problematic. Need to get key people together (Ann van Benshoten, Tammy Hall and Chris Perkins) to talk about transportation needs. Perhaps set up meeting between transportation representatives with people who use public transportation to brainstorm ideas.

Chesapeake Helps was tasked to continue to be a resource and also to come up with transportation ideas for the community. We are hoping Chesapeake Helps can come up with a creative transportation plan.

Tentative transportation meeting has been scheduled for January 29th at 10:00 a.m. with the Strategic Planning Committee and Ann van Benshoten, Chris Perkins, and Tammy Hall.

- **Reentry Coordinator – for Formerly Incarcerated Parents**

Jody Simmons will be contacted to help with this piece of the grant. The Reentry Coordinator will assist with reentry, high school diploma, parenting classes, mentoring, substance abuse counseling, etc. Possibly begin monthly meetings six months prior to client's release.

Mary Walker will provide Mike Clark with community plan already drafted to assist with reentry program.

Need a draft plan by 2/7/2018.

- **Other?**

Reach out to the other midshore LMB's and Anne Arundel County to see if they would like to collaborate with an idea for the competitive grant. We will need to have that one page proposal by 2/6/2018 to review at the next Strategic Planning Committee meeting.

## **7. Next Meeting and Adjourn**

- Set up meeting with transportation representatives for January 29<sup>th</sup> at 10:00 at the Kramer Center.
- Next Strategic Planning Committee meeting is scheduled for Wednesday, February 7<sup>th</sup>. We will invite any Collective Vendors who are requesting adjustments, Board of Education representatives and Jody Simmons to discuss night school.
- Possibly invite DCT invite to 29<sup>th</sup> transportation meeting. We can say that we offered it up.
- Highlights from NOFA workshop.

There is an extended Strategic Planning Committee meeting scheduled for February 7<sup>th</sup> from 8:30-11:30 at the Kramer Center.

**Strategic Planning Committee Meeting Minutes  
Transportation Issues  
Monday, January 29, 2018**

In attendance: Jennifer Stansbury, Shelby Clark, Cindy Chirumbole, Peg Anawalt, Joe Grabis, Mike Clark, Vince Radosta, Mary Walker, Michelle Johnson, Linda Walls and Lisa Michaels.

Transportation Guest: Michael Roy, Bay Breeze Tour and Transportation; Krista Pettit, Haven Ministries; Jerome Stanley, Delmarva Community Transit (DCT), Jerryl Duncan, DCT Dispatcher for Kent County, Anne Van Benshoten, former Queen Anne's County Transportation Administrator; Christine Perkins, Chesapeake Helps; Scott Warner, MUST (Maryland Upper Shore Transit).,

**I. Welcome/Introductions**

Linda Walls welcomed the committee and invited guests. Introductions were made.

**II. Strategic Planning Committee's Focus Areas**

The Strategic Planning Committee's mission was explained to the meetings attendees.

- The Governor's Office for Children (GOC) provides funds to the LMB.
- The GOC made priority goals of hunger, homelessness, children of incarcerated parents, and opportunity youth (QACLMB choose the last two).
- The LMB has six strategies to respond to the last two priorities (1) CommUNITY mentoring, (2) Family Navigator, (3) Local Care Team, (4) Healthy Families, (5) resource awareness (Chesapeake Helps!), and (6) Achievement Mentoring.

The Strategic Planning Committee meets monthly to monitor the strategies and to make sure they are working. We are confronted with transportation issues in trying to connect clients to our services. The Strategic Planning Committee would like input to better understand what transportation services are out there and how can we provide support so we can connect our customers with transportation.

**III. Transportation Discussion**

**A. Issues**

- A large number of our population has no means for paying for transportation;
- Regular basis transportation - vocational training, night school, training, etc.
- Getting to work regularly;
- After hours transportation (including third shift hours);
- North County residents incur more cost due to distance;
- Senior population needs reliable, direct transportation to doctor's appointments, grocery store;

- Opportunity Youth (16-24) need transportation to and from health appointments, jobs, grocery store, laundry mat and the bank;
- Rural areas in the County cannot get to public transportation;
- Transportation to/from dual enrollment college classes (Chesapeake College) and night classes;
- Direct transportation;
- Transportation outside of the County for appointments, etc.;
- The middle hours (when it's not as busy);

#### **B. Has Any Organization Conducted a Recent Assessment?**

- Queen Anne's County is in the process of conducting a Transportation Development Plan (TDP).
- Dorchester County Transportation is in the process of conducting an assessment which will be completed by May of 2019.
- The Maryland Transportation Administration (MTA) does an assessment every five years.

#### **C. Transportation Options.**

##### **1. Including Price, hours available, area restrictions, etc.**

- QAC County Ride brings in approximately \$40,000 per year.
- The MTA needs more funding.
- Direct transportation times are 9:30-1:30 and cost depends on distance;
- QAC County Rides regular routes are from 6:30 a.m.- 5:45 p.m. (depending on the route);
- Mobility Management Program fill in gaps for transportation;
- Demand Response is available with DCT with 24-hours' notice, and availability;
- SDAT for people with disability, they coordinate that service with public transportation.
- Deviated routes available in Queen Anne's County and Dorchester (approximately ¾ mile off route);
- Deviated routes or direct transportation can often be perceived by the public as "empty bus";

##### **2. Potential Options**

- GIS (Geographic Information Systems) map or any coded map that includes all transportation options, public and private;
- Dorchester County has a TDP and will pass onto QAC;
- Private transportation:
  - Key Limes Taxi – expensive

- Island Girl – expensive
- Sudan services
- Uber
- Lyft
- Possibly ZIP
- Island Girl
- “Quasi” Taxi Drivers

#### **D. Transportation Referral Services**

##### **1. Intake Form-See attached example**

##### **2. MO Rides <http://morides.org/>**

- MO Rides's website is a great tool to be used as a HUB to assist citizens with their transportation needs. It helps navigate transportation options. Home Queen Anne's (village of QA) – senior populations. They are forming a transportation plan for their senior residents.
- Volunteer opportunities for transportation – guidelines of the required documents and screening need to be created.
- Collaborating with other agencies is the way to go.

##### **3. Carpooling Form-See example on morides.org**

- Employees can be very resourceful and develop their own carpools, which may or may not be legal.

##### **4. Work with agencies for referral discounts**

- Companies can coordinate public transportation for their employees (i.e. Black and Decker). A number of employees can use public transportation back and forth to work, the different shifts.
- Economic Development can send a survey to employees to see how many will be utilizing the bus. That survey should then be forwarded to Tammy at QAC County Ride;
- Employers potentially could coordinate their employee's schedule so they can use public transportation.
- Public transportation should have an open dialogue with employers;
- Haven Ministries purchased their own vehicle that staff and volunteers transport their clients.
- The Judy Center uses volunteers to provide rides to families;
- QAC County Ride offers reduced rate to and from the Family Center in Sudlersville;
- Chesapeake Helps' website can be a great tool to provide links to transportation options;
- Recommended that QAC start out small i.e. doctor offices, etc. The larger you get the Department of Transportation will have many more requirements.

### **General Discussion (Possible Strategies):**

- High cost for mandatory driver's education classes is preventing young adults from getting their driver's license. Could we advocate to reinstate Driver's Education in the school system?.
- Teenagers are depending on each other for transportation which on provisional licenses is against the law.
- Can we use flex money to help young adults with down payment for car loans or Uber fare? .
- Work with transportation agencies for referral discounts.
- The County should survey population who is not using transportation services to see what their needs are.
- Raise awareness about the TRIP site, which provides transportation options from point to point; Connect link to QAC Helps/ County Ride
- Use the Employee Transit Survey to submit transportation needs as these arise
- Work with employers so they can collectively define transportation needs
- With any dispatcher discussions, be sure to check in with supervisors.
- Gather insurance reps to investigate liability for volunteers.
- Map out private providers.
- Investigate the Morides site for possible replication in QAC.
- Track the progress of "A Better Way" to utilize their findings.
- Seek discounts for higher transportation demand
- Review copy of prior transportation plan
- Strategic Planning Committee will review suggested strategies and discuss at the next meeting on February 7, 2018

#### Volunteer Driver Programs – Some Facts (National Volunteer transportation Center)

1. While volunteer driver programs often serve senior passengers, the passengers served are determined by the population targeted, the sponsoring organization, or the funding sources.
2. In addition to volunteer vehicles, volunteer driver programs often own and/or lease vehicles (However, this can increase costs of providing the service)
3. Many volunteer driver programs include volunteer and paid drivers, although paying drivers can increase the costs of the services.
4. Volunteer driver programs often limit their transportation destinations, although destinations are often dictated by factors other than passenger transportation needs.
5. Many volunteer driver programs provide services beyond the jurisdictional boundaries of the city, county or even the state.
6. While there are many volunteer driver programs in urban areas, a much larger number are located in rural areas.
7. While some volunteer driver programs are independent and free-standing organizations, the majority are located within a menu of senior or human service organizations.
8. Each stop is counted as a one-way trip and many volunteer driver programs provide what is called "trip-chaining" which allows for multiple stops during a single trip.
9. A volunteer driver program can provide transportation services for exceptionally low costs, however, paid drivers, owned vehicles, paid staff, and expensive overhead can dramatically increase costs.
10. Volunteer driver programs are generally low risk transportation services in that they report very few crashes involving bodily injury or property damage.
11. Auto insurance premiums are based on miles driven, not who is riding in the car, so premiums should not increase because the car's owner volunteers to drive.
12. Although the majority of volunteer driver programs employ grants, donations, contributions, and fundraising activities to support their services, a small number charge a fare.
13. Programs that only field volunteer drivers average 17 years as transportation services.
14. Primary sources of funding for volunteer driver programs include individual contributions, foundation contributions, government grants and fundraisers.
15. Volunteer driver programs generally are sponsored by not-for profit organizations.
16. Volunteer driver programs provide services in urban, rural and suburban areas, although a greater percentage provide services in rural areas.

17. While the volunteer driver's insurance is the first line of coverage for property damage or bodily injury, volunteer driver programs can (and should) be insured. A volunteer driver program's insurance coverage generally covers the program, the drivers, and the passengers.

## **EFFECTIVE SEPTEMBER 2013**

### **NEW PRICING!**

### **COUNTY RIDE/EASTON SHUTTLE**

**GENERAL PUBLIC - \$3.00 EACH WAY**

**SENIOR/DISABLED - \$1.50 EACH WAY**

**RIDE ALL DAY FOR \$5.00**

#### **MONTHLY PASSES**

**GENERAL PUBLIC - \$80.00**

**SENIOR/DISABLED - \$35.00**

**STUDENT - \$40.00**

### **ESCORT**

<b>UP TO 25 MILES</b>	<b>\$5.00 GENERAL PUBLIC</b>	<b>\$2.50 SENIOR/DISABLED</b>
<b>25-50 MILES</b>	<b>\$10.00 GENERAL PUBLIC</b>	<b>\$5.00 SENIOR/DISABLED</b>
<b>OVER 50 MILES</b>	<b>\$20.00 GENERAL PUBLIC</b>	<b>\$10.00 SENIOR/DISABLED</b>

#### **(ANNAPOLIS ONLY)**

<b><u>UP TO 25 MILES</u></b>	<b>\$15.00 GENERAL PUBLIC</b>	<b>\$10.00 SENIOR/DISABLED</b>
<b><u>26-50 MILES</u></b>	<b>\$25.00 GENERAL PUBLIC</b>	<b>\$15.00 SENIOR/DISABLED</b>
<b><u>OVER 51 MILES</u> Call office for fare</b>		

### Transportation Plan

1. Do you own a vehicle? \_\_\_\_\_

If yes, any barriers to driving the vehicle and costs associated? Examples: gas, insurance, repairs needed, license renewal, etc.

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2. Where do you need transportation to?

Medical

Shopping

Employment

Legal Matters

Social

Other \_\_\_\_\_

3. Would you be willing to commute with someone? \_\_\_\_\_ If yes, complete commuter form.

4. What day(s) and time(s) do you need transportation?

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5. Day/time \_\_\_\_\_

Starting Address: \_\_\_\_\_

Destination: \_\_\_\_\_

Day/time \_\_\_\_\_

Starting Address: \_\_\_\_\_

Destination: \_\_\_\_\_

Day/time \_\_\_\_\_

Starting Address: \_\_\_\_\_

Destination: \_\_\_\_\_

6. Do you have any friends, family or involved with any organizations which may have access to a vehicle? \_\_\_\_\_

If yes, please list name, dates and times available.

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## DCT

### Delmarva Community Transit

#### Public Transportation for Everyone

**410-221-7600 or the One Stop 1-866-645-7111**

DCT operates public bus service to everyone within the four counties of Talbot, Dorchester, Kent and Caroline Counties. We also work in conjunction with Queen Anne's County Ride and Shore Transit to transport individuals who live in Queen Anne's County and Wicomico and points south. All of us work to provide a variety of transportation services to get people to work, the doctor's, shopping etc.

**RATES:** It costs just \$3 each way to ride a DCT bus. Senior citizens and individuals with disabilities ride the bus for just \$1.50 each way. Special rates apply for door to door services. Riders must provide exact change.

#### **HOW IT WORKS:**

Individuals can call dispatch **410-221-1910** or the "One Stop" **410-221-7600** any time to ask questions about how and where to catch a bus and where it travels.

**Regular Fixed Routes** – Buses travel around regular fixed routes throughout the towns of Cambridge and Easton and to towns throughout the counties. These routes are published in a schedule. Folks locate bus stops and wait for the buses which circulate through town approximately every 35-45 minutes.

Wal-Mart stores are major transportation hubs and places where folks can transfer from one route to another.

**Specialized Transportation Service** – Senior Citizens and individuals with disabilities may qualify for special transit services. These may include **door to door service**. This service requires 24 hour advance notice.

**Mobility Management** – DCT assists individuals and help them plan trips and work out any obstacles that may be preventing them from using public transportation. The Mobility Manager helps coordinate rides with all transportation providers not just DCT.

**Travel Training Service** – DCT will provide travel trainers **at no cost** to teach and ride with qualifying riders until they are comfortable doing it themselves. Qualifying riders are seniors, individuals with disabilities, Spanish speaking persons and persons needing rides to work.

**ADA Americans with Disabilities Act** – Complimentary Service – Some individuals may qualify for this service which allows a bus to deviate from a fixed route (Camb. & Easton only), to pick up a person with a disability. An application must be completed by a doctor and the rate is \$4 each way.

**Medical Assistance Transportation** – Individuals with Medical Assistance in Talbot, Dorchester and Kent counties may ride at no cost to doctor's appointments and pharmacies only. This service is subsidized/conducted differently in each county.

**Independence Cards** – Individuals with independence cards ride for \$1.00 when exhibiting the card and photo I.D. Available at bus stops only and available only in Caroline, Kent and Talbot Counties.

**Monthly Bus passes** – Monthly bus passes are available resulting in considerable savings. \$80.00 general public, \$35.00 seniors and individuals with disabilities, \$40.00 students. Bus passes may not be used for all services.

**Veterans' Transportation Services – MCV** - Veterans needing rides to mental/behavioral health appointments may ride DCT at no cost to the veteran. Public routes and door to door transportation are available for this service. Riders may call the one stop at 1-866-645-7111.

**DCS/DCT United Way Veterans Transportation Program** – Veterans aged 55 and older needing a ride to medical appointments and to work may ride at no cost to the veterans who cannot afford to pay w/vouchers supplied by the One Stop and paid for with funds from the lower shore United Way. Call Mary Handley 410-221-1900 ext 138 or the One Stop at 410-221-7600.

**Spanish Language** – Schedules are available in Spanish. Spanish language information and assistance available by calling the One Stop at 410-490-1696

**MUST** – DCT works cooperatively with Queen Anne County Ride and Shore Transit to move individuals across the shore. MUST is the coordinating body who assists and facilitates this coordination. MUST prints and supplies bus schedules and facilitates activities including transit grants and potential advertising on buses.

#### **TRANSIT FACILITIES – Feel Free To Call**

Talbot	410- 822-4155
Dorchester Co.	410-221-1910
Caroline Co.	410 – 479-3867
Kent	410 – 778-5187
One Stop	1-866-645-7111

## TRANSPORTATION SERVICE IN KENT COUNTY (TRANSIT 101)

There are different kinds of transportation services. ALL vehicles are wheelchair lift equipped.

### Public Transit Routes

**Route 4** Travels from Chestertown to Easton and back 4 times daily

Departs Chestertown 6 a.m., 9 a.m., 12 noon, 3 p.m.,

Arrives Chestertown 8:30 a.m., 11:30 a.m., 2:30 p.m., 4:40 p.m., 5:30 p.m.

**Rock Hall Route -** 5:05 a.m. departs from Bayshore Foods

5: a.m. arrives Baywood

5:45 a.m. arrives Chestertown

5:30 p.m. departs Chestertown

6:00 p.m. arrives Rock Hall

**Sr. Bus Door to Door Service** Call 410-778- 5187

Throughout county. Anyone can ride. Must call at least day in advance.

7:30 a.m. begins picking up in Rock Hall brings in to senior ctr.

1:30 p.m. departs Chestertown returns throughout county to RH

**Demand Response Bus**

Call 410-778- 5187

9 a.m. to 2:30 p.m.

will pick up/deliver door to-door in C'town and 5 mi. beyond.

**One Stop Door to Door**

Call 410-778-0215

12 noon – 5 p.m. Tues. & Thurs. Door to door in small wheelchair lift equipped vehicles - anywhere in Kent Co.

Can start earlier and can end later w/ prior arrangement

Can work other days with other prior arrangement

**Veterans' Transportation**

call 410-221-7600

Kent Co. veterans ride at no cost to VA in Cambridge

Dor. Co. veterans ride at no cost to any Kent Co. facilities.

**Problem Solving**

call One Stop Mobility Manager

Mary Handley 410-778-0215 / 410-221-7600

**Travel Training FREE SERVICE** For seniors, individuals with disabilities, persons speaking Spanish and folks going to work. Individual and small group instruction- how to use any of the DCT transportation services. Staff person will meet and ride with person every step of the way for as many times as necessary until individual can do it themselves. Does not need to be medical destination.

**(DCT) Delmarva Community Services/Transit  
In Chestertown  
FYI**

DCT works under the auspices of the Maryland Transit Administration and is subject to regulations, controls and reporting they require. DCT is a division of Delmarva Community Services Inc., a 501-C3 non-profit organization. We are the public and specialized transportation provider for Kent, Talbot, Caroline and Dorchester Counties. We work in tandem with QA and lower shore counties to provide transit opportunities across the shore through combined scheduling etc.

**IMPORTANT NUMBERS YOU CAN LOVE!**

Bus Dispatch                      410-778-5187

One Stop Office                410-778-0215

Diana Hispanic Outreach Coord. 410- 490-1696

Main Trans. Headquarters      410-221-1910

Main Agency Headquarters    410-221-1900

**IMPORTANT PEOPLE YOU SHOULD KNOW**

Santo Grande                  Chief Operating Officer Delmarva Community Services Inc.

Jerome Stanley                Transportation Operations Manager

Jerryl Duncan                 Kent County Dispatcher

Mary Handley                 Mobility Manager

**TRANSPORTATION SERVICES WE PROVIDE (more detail on next page)**

Public Transit Routes

Fixed Schedule Senior Door to Door Transportation Route

Door to Door Service Bus

Door to Door Service One Stop Vehicles

DCT provided      trips last year

We are NOT the Medical Assistance Provider

## **THIS YEAR'S GOALS**

Provide more transportation service to transportation dependent persons in Kent County

Better educate the community and providers about existing services and how to use them.

Provide immediate customer service for anyone whenever a transportation challenge arises

Listen to the community about their transportation needs

## **WAYS WE CAN WORK TOGETHER?**

Provide in-service training – staff, front desk schedulers?

Community Transportation Advisory Committee

Booth/table in hospital lobby?

One Stop Staff are always available to answer your questions, do presentations nights or weekends, meet with individuals who have transportation problems to help them find solutions.

Mary Handley

Connie Barnett

Sam Webster

Dave Ryan

Justin Howard

Diana Edwards

# Needing Transportation?

We May Be Able To Help

## Kent Co. DCT One Stop

A Division of Delmarva Community Services/Transit

**410-778-0215**

**Or**

**410-778-5187**



**Providing Door To Door Transportation  
In  
Small wheel chair accessible vehicles  
For Seniors, Veterans, and Individuals with Disabilities**



# TRANSPORTATION FOR VETERANS

With  
**Delmarva Community Transit ( DCT )**

Serving Veterans in Dorchester, Talbot, Kent and Caroline Counties

## **DELMARVA COMMUNITY/UNITED WAY VETERANS PROGRAM**

Provides transportation at no cost to veterans needing to get to **medical appointments**

Must be aged 55 and older

Interested veterans must call toll free **1-866-645-7111** preferably 24 hours in advance

Door to door service as well as bus stops

Thank You United Way of the Lower Eastern Shore

## **MCV**

Maryland's Commitment To Veterans

Provides transportation at no cost to veterans needing to get to **mental/behavioral health appointments.**

Interested veterans must call toll free **1-866-645-7111** at least 24 hours in advance

Door to door service as well as bus stops

## **PUBLIC TRANSPORTATION/ fare required**

DCT buses circulate to and throughout communities in Dorchester, Talbot, Kent and Caroline Counties

\$3 General Public Rate

\$1.50 Seniors and Individuals with Disabilities

\$80.00 and \$35.00 monthly pass

For More Information Call Toll Free

**1-866-645-7111 or 1-410-221-7600**

**YOU HAVE SERVED - NOW MAY WE SERVE YOU?**

This mobility management program is funded by grants.

Working in collaboration with a grant writing committee of the Eastern Missouri Transportation Coordinating Council (EMTCC), Boonslick Regional Planning Commission submitted the following two grants to fund the startup of Mobility Management in a region that includes the following counties: Franklin, Lincoln, Montgomery, Warren and St. Charles Counties.

New Freedom Grant (FTA-5317) from the Missouri Department of Transportation

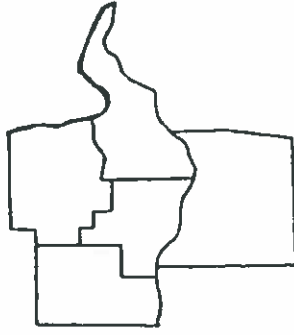


Missouri Developmental Disabilities Council under provisions of PL 106-402, the Developmental Disabilities Assistance and Bill of Rights Act.



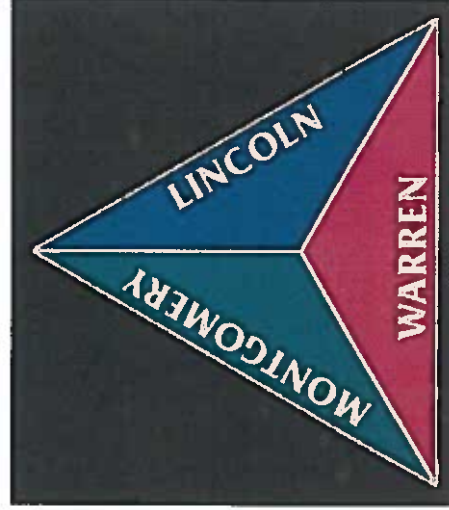
Eastern Missouri Transportation Coordinating Council

**MO RIDES** serves Franklin, Lincoln, Montgomery, St. Charles and Warren



Boonslick Regional Planning Commission

111 Steinhagen  
PO Box 429  
Warrenton, MO 63383  
636-359-4656



**MO RIDES** referral service works with transportation providers to coordinate affordable rides for people with transportation challenges.



Boonslick Regional Planning Commission

636-359-4656  
[www.morides.org](http://www.morides.org)  
[ddothage@boonslick.org](mailto:ddothage@boonslick.org)  
[www.boonslick.org](http://www.boonslick.org)

## MO RIDES

**MO RIDES** referral service connects riders to transportation providers whether you are in a rural area or "in town".

**MO RIDES** referral service coordinates efforts with transportation providers to find affordable transportation for people who need a ride to work, medical appointments, shopping, church, to visit family, friends and more.

**MO RIDES** referral service serves a five county region which includes Franklin, Lincoln, Montgomery, St. Charles and Warren Counties. We will help arrange transportation throughout these counties and the state.

### CONTACT US

**[www.morides.org](http://www.morides.org)**

**636-359-4656**

WHO? **MO RIDES** is managed by  
MOBILITY COORDINATOR  
Deana Tucker Dothage  
[ddothage@boonslick.org](mailto:ddothage@boonslick.org) 636-359-4656

WHERE? **MO RIDES** office is located at  
Boonslick Regional Planning Commission,  
111 Steinhagen, Warrenton, MO 63383

WHAT? **MO RIDES** is a grant funded program to increase public transportation options for people to travel in and between Franklin, Lincoln, Warren, Montgomery and St. Charles Counties. We will also help you find transportation to get to other areas in the state of MO.

HOW? **MO RIDES** works with EXISTING transportation providers to coordinate affordable rides for people with transportation challenges.

WHY? So people (disabled, senior citizens, low income) without vehicles can get to job interviews/work, medical appointments and other places they need to be throughout the five county region.

WHEN? Call between 8:00 a.m. to 4:30 p.m. to arrange rides.

ARE RIDES FREE? You pay the transportation company of your choice for your ride. The **MO RIDES** referral service is free.



## NEED A RIDE?

- Call 636-359-4656 between 8 a.m. and 4:30 p.m.
- Let us know where you need to go and date and time of your trip
- We will help you locate the closest most affordable transportation to your destination and back home
- We can assist you in making reservations for the ride

### CONTACT US

**636-359-4656**

[ddothage@boonslick.org](mailto:ddothage@boonslick.org)

[WWW.MORIDES.ORG](http://WWW.MORIDES.ORG)

FACEBOOK/MORIDES

TWITTER/MORIDES

LINKED IN/MORIDES (a group)

HASHTAG #MORIDESMO

Strategic Planning Committee Meeting  
Extended Meeting  
February 7, 2018  
8:30-11:00a.m.

Minutes

In attendance: Mike Clark, Linda Walls, Shelby Clark, Jennifer Stansbury, Vince Radosta, Mary Walker, Cindy Chirumbole, Chris Perkins and Lisa Michaels.

Guest: Brad Engel

Linda Walls welcomed the committee members.

**Transportation Debrief**

- o Overall the last transportation meeting was a good meeting.
- o It would be helpful if Queen Anne's County conducted our own transportation study or assessment.
- o The public continues to misunderstand empty buses.
- o An idea would be to have two different bus systems: one for commuters and one for individual use.
- o The two priority areas given by the Governor should be our focus in regard to transportation.
- o For the grant, we would help the two populations with their transportation needs.
- o Chesapeake Helps will be a big part of solving this problem for the two priorities.
- o A potential plan is **Attachment A**.
- o Chesapeake Helps could reach out to drug and alcohol rehabs, sheriff's office, etc.
- o The Vendors should add a transportation question on their referral forms. If transportation is an issue, then the referral automatically is sent to Chesapeake Helps.
- o The Vendors need to continue to meet to collaborate.
- o The HMIS will assist in the vendors in collaborating.
- o Flexible spending could be used for car repairs, offset driver's education classes, etc. A log would be kept of services provided to clients.
- o The information from the transportation referral form could be compared to a GIS map so you can start to visualize where the patterns are so that transportation could match the need.
- o MRDC Reconnect in Kent County also has transportation needs – for college, etc. They are looking to do an independent transportation analysis. Could Queen Anne's County piggyback on that or use their data?
- o Opportunity Youth will be more receptive if they find out about incentives we can offer them with flex funding.
- o We should keep communications open with Haven Ministries to see how they deal with transportation.
- o Morides.org is an excellent website. The website finds rides for clients at no cost.
- o Chris Perkins and Mary Walker are meeting with Krista Pettit to discuss transportation.
- o Auto Insurance may be an obstacle.
  
- o The Strategic Planning Committee should form a subcommittee to take a closer look at the transportation issue and report to the Board.

- Collaborate with the Multicultural Proficiency Committee.
- Gauging transportation needs is difficult with only one mentee.
- Referral forms from the vendors should include transportation assessment then forward to Chesapeake Helps.
- Chesapeake Helps can work with clients to see how they can creatively solve some transportation issues.
- Suggested for HMIS to include transportation questions.

### **CPA Workshop Discussion**

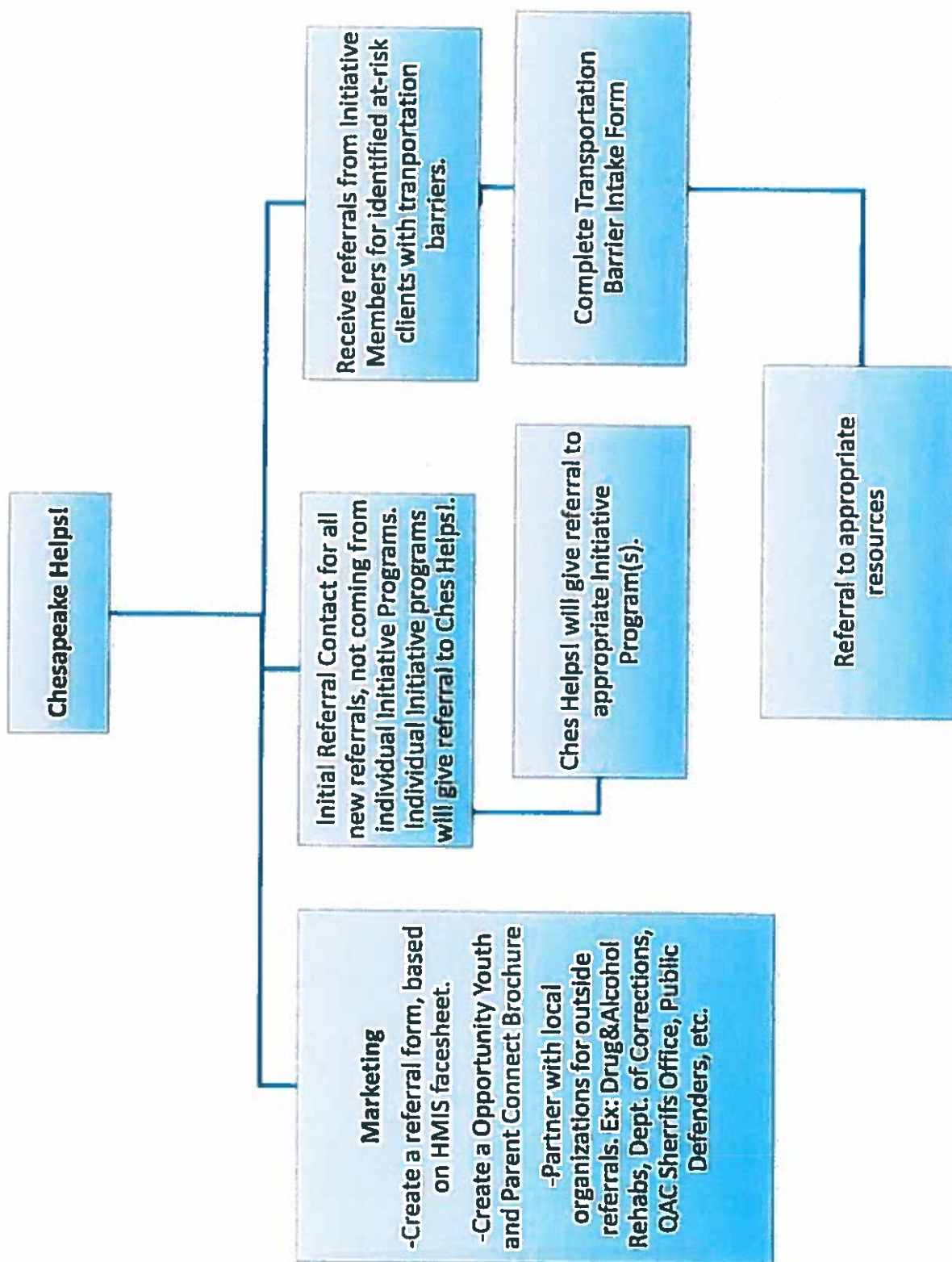
- **Workshop**
- **New Developments with the Budget**
  - The funding for competitive grant has been pulled. It is out of the budget, the legislature cannot put it back in, but the Governor can.
  - If the money is put back in the competitive grant, the GOC will rerelease that application with a different timeline.
  - The grant is for three years, which is different.
  - June 18<sup>th</sup> QAC LMB is invited to bring 5 representatives to discuss the score given. We are second to last and the questions will be given to us ahead of time.
- **Needs for the grant writer**
  - Review of the application timeline (**Attachment B**).
  - March 12 - finalize performance timelines and basic transportation timeline.
  - March 21<sup>st</sup> – LMB go over the full concept of the grant application.
  - March 23<sup>rd</sup> letters of commitments.
  - April 5<sup>th</sup> all data will be in so we can implement it on the grant.
  - April 16<sup>th</sup> would be the date for grant application review.
  - The Board has empowered the Executive Committee and/or the Strategic Planning Committee to approve a grant application.
- **Vendors Modification Presentations**
  - Christine Perkins presented a modification request for Chesapeake Helps. (**Attachment C**).
  - The Strategic Planning Committee unanimously approved the modification request.

### **Competitive Grant Discussion**

- **Board of Education – Night School (Attachment D).**
  - Although the competitive grant opportunity was pulled from the Governor's Office, the BOE gave a night school presentation.
  - The BOE knows we will do everything we can to help with the night school. See attached narrative.
  - Night school was last operated in mid-1990.
  - Because the drop out age is now 18, QAC does not have many drop outs, but do have candidates for the program.
  - Night school could be at any school at no cost. When: Immediately following the regular school day. Current employees would probably be our resource/teachers and offering stipends to those employees.
  - Transportation to night school is also going to be an issue.
  - APEX – credit recovery online.

- Perhaps night school embedding soft skills development for funding.
  - AA county has a night school program in place. Can we offer transportation there for our Queen Anne's County residents?
- **Re-entry Coordinator**
    - See Attachment E.
    - The re-entry coordinator would start the reentry process before release.
    - The funding seems is too low, we will keep it on the top of the list for priorities for other funding or if the competitive comes back.

The next meeting is February 28<sup>th</sup> at the Kramer Center. The Transportation subcommittee is meeting from 8:30-10:00, followed by a general Strategic Planning Committee meeting at 10:00-11:30.



## Application Timeline

2/14/18	Final modifications, if any, (questions from Strategic Planning Committee), due. How will you make adjustments to address any challenges?
3/5/18	Finalize performance measures, and measuring tools for existing programs. Preferred to keep same measures, but may need to increase evaluation frequency, i.e. half fiscal year surveys.
3/5/18	Identify and list Partners. Submit articles or credible websites with evidence based research on effectiveness of program/strategy.
3/12/18	Finalize work timeline and performance measures for all new/revised programs.
3/21/2018	Present concepts to LMB.
3/23/18	Letters of commitment from partners must be submitted to Shelby. "Submit letters of commitment from partners that will participate in the implementation of the program/strategy or whose cooperation or support is necessary to its success." Letters from vendors should be submitted, if providing additional support over and above the negotiated contract deliverable, i.e. in-kind support.
4/2/18	Final budget sheet is due to Jennifer Stansbury, <a href="mailto:jstansbury@gac.org">jstansbury@gac.org</a>
4/5/18	3 <sup>rd</sup> quarter data for FY18 due to Jennifer Stansbury.
4/16/18	Grant Application approval by committee

For any clarification and submitting of all material (exception of budget and data, which will be submitted to Jennifer), please contact Shelby Clark, Resource Development Specialist, at [sclark@gac.org](mailto:sclark@gac.org) or 410-758-0848 ext. 2702.

To: QAC Strategic Planning Committee  
From: Peg Anawalt & Chris Perkins  
Chesapeake HELPS  
Date: February 5, 2018  
RE: Budget change for the 2019 Grant Application

We propose a change to the existing Chesapeake HELPS budget for FY 2019 that will move funds from the consultant line to the P/T Coordinator salary/benefit lines.

Currently Chris Perkins, the Coordinator is allotted 22 hours per week for 50 weeks for a total of \$27,500. The benefits for this amount is \$2,217.

The consultant providing assistance with the website is currently budgeted at \$4,680. During the current fiscal year, she made significant changes to the web site that now allows Chris Perkins to make additions and subtractions from the site on her own without involving the consultant. We want to retain some time for the consultant in FY 2019 to assist with any major issues but anticipate this would not be more than \$1305.

We would like to move \$3125 to the salary line for P/T Coordinator, making the number of hours allocated per week be 24.5 and increasing the salary amount to \$30, 625.00 The benefit line would increase by \$250 to \$2467.

These changes will give Chris more time to work on the web site as well as provide her with more time to address the grant initiatives.

## QACPS- Night School/Evening School Innovation Center

**Total Proposed Budget= \$192,454**

### **A. Proposal/Summary:**

The Queen Anne's County School system serves 7765 students through fourteen schools and an alternative program. There are two high schools, four middle schools and eight elementary schools. The centrally located Anchor Points Academy serves as an alternative program for students in grades six through twelve.

One of the many challenges facing the district are the limited educational options for students who are struggling in a traditional school setting or who may have dropped out of school altogether. Our proposed Night School/Evening School Innovation Academy would be designed to address these critical needs.

The students and adults who would be served by such an academy would be high school students who are either behind in their credit count, meaning that they are at risk for not graduating on time, students who have faced personal, social and behavioral challenges while engaging in the school setting, and opportunity youth, who are students are between the ages of 18-25, who have yet to receive their high school diploma.

As we look at these prospective students we need to look at different ways to address each of their needs. Our proposal would be an expansion of our current alternative program that would establish a satellite campus centrally located within the district. This program would offer an educational option for current students as well as young adults who would benefit from the opportunity to matriculate and further their education. The budget would include daycare options for prospective students, transportation and career counseling to help students transition either to college or the workforce.

One primary goal of this innovation academy would be to provide support for students and adults who had face significant challenges both inside and outside of school that has impacted their ability and motivation to learn. The Innovation Academy would make use of the full range of resources available including a high quality online credit recovery program, researched based academic intervention programs, access to special education services, as well as structured support, daycare during school hours, career counseling services and mentoring partnerships. Other resources would include tutoring, mentoring, programs to assist youth in making the transition to college, and job training and employment programs.

Case management services would be provided to every student and the specific course of action for each student will be individualized, intentional, ongoing, and an intersection between student, school, family, and outside influences, including courts and social services. The

Innovation Academy would be our best approach for helping opportunity youth receive a quality education and advance their career goals .

The Innovation Academy would open in the fall of 2018 with the potential to serve 25-30 students immediately with the ability to expand the potential number of seats available.

The Innovation Academy would be open Monday through Thursday from 4pm-7pm and be able to serve students for twelve hours per week.

#### **B.Data:**

Between 2004 and 2016, there were nearly 300 students who dropped out of school before earning their diploma. Over 80 % of these former students are still living in QA County and many are reported to be either unemployed or underemployed.

#### **QACPS Drop-out Rate 2004-2016**

Another targeted group would be students who have faced challenges while currently enrolled in our school system. Currently we have 20 high school students who are currently receiving home and hospital services who have mental health issue preventing them from participating in the school setting. The Innovation Center would be an ideal location for these services. They would have the support and the resources that would help them succeed in this kind of learning environment.

There are also students with behavioral issues. At the high school level between grades 9-12, we have identified approximately 100 students countywide who are currently behind in the credits needed to graduate. These same students may also be at risk for other kinds of identifiable behaviors such as substance use and disruptive behavior at school.

**C. Budget:**

**Total Proposed Budget= 192,454**

**Facilities: (\$4,000 per month) per year x 10 = \$40,000**

**Staff: Total Cost = \$96,574**

**Lead Teacher: \$580.00 per week x 36 weeks = 20,880**

**Four Content Teachers= \$348.00 per week x 36 weeks=\$50,112**

**One Special Education Teacher = \$348.00 per week = \$12,528**

**Day Care Provider= \$180.00 per week x 36 weeks = \$6,840**

**Career Counselor = \$174.00 per week for 36 weeks = \$6, 214.00**

**Equipment/Materials of Instruction= \$35,000**

**20 Laptops = \$10,000**

**20 Printers, paper etc. = \$5,000**

**Materials of instruction = \$20,000**

**Transportation Costs = 580 per week = \$20,880**

## Case Management Services to Incarcerated Individuals

### Program Proposal

In effort to reduce recidivism and connect those exiting incarceration with sustainable employment the Queen Anne's County Department of Social Services proposes the development of a local prisoner reentry program.

#### Target Population

The target population for this program would be incarcerated individuals at the Queen Anne's County Detention Center or those exiting Maryland State Correctional Institution within 30 days of their release. The program is volunteer-based and individuals who wish to participate would be identified by corrections staff and referred to QACDSS for services. Violent and sexual offenders are exempt from the program.

#### Need

Since 1997, the incarceration rate in Queen Anne's County continues to rise. In 2013, there were 4,186 jail admissions per 100,000 residents age 15-64 in Queen Anne's County. This compares to a rate of 3,810 in the state of Maryland<sup>1</sup>. The U.S Department of Justice reports that in 2013 11,520 individuals were confined in local jails in Maryland<sup>2</sup>. Of those individuals the average length of stay in local jails is 28 days in Maryland<sup>3</sup>. In the U.S. Department of Justice Road to Reentry, Those individuals exiting incarceration are facing an uphill battle to obtaining employment, housing, higher education and credit due to their criminal record. These often debilitating challenges make it difficult for even the most well intentioned individual to stay out of the criminal justice system. This cycle increases victimization, drains public safety resources and most importantly squanders the potential of individuals who could be supporting their families, contributing to the economy and being positive influences on the community as a whole<sup>4</sup>. Providing individuals exiting incarceration with services to address the barriers affecting their ability to obtain employment and maintain stability are necessary in order to reduce the likelihood that they will struggle during their transition and reoffend.

#### Program Specifics

The proposed program model is the United State's Department of Labor (DOL) Ready4Work model. This model was launched by DOL in 2003 as a 3 year pilot program and served adult offenders in eleven

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<sup>1</sup> Queen Anne's County Jail Incarceration Rate, trends.vera.org/rates/queen-annes-county-md?incarceration=rate&incarcerationData=all&admissions=rate&usage=los.

<sup>2</sup> Minton, Todd D., Ginder, Scott, Brumbaugh, Susan M., Smiley-McDonald, Hope, Rohlf, Harley. Dec 2015. Census of Jails: Population Changes, 1999-2013. Bulletin. NCJ 248627, Washington, DC: U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Statistics.

<sup>3</sup> Minton, Todd D., Ginder, Scott, Brumbaugh, Susan M., Smiley-McDonald, Hope, Rohlf, Harley. Dec 2015. Census of Jails: Population Changes, 1999-2013. Bulletin. NCJ 248627, Washington, DC: U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Statistics.

<sup>4</sup> Roadmap to Reentry: Reducing Recidivism Through Reentry Reforms at the Federal Bureau of Prisons. April 2016. Washington, DC: U.S. Department of Justice.

sites across the country. After its conclusion in 2006, an independent study deemed its effectiveness as promising. Although the Ready4Work model provides a template for reentry services, each program site tailored services to their unique site and population. The QACDSS program would utilize aspects of the Ready4 Work model for services but the specific framework would be tailored to the needs of the community.

The hallmark of the QACDSS Reentry Program is case management services. Participants who would choose to engage in the program will receive case management services in order to address barriers that may prevent them from securing stable employment and therefore reducing the likelihood of recidivism. Participants are referred 30 days pre-release and participate in an intake/assessment meeting with the Case Manager at the QAC Detention Center. During this meeting the Case Manager and program participant will formulate an initial case plan, including tasks that could be completed prior to release, such as benefits applications, referrals to other community based services, obtaining proper identification, etc. The case manager would maintain regular contact with each program participant and assist them with working through their individualized case plan. Flexible funding would be available to program participants to assist with barriers to employment and stability. Funds could be utilized for housing, transportation, job training, etc. Once any barriers preventing program participants from obtaining and maintaining employment are addressed, the case manager will work with the individual, in partnership with Job Specialists at QACDSS, to secure employment.

The program would be managed by a Program Manager through an in-kind contribution from QACDSS by utilizing management staff already employed with the Department. A Case Manager would be hired to manage a caseload of 25-30 program participants. Minimum qualifications for this position would be a Bachelor's Degree in Social Work, Psychology, Counseling, Criminology or a related social/behavioral science field and 2-3 years experience in delivering case management services. This individual would be housed at QACDSS and would have access to Department resources to program services; this includes State vehicles, office space, American Jobs Center, Jobs Specialists employed at the Department, etc. Partnerships that have already been established will be leveraged to provide program participants with additional resources to address their unique challenges.

#### **Budget**

The total approximate 3 year total budget would be \$259,500. The bulk of the funds requested for the implementation of this program would be allocated for salary and fringe benefits of the Case Manager. The cost for this position is approximately, \$65,000/year (\$195,000/3 years). An additional \$1000.00/year is requested for general office supplies. This includes ink, \$40/month in data for the tablet. First year start up funds of \$1,500 for the purchase of a tablet for the case manager to utilize in the field and a desktop printer. The remainder would be utilized as flexible funding for direct service to the program participants to support their case plan. For example, first month's rent to obtain stable housing, funds to assist with transportation to and from employment, funds for clothing to wear to job interviews, etc. Flexible funding is requested \$20,000/program year (\$60,000/3 years).

**Out of School Time – LMB Meeting Agenda  
February 13, 2018**

1. Welcome – Attendance

2. AlphaBest Enrollment: 162(2017-2018) vs. 163(2016-2017).

**CURRENT ENROLLMENT 2017-2018**

<b>January</b>	<b>Centerville/ Kennard</b>	<b>Grasonville</b>	<b>Kent Island/ Bayside</b>	<b>Matapeake</b>	<b>Total</b>	<b>Prior Yr.</b>
3 day after care	9	1	6	8	24	16
3 days before and after	5	7	3	3	18	13
3 days before care	1	0	7	1	9	8
5 days after care	5	1	11	10	27	29
5 days before and after	19	9	17	9	54	62
5 days before care	4	10	12	4	30	37
<b>Total</b>	<b>43</b>	<b>28</b>	<b>56</b>	<b>35</b>	<b>162</b>	<b>163</b>

**MONTHLY ENROLLMENT 2017-2018**

	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
3 days after only	23	23	22	20	24					
3 days before and after	15	14	14	18	18					
3 days before only	11	11	9	8	9					
5 days after only	29	29	32	30	27					
5 days before and after	60	55	54	55	54					
5 days before only	32	34	35	31	30					
<b>Total</b>	<b>170</b>	<b>166</b>	<b>166</b>	<b>162</b>	<b>162</b>					

3. **Staffing Efforts** – CES (Becky F, Aisha B, Toni P), GES (Arnika J, Cheyenne H), MES (James O', Morgan B), KIES (Joanne A, Jene Reid)

4. **Scholarships** – All Filled

5. **Training** – Continuing

6. **Planned Events** –

- Gallery Walk – Friday February 2<sup>nd</sup> – 8AM at all sites
- AlphaBest sent home flyers to all elementary students in January
- AlphaBest will be at Muffins for Moms at Grasonville on February 22
- AlphaBest will be at Matapeake's Stem Fair on February 28

7. **Performance data for Scorecard – Continuing.** Metrics in the following areas for AlphaBest students:

Attendance (Through November 14, 2017) for students enrolled in AlphaBEST continues to be better than that of overall population.

**AlphaBest Attendance Percentage: 96.04%**

**Non AlphaBest Attendance Percentage: 94.52%**

**Bayside Elementary**

AlphaBest Attendance Percentage: 96.68%

NonAlphaBest Attendance Percentage: 94.74%

**Centreville Elementary**

AlphaBest Attendance Percentage: 96.03%

NonAlphaBest Attendance Percentage: 94.76%

**Grasonville Elementary**

AlphaBest Attendance Percentage: 96.22%

NonAlphaBest Attendance Percentage: 93.96%

**Kennard Elementary**

AlphaBest Attendance Percentage: 96.36%

NonAlphaBest Attendance Percentage: 95.12%

**Kent Island Elementary**

AlphaBest Attendance Percentage: 95.62%

NonAlphaBest Attendance Percentage: 94.17%

**Matapeake Elementary**

AlphaBest Attendance Percentage: 95.31%

NonAlphaBest Attendance Percentage: 94.37%

Data measured from observation during Monthly Audits as well as reported metrics from AlphaBest's Surveys to include Student Performance/Skill-Building/Communication/Problem-Solving/Participation

**2014-2015, 2015-2016 and 2016-2017 Past Survey Data indicators:**

Parents report:

- Improved social interaction skills
- Confidence to try new things.
- Improved Technology skills and understanding
- Improved Homework Comprehension/Completion
- AlphaBest has helped their child learn new skills or develop new interests.
- AlphaBest has helped their child make new friends and get along with other children.
- AlphaBest excels at variety of education enrichment, Supervision/Safety, Staff Communication/Responsiveness, Recreational Activities offered.
- AlphaBest has helped their child feel more self-confident.
- Overall satisfaction with the quality of the AlphaBEST program.

**2016-2017 Parent and Principal Survey Indicators:**

Principals report:

- The strengths of the AlphaBEST program include quality and variety of recreational arts activities, staff rapport with students, qualifications and leadership of Site Managers.
- They are satisfied with professionalism of AlphaBEST staff in general and with parents.
- They are satisfied with how well AlphaBEST takes care of facility.
- AlphaBEST provides a safe and positive learning environment.

8. **Activities at AlphaBest Sites:** During this 9 week rotation students will participate in the following: **Fitness** (Volley Ball, Tennis, Boot Camp and Maker Fridays where children choose, direct and design/engineer their own project (STEAM)). As part of the **Cartooning** Unit, children are guided by an on-screen avatar named Wantu and learn the components of how cartoons are created and brought to life through strategies that teach them how to create action, movement and perspective in their drawings. For **Language**, AlphaBest partners with Global Language Project. The Spanish Unit includes a research-based approach to language learning and engages student of all learning styles through games, songs and other hands-on activities. This particular scope and sequence includes but not limited to Time and Routines, Emotions and Health, All about Me, My Family and Fun, Cooking, Banking, Candy Shop (Colors and Numbers), Pets, Forces and Motion, Mexico, and Puerto Rico. As part of the **Technology** Unit, "SOS: Endangered Earth challenges students to save the homes of animals across the country. From roving black bears to birds threatened by oil spills, participants think of new ideas for building safe animal spaces. Children sketch and then build new animal habitats for animals in danger of extinction.
9. **Marketing Efforts:** Darryl Price, Brenda Kimble of AlphaBEST and A. Cummins (QACPS) were photographed by the Bay Times newspaper following a presentation at the November 1<sup>st</sup> Children's Council meeting. (Article)
10. Other marketing efforts on track. Summer Camp planning in process.
11. Email Blast /Monthly Newsletters will be prepared by site leaders for parents.

12. Continue to support Children's Council. LMB Grant recipients – PFY, Parks and Rec and AlphaBEST on track.

13. RFP process for next contract year.

7 Potential Bidders. Pre-Bid Meeting held at Board of Education Building on Wednesday, February 7.

14. Other Points/Action Items:

15. Next Meeting:

**From:** Amy Cummins [<mailto:amy.cummins@qacps.org>]

**Sent:** Tuesday, February 13, 2018 2:23 PM

**To:** Mike Clark; Shelby Clark; Anawalt, Margaret; Vincent Radosta; Laura John:  
[andrew.grabis@maryland.gov](mailto:andrew.grabis@maryland.gov)

**Subject:** Next OST Meeting/Initial Review of Proposals

Good Afternoon Committee Members -

The next OST Meeting will be held on Tuesday, March 13th at 1pm at tl we will have the opportunity to take a first glance at any Out of School T you are aware the deadline for receipt of proposals is March 9th.

For your convenience, I have attached another copy of the Evaluation Pr Checklist which was initially sent to you on November 27th.

--

*Amy Cummins*

*Out-of-School Time Coordinator*

*Queen Anne's County Public Schools*

*202 Chesterfield Avenue*

*Centreville, MD 21617*

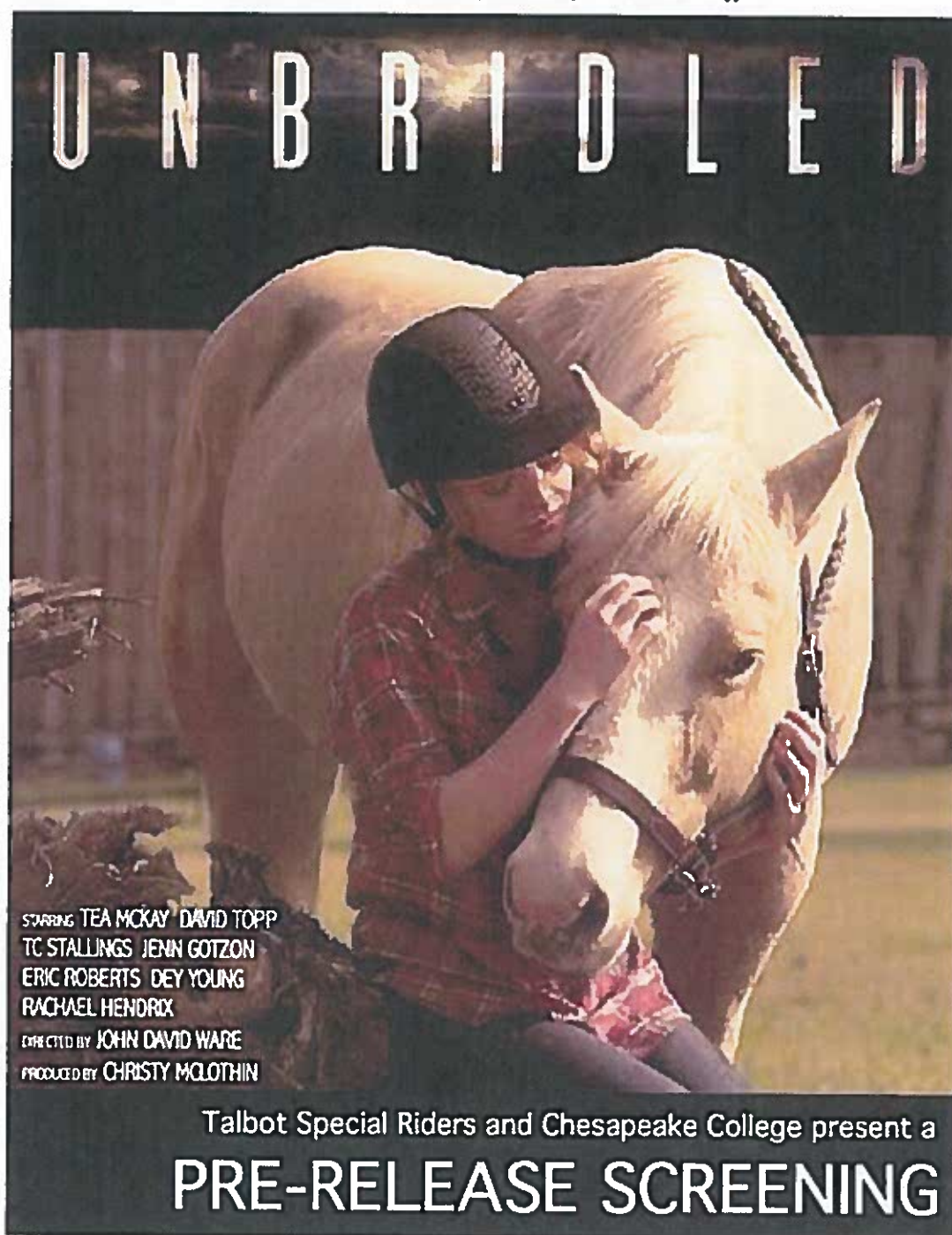
*410-758-2403*

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## Announcements

*A captivating feature film about an abused girl, an abused horse,  
and their shared journey to healing.*



Talbot Special Riders and Chesapeake College present a  
**PRE-RELEASE SCREENING**

**FRIDAY, MARCH 16, 2018 | 7:00 PM**

**TODD PERFORMING ARTS CENTER | CHESAPEAKE COLLEGE, WYE MILLS**

**OPENING RECEPTION & REFRESHMENTS BEGINNING AT 6 PM**

**SILENT AUCTION AND RAFFLE | POST-SCREENING Q&A**

**Event tickets: \$20 for adults | \$15 for students (Movie is suitable for ages 13 and up.)**  
**e-mail [specialriders@hotmail.com](mailto:specialriders@hotmail.com) or call Vince Radosta at 301-633-9944 to purchase tickets.**

*All proceeds benefit Talbot Special Riders, a non-profit Therapeutic Riding Facility offering equine assisted activities and therapies to special needs and at-risk children and adults in the entire Mid-Shore area since 1981.*

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*For more information or to inquire about sponsorship opportunities, contact Kim Hopkins at 443-239-4953 or [tsrhopkins@gmail.com](mailto:tsrhopkins@gmail.com). Please visit TSR at [www.TalbotSpecialRiders.com](http://www.TalbotSpecialRiders.com) and "like" us on Facebook.*

## Queen Anne's County Department of Social Services

# Connection

## Department of Human Services

## Secretary Visits Queen Anne's County

On November 27, 2017, Department of Human Services Secretary Lourdes Padilla visited the Queen Anne's County Department of Social Services (QACDSS). The visit consisted of an office tour, meeting with the agency's Director, Susan Coppage, presentation by staff, remarks provided by Secretary Padilla and a visit to the QAC Child Abuse Response and Evaluation (C.A.R.E.) Center. Secretary Padilla discussed her priorities and vision for the Department of Human Services as part of her state-wide listening tour. In addition to agency staff, invited guests included, County Commissioner, Jack Wilson, State's Attorney, Lance Richardson, Delegate Steven Arentz, and QACDSS Advisory Board Members, Martha Anthony, Margaret Sisk, Jackie Veeney, Michele Morrisette and Gay Gunther.



Pictured (L to R) QACDSS Director Susan Coppage, Advisory Board Members Gay Gunther, Jackie Veeney, Margaret Sisk, Secretary Padilla, Advisory Board Members Marthan Anthony, QAC State's Attorney Lance Richardson, Advisory Board Member Michele Morrisette and County Commissioner Jack Wilson.



DHS Secretary Padilla is pictured with QACDSS staff, Advisory Board Members, County Commissioner, Jack Wilson, and QAC State's Attorney, Lance Richardson.



Pictured (L to R) QAC Deputy State's Attorney, Christine Dulla-Rickard, QACDSS Advisory Board Member Jackie Veeney, QACDSS Special Projects Coordinator, Jody Simmons, QACDSS Assistance Director for Services, Janifer DuBosq, QACDSS Advisory Board Member, Martha Anthony, QACDSS Director, Susan Coppage, DHS Secretary Padilla, QAC State's Attorney, Lance Richardson, QAC Commissioner, Jack Wilson, HiD State Delegate Steven Arentz in front.

# QACDSS Honors Foster and Adoptive Families

On November 15, 2017, Queen Anne's County Department of Social Services hosted their annual Adoption Celebration dinner. The event was held at the Commerce Street Creamery with over 50 individuals in attendance. Among the attendees was Derrick Riggins, the Department of Human Services' Independent Living Coordinator, who gave his personal story of being adopted and how he has benefited from having a forever family. Foster and Adoptive Families from Queen Anne's County were recognized for their commitment to the counties' most vulnerable children. Four of those families have opened their homes and hearts to adopt 8 children from other counties or states this year. It was a wonderful evening enjoyed by all who attended.



David and Gwen Boyle were recognized at the event as Queen Anne's County's Adoptive Parents of the Year. Mr. and Mrs. Boyle welcomed three children in to their home through adoption. They most recently adopted a fourteen year old boy. The Boyles actively sought the adoption of an older child despite the risks that sometime accompany placement of teens. The QACDSS is extremely proud of the Boyles and all the adoptive families in Queen Anne's County.



## Leadership Development Initiative Graduation



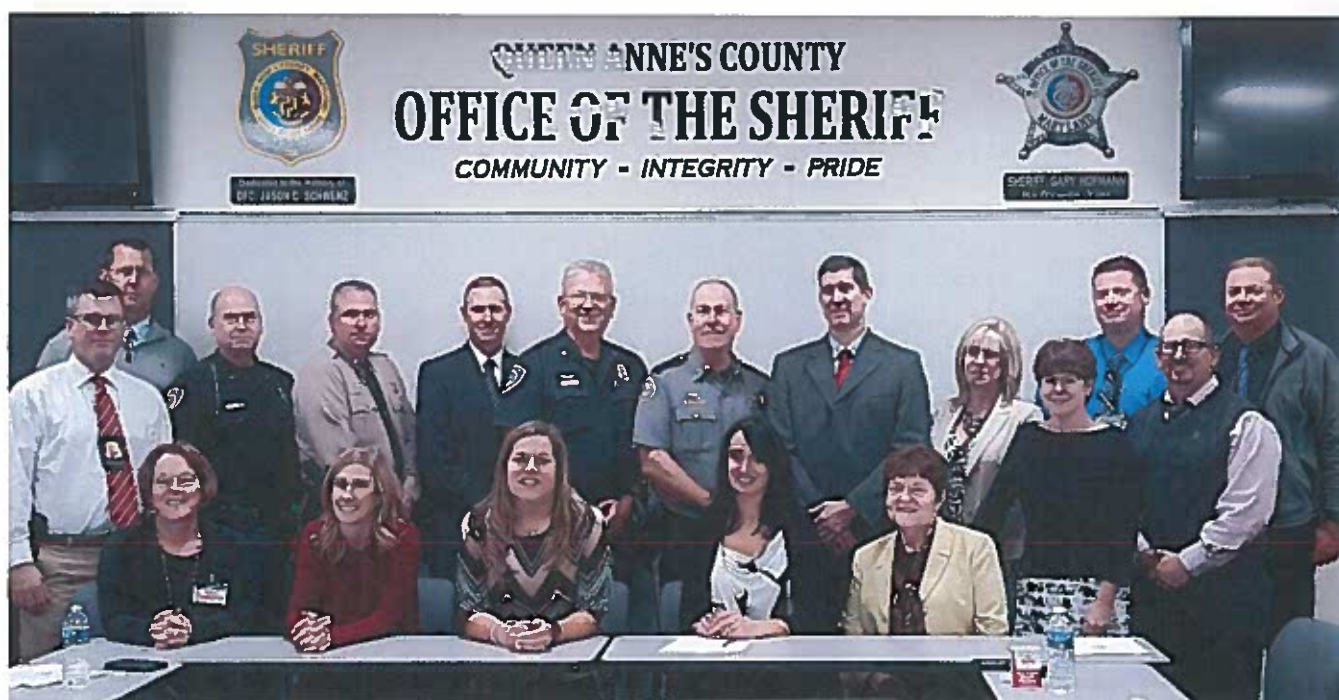
QACDSS' Special Projects Coordinator, Jody Simmons, recently graduated from the Department of Human Services' (DHS) Leadership Development Initiative (LDI). DHS employees throughout the state can apply for selection to the LDI program that takes place over a nine-month period. The program curriculum included diversity and empathy, emotional intelligence, servant leadership, communication, ethics, and a number of human services tenets. We're so proud of her extraordinary efforts, and we can't wait to watch her translate theory to practice in service of the public.



# CARE Center Corner

On October 25<sup>th</sup>, 2017, the Queen Anne's County Child Abuse Response and Evaluation (CARE) Center was accepted as an accredited member of the National Children's Alliance (NCA). The CARE Center coordinates the investigative, medical, mental health and legal response to allegations of child sexual abuse, and serious physical abuse and neglect. Located on Laywer's Row in Centreville, MD, it is a child friendly environment intended to ease the trauma of victimization. CARE Center staff ensure that victims of child abuse and, their non-offending caregivers, have access to supports and services in a safe, culturally respectful environment. This is made possible through partnerships between the Queen Anne's County Department of Social Services, Queen Anne's County Office of the Sheriff, Office of the State's Attorney for Queen Anne's County, Maryland State Police, Centreville Police Department, For All Seasons and the Mid-Shore Medical Program.

The CARE Center was granted accreditation through extensive work to ensure compliance with the accreditation standards set forth by NCA, the national association and accrediting body for Child Advocacy Centers. These standards guide the services provided to children and families through the CARE Center and ensure that those services are effective, relevant and compassionate. Queen Anne's County Department of Social Services' Director, Susan Coppage stated, "Being recognized by a national organization validates the hard work of the CARE Center staff and their ongoing commitment to the county's most vulnerable."



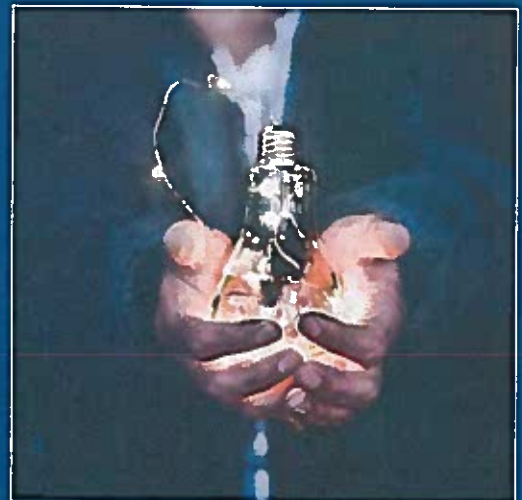
# MAKE A DIFFERENCE DAY

November 4th marked the 4th annual Make a Difference Day in Queen Anne's County. This annual event is made possible by a partnership between QACDSS and the Queen Anne's County Department of Housing and Community Services. Make a Difference Day is aimed at providing resources and services to at risk individuals and families. Held at Sudlersville Middle School, the event saw 93 individuals who had a variety of services available to them. Those services included, dental services, haircuts, flu shots, Veteran's services and benefits, WIC, housing assistance and much more. The event was made possible by the 48 vendors and 30 volunteer navigators that assisted customers with accessing services.



## We Want to Hear From You!

Queen Anne's County Department of Social Services is seeking input from our community partners and looking to provide educational presentations in the community to increase awareness about our services! Look for our Community Partner Survey in your inbox soon!





# AFRICAN AMERICAN HERITAGE MONTH

## *Dinner Celebration*

Friday, February 16, 2018

Time: 6:00 pm – 8:00 pm

Location: Sudlersville Middle School

**\$7.00/1 Ticket ~ \$5.00/children 6-12 years old**

Children under 5 are free.

COME CELEBRATE WITH US

COME LEARN ABOUT OUR HERITAGE

COME HAVE SOME FUN

Soul food   Singing

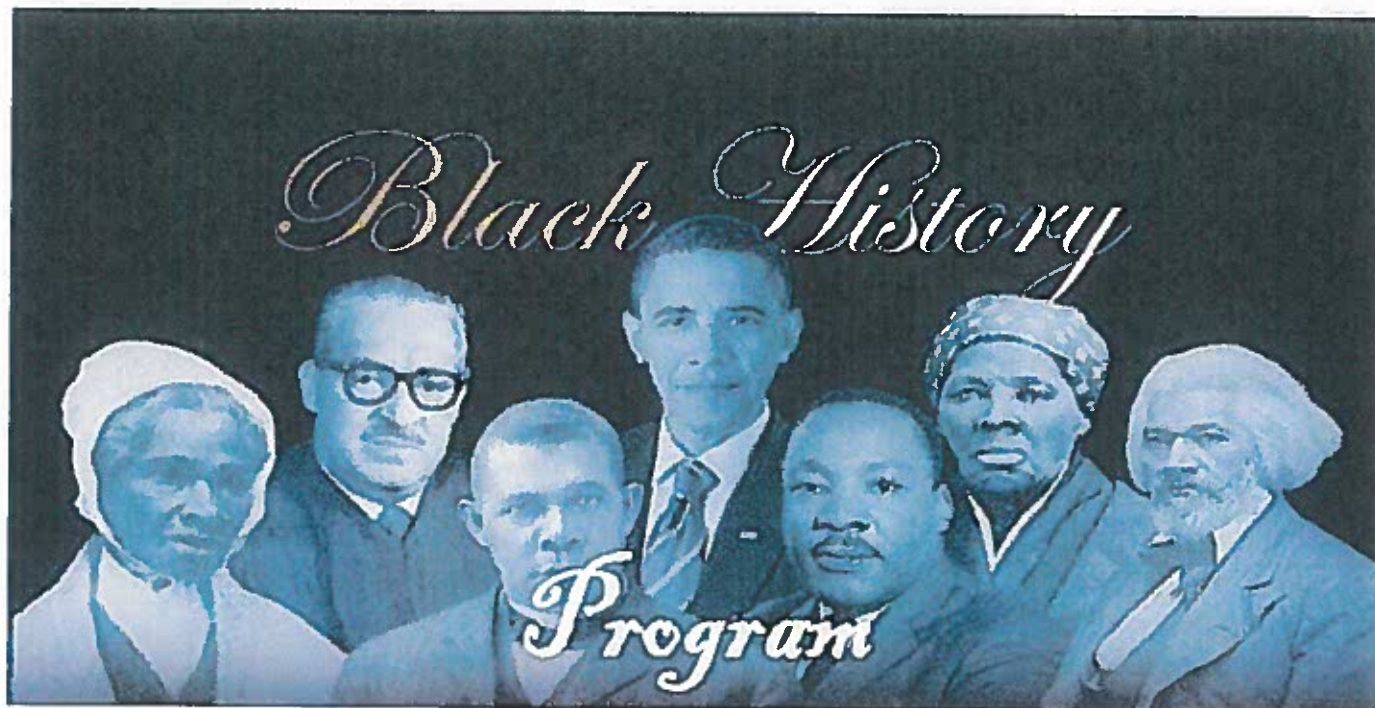
Praise Dancing

Cultural Information

## *Silent Auction of SMS Student's Art*

*Support SMS Art Department by bidding on your  
child's art work.*





## *Kennard Heritage Center*

*February 17, 2018*

*4:00 - 6:00 p.m.*

*Cost \$10.00 Adults*

*\$5.00 Children under 12*

### *Honorees: Q.A. Co. Firsts*

Marcella Bordley.....First Q.A. Co. Teacher of The Year

Warren Butler.....First Q.A. Co. BD Member

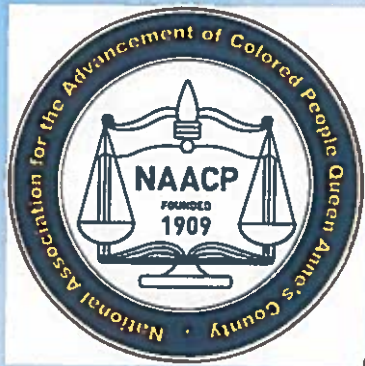
Joseph Butler.....First Q.A. Co. Police Office

*Students from Q.A Co. Public Schools*

*Contacts: Clayton Washington 443-289-2110*

*kennardalumniassociation@gmail.com*





**"I hear YOU. Do you hear ME?"**

**MONDAY, FEBRUARY 19<sup>TH</sup>**

**10 A.M. TO 2 P.M.**

**MIDDLE & HIGH SCHOOL YOUTH**

**OPEN & FUN CONVERSATION  
ON EDUCATION, LEADERSHIP, SOCIAL ENDEAVORS,  
COMMUNITY INVOLVEMENT...**

**CAN ALL LEAD TO THE BEST OF YOU**

**TO BE HELD AT  
"THE KENNARD HIGH SCHOOL  
CULTURAL HERITAGE CENTER AND  
AFRICAN AMERICAN HISTORY MUSEUM".  
410 LITTLE KIDWELL AVENUE, CENTREVILLE, MD**

**Registration requested - NO FEE  
(for lunch & materials)**

**Name, age, school affiliation**

**"One question you would like to have discussed"**

**Richard Copes, Jr., Youth: 410.708.1866  
[roc35715@gmail.com](mailto:roc35715@gmail.com)**

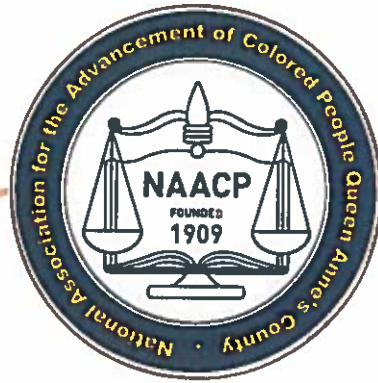
**Tory Brown, Membership: 410.829.6353  
[4knowledgeil@gmail.com](mailto:4knowledgeil@gmail.com)**

**Or NAACP QAC Branch 7024: [naacpqa7024@gmail.com](mailto:naacpqa7024@gmail.com)**

**Note: Monday, February 19<sup>th</sup>  
un-scheduled school day**

**Possible carpooling opportunities  
may be available if needed.**

**Please pre-register By: February 9<sup>th</sup>**



## QUEEN ANNE'S COUNTY NAACP

BRANCH #7024

### ANNUAL FREEDOM FUND SCHOLARSHIP BANQUET

Saturday, April 28, 2018 ~ 1:00-4:00 p.m.

Bay Country Moose Family Center #831 Lodge Hall  
Queenstown, Maryland

THE POWER OF KNOWLEDGE

### **"Mental Health In The Black Community"**

**Keynote Speaker:**

**Ms. Jeronica Cain**

Licensed Clinical Social Worker, Veterans Administration, Charlotte, NC

**Featuring Testimony By:**

**Elder Kia Reed**

Abundant Life Ministry, Hope, MD

**TICKETS:** Adults over 18: \$45.00 Children under 18: \$18.00

**Doors open at Noon with lite hors d'oeuvres**

Catered food, singers, and local vendors with products on sale

**FOR TICKET INFORMATION PLEASE CALL**

Paulette Jones

410.643.5514

Phyllis Brown

410.827.7905

Marsha Wilder

410.648.6826

**No tickets sold at the Door**

**All tickets must be purchased by:**

**MARCH 16, 2018**

# National Epilepsy Walk



**National Mall, Washington DC**

**April 14<sup>th</sup>, 2018**

**Contact: Katy Harrison**

*410-463-4186*

**Join us at the 12th National Walk for Epilepsy as we lead the fight to overcome the challenges of living with epilepsy, accelerate therapies to stop seizures, find cures, and save lives.**

NAME	DONATION AMOUNT	WALK PARTICIPATION?

# Mission Statement

The Mission of  
the Agape Ministry is to love,  
support and encourage  
our children and  
to help them recognize  
their own value as  
God's children and  
to build meaningful lives  
on the foundation  
of God's love.

144



"Give me your  
unconditional love,  
the kind of love  
I deserve,  
the kind I want  
to return."

(From a song sung by the Agape  
children at Camp Wright)

Pat Layton  
410-202-6049

For more information:

Contact the  
Diocese of Easton  
314 North Street  
Easton, MD 21601-3684  
410-822-1919  
[www.dioceseofeaston.org](http://www.dioceseofeaston.org)

# The Agape Ministry of The Episcopal Diocese of Easton Maryland



## Why We Do This --

2.7 million children have a parent in prison -- that's 1 American child in 28!\*

The average age of the child with an incarcerated parent is 8 years old.\*

Since 1991 the number of children with an incarcerated mother has more than doubled.\*

60% of parents in state prisons and 84% of parents in federal prisons are held over 100 miles from their homes.\*

\* Dept. of Justice 2000 Bureau of Justice Statistics

Agape programs help the children understand that there is a community willing to help them achieve their dreams. There are hugs and smiles as they build relationships with each other and the staff and volunteers. In their everyday lives, many of these children experience the sadness of loss, unsafe environments, poverty, and abuse. We strive to bring hope, joy, and love into the children's lives.



"Give me your  
unconditional love,  
the kind of love  
I deserve,  
the kind I want  
to return."

(From a song sung by the Agape  
children at Camp Wright)

Pat Layton

410-202-6049 (cell)

For more information:

Contact the

Diocese of Easton

314 North Street

Easton, MD 21601-3684

410-822-1919

[www.dioceseofeaston.org](http://www.dioceseofeaston.org)

## The Agape Ministry

of

The Episcopal

Diocese of Easton

Maryland

Volunteer Opportunities

Programs for the

Children of the Incarcerated



# Queen Anne's County Public Schools State of the Schools

January 18, 2018

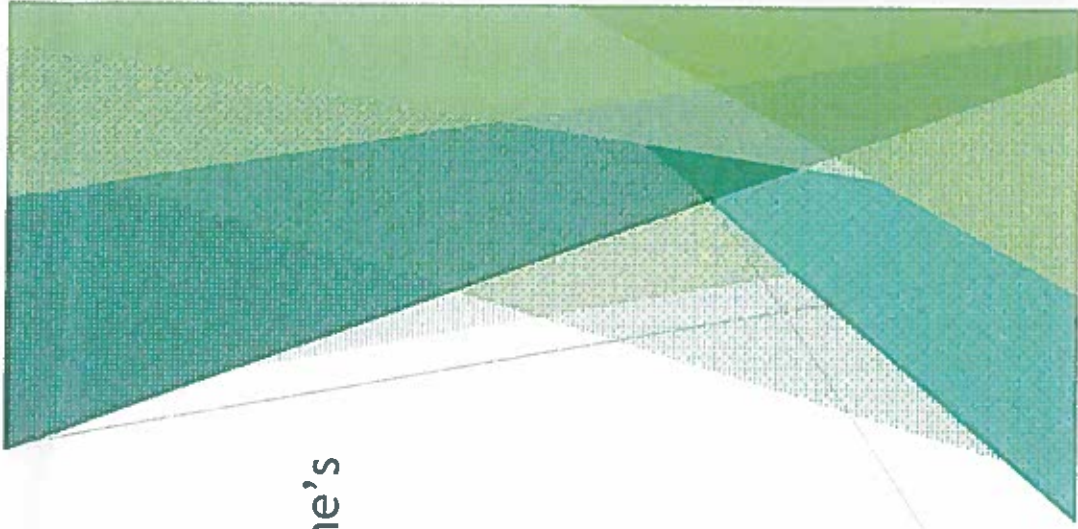
Dr. Andrea M. Kane  
Superintendent



Queen Anne's County Public Schools  
Preparing World-Class Students  
Through Everyday Excellence

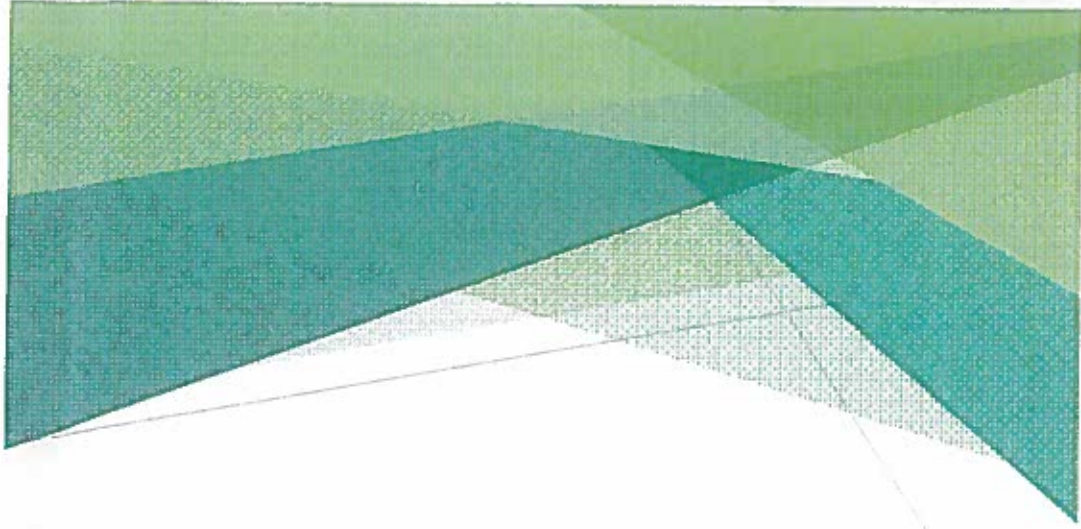
## Purpose

- ▶ To provide an update on the progress of Queen Anne's County Public Schools
- ▶ To build relationships and opportunities to partner with the local community



## QACPS Vision

A graduate of Queen Anne's County Public Schools will be **well-educated, globally competitive** and prepared to become a caring, **productive citizen** of the 21st century.



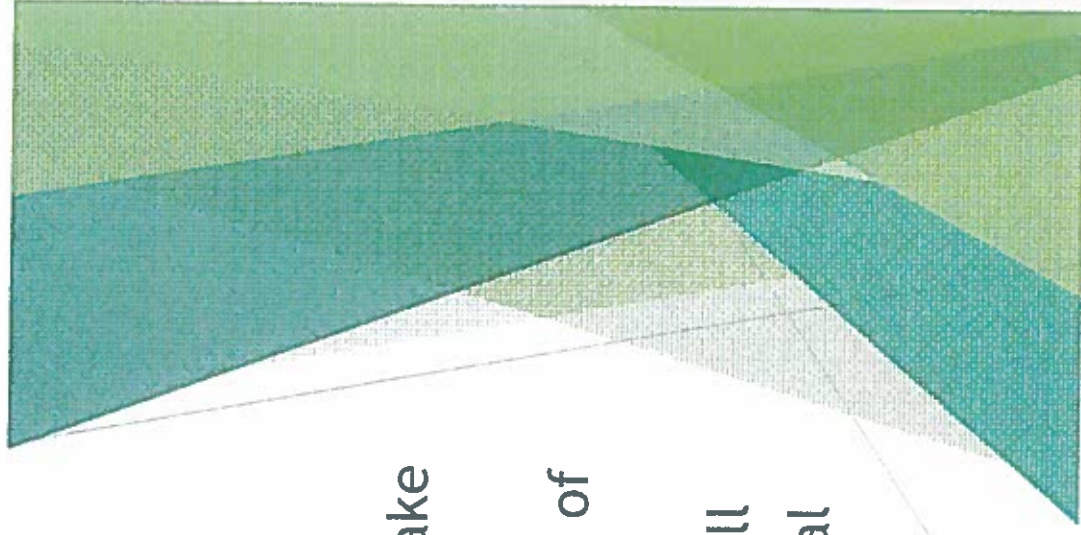
## QACPS Mission Statement

The mission of Queen Anne's County Public Schools, a high-performing public school system, is to ensure that **every student** demonstrates a commitment to **high achievement** and **everyday excellence**, possessing the **skills and knowledge** to empower them to thrive and continue to **grow intellectually, physically, emotionally and socially** in a rapidly changing, globally competitive society; this will be accomplished through a **partnership with our families and community**, a **world class curriculum, excellence in teaching and challenging educational experiences**.



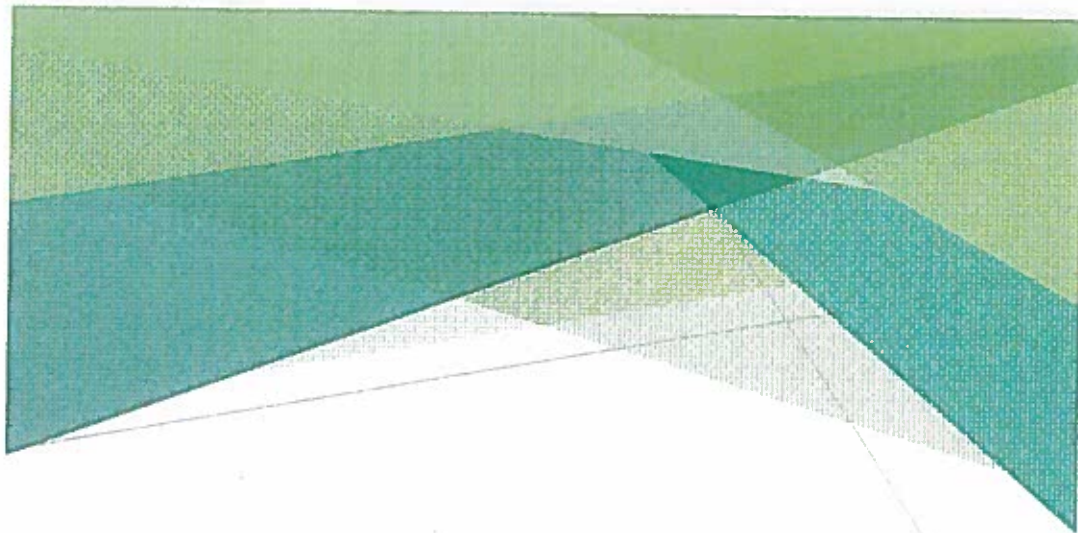
## Theory of Action

- ▶ **If** we commit to work together to build shared knowledge, cultivate a collaborative culture, take the actions necessary to ensure that **every** student learns at high levels, and use **evidence** of student learning to inform and **improve collective practice, then all** of our students will have the opportunity to meet their full potential for learning and perform at high levels.



## QACPS at a Glance

- ▶ District Demographic Data
- ▶ Academics
- ▶ Fiscal Responsibility
- ▶ Operations
- ▶ Human Resources
- ▶ Public Information
- ▶ Superintendent Goals & Projects
- ▶ Community Collaboration



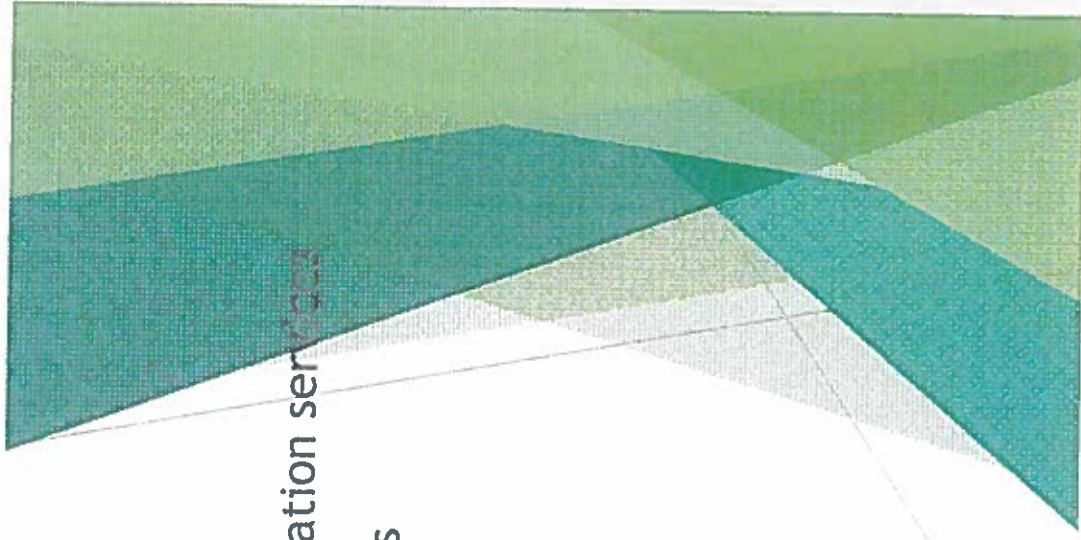
## QACPS by the Numbers

- ▶ 7,799 Students
  - ▶ Native American (0.13%), Asian (1.33%), Black (5.88%)
  - ▶ Hawaiian/Pacific Island (0.05%), White (79.61%), Multi-Race (5.29%), Hispanic (7.71%)
  - ▶ Special services include: FARMS (26.9%), EL (2.8%), Special Education (10.89%), Gifted and Talented Education (3.9%)
- ▶ 14 Schools and 1 Alternative Center
- ▶ 1,200 Full-time and part-time employees
- ▶ 1.5 million square feet of space to maintain and clean
- ▶ 1.0 million miles a year traveled by students on 77 busses
- ▶ 97 million dollar operating budget

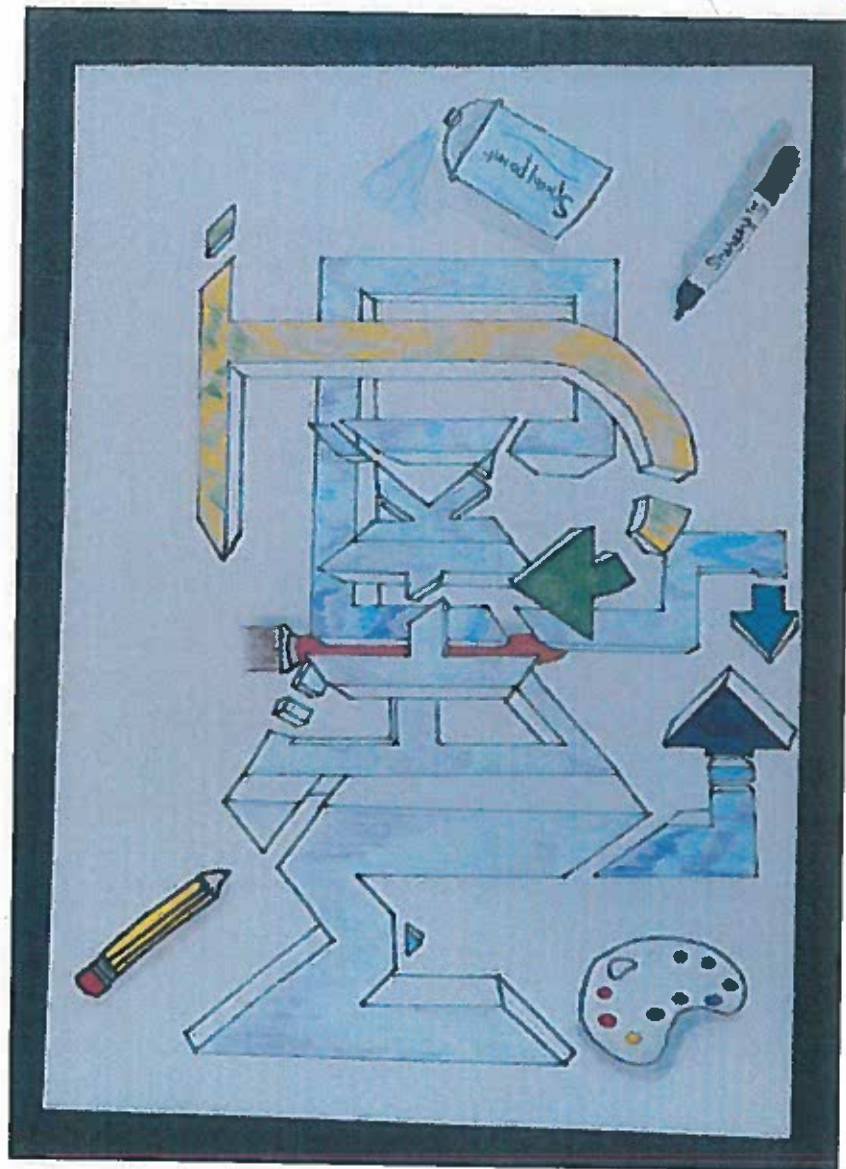


## QACPS by the Numbers

- ▶ 10.89% of QACPS students qualify for special education services
- ▶ 26.9% of QACPS students qualify for FARMS services
- ▶ 2.8% of QACPS students qualify for ELL services
- ▶ 3.9% of QACPS students qualify for GT services



# Academics



## QACPS Academic Accomplishments

State Ranking	Eastern Shore Ranking	PARCC Assessment
1	1	English/Language Arts Grade 6
1	1	English/Language Arts Grade 7
1	1	English/Language Arts Grade 8
2	1	English/Language Arts Grade 10
3	1	Mathematics Grade 6
4	1	Algebra 1
4	1	Mathematics Grade 5

\*Note: 24 Districts in Maryland while 9 of the 24 are on the Eastern Shore

## QACPS Academic Accomplishments

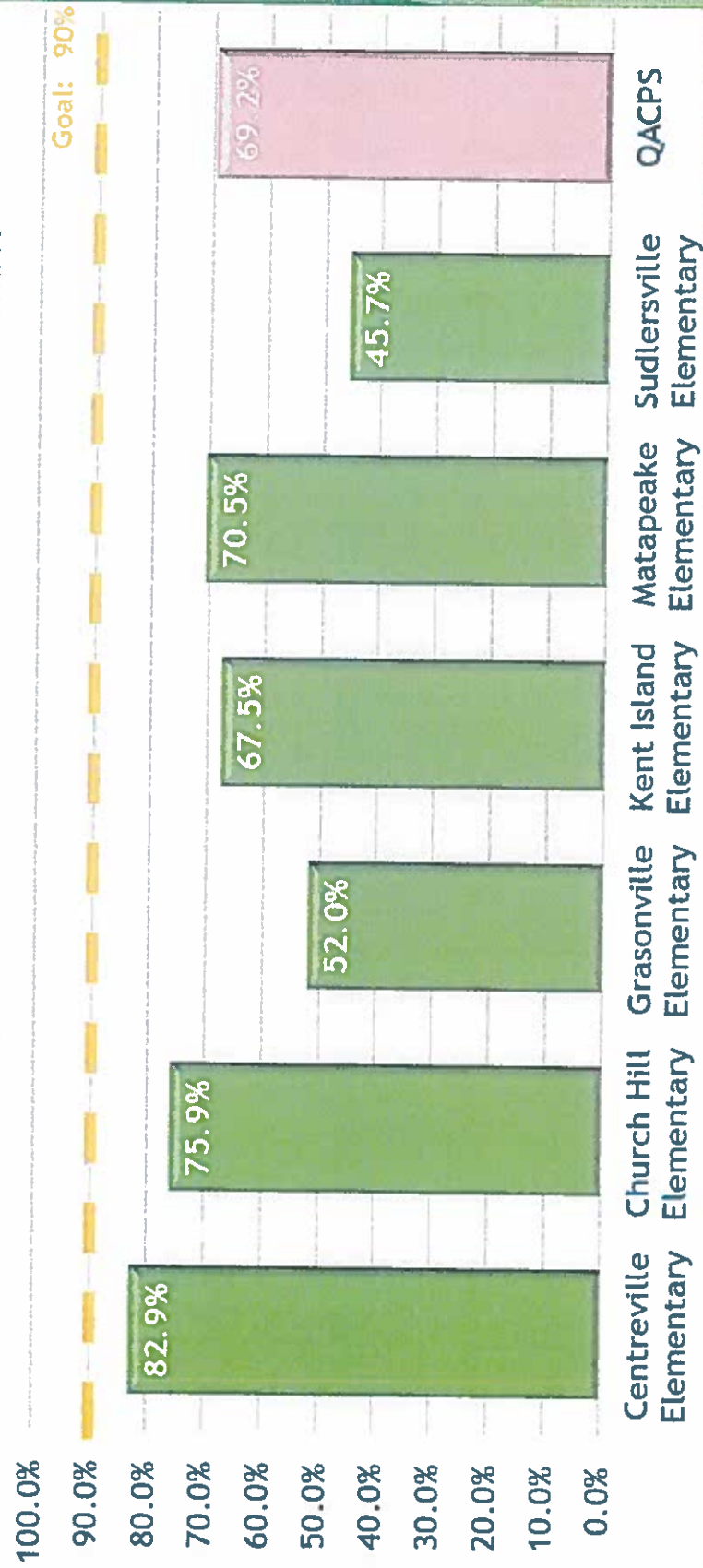
State Ranking	Eastern Shore Ranking	PARCC Assessment
5	2	English/Language Arts Grade 4
5	2	Mathematics Grade 3
5	1	Mathematics Grade 4
5	3	Mathematics Grade 7
5	3	Mathematics Grade 8
8	3	English/Language Arts Grade 5
9	2	English/Language Arts Grade 3

\*Note: 24 Districts in Maryland while 9 of the 24 are on the Eastern Shore

## Grade 2 Reading Benchmark

By the end of the 2021 school year, 90% of students in grade 2 will meet or exceed expectations on the end of year Reading Benchmark assessments.

### Performance by School on 2017 Grade 2 ELA Benchmark



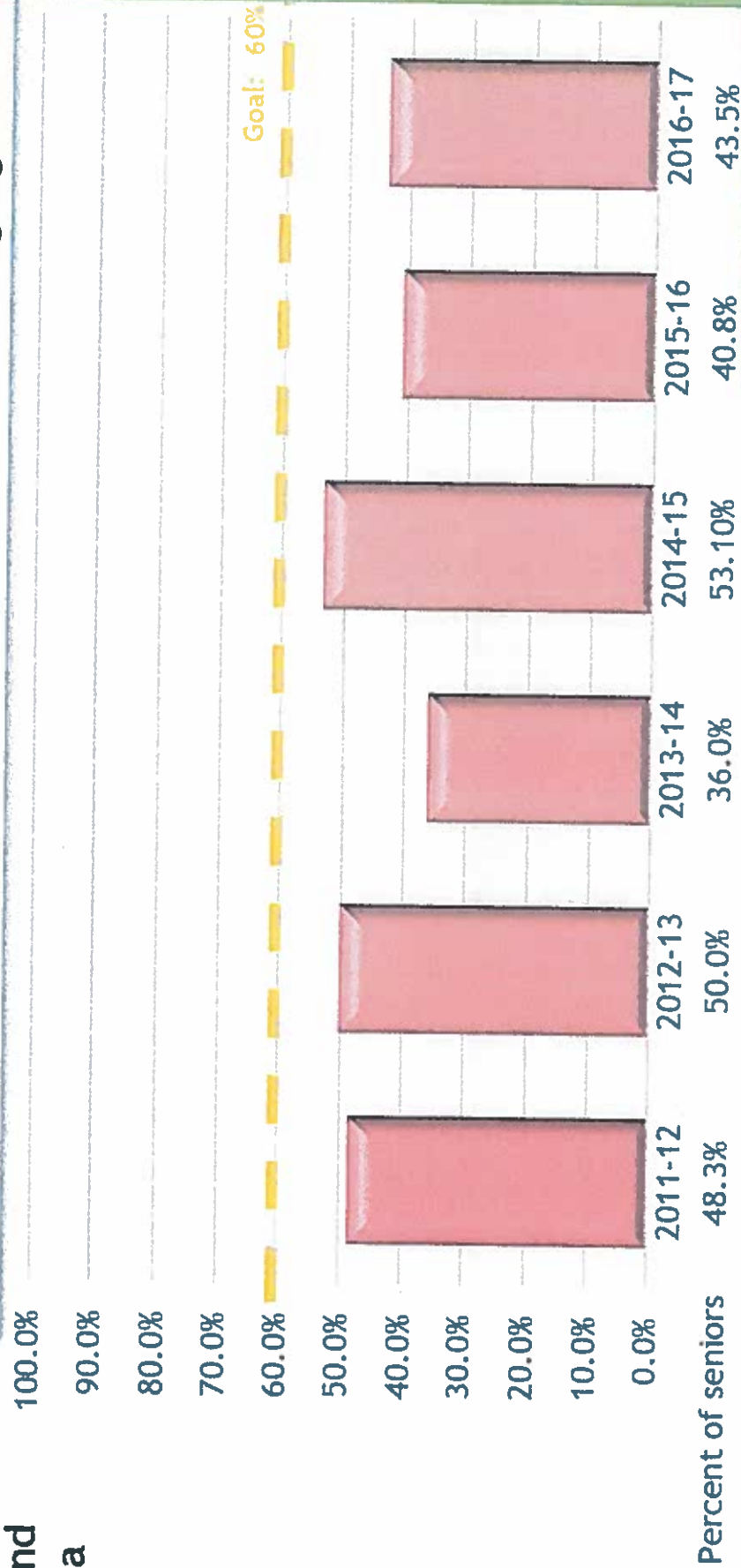
## World

## Languages

### Trend

### Data

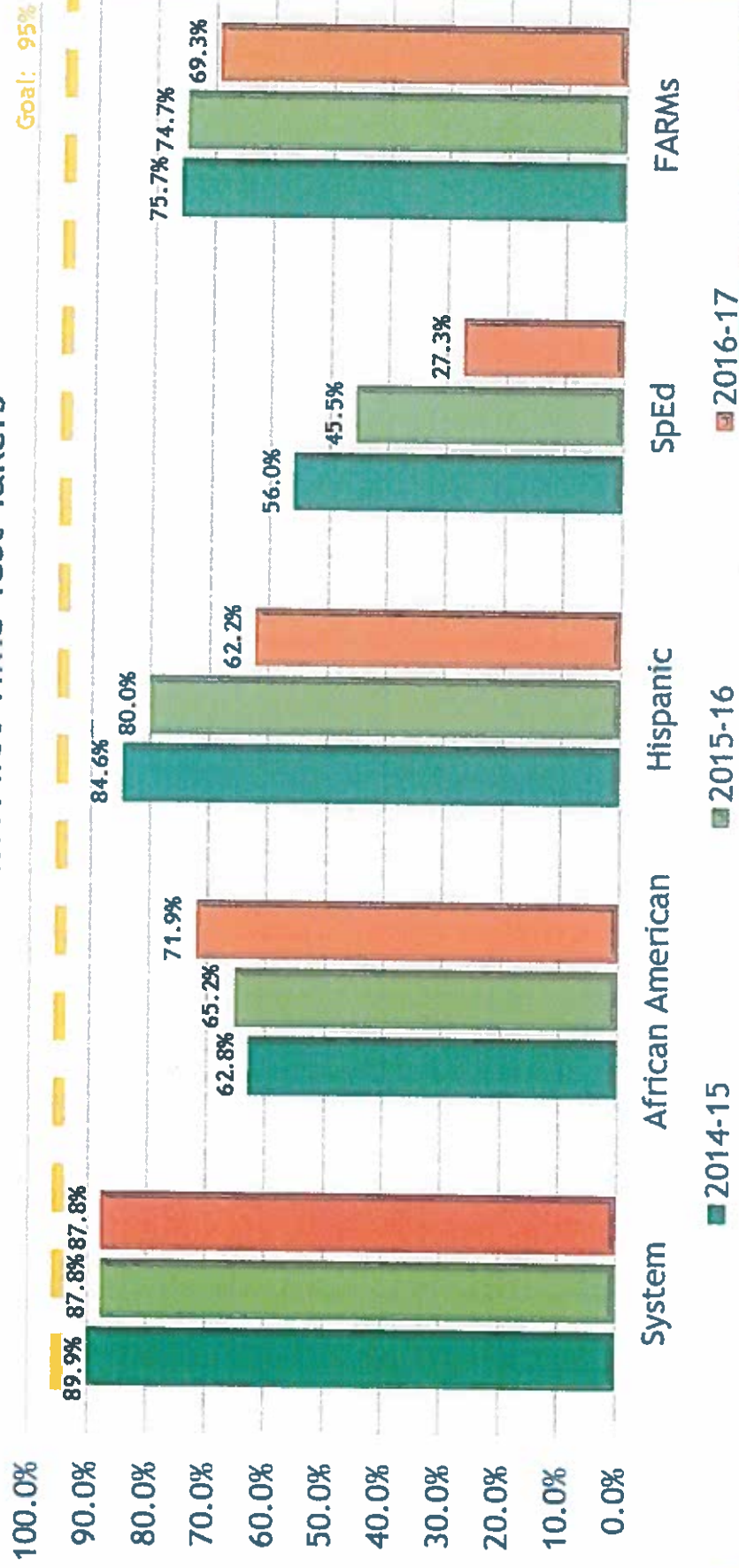
Indicator: By the end of the 2021 school year, 60% of all seniors will have completed 3 or more credits in the same World Language.



# Government HSA Subgroup Trend Data

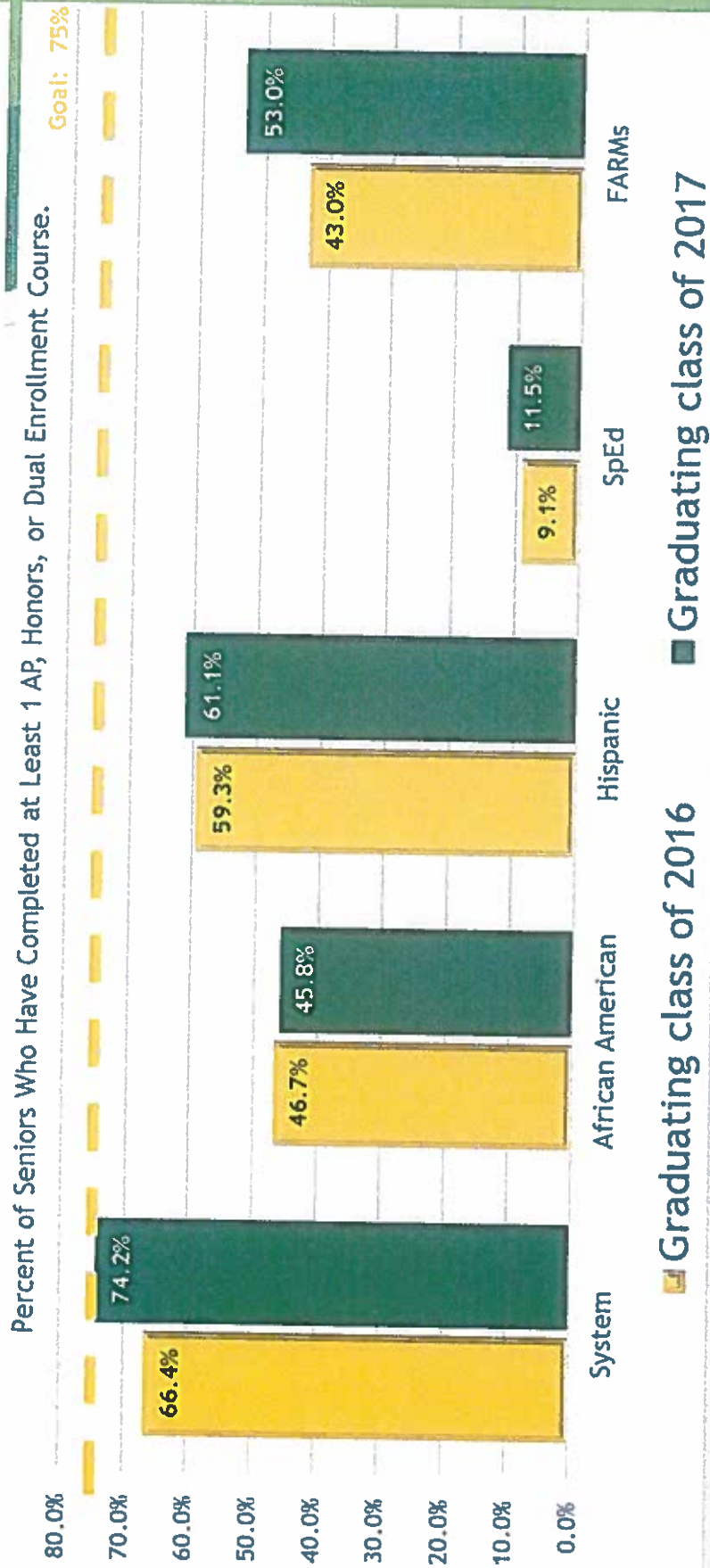
Indicator: By the end of the 2021 school year, 95% of first time test takers will score Proficient on the Government HSA.

## Government HSA First Time Test Takers



## Rigorous Coursework

Indicator: By the end of the 2021 school year, 75% of all seniors will have completed at least one AP, Honors, or Dual Enrollment course.



# College Credit

Indicator: By the end of the 2021 school year, 40% of all seniors will have earned a minimum score of 3 on at least one AP exam or earned a college credit while in high school.

## Percent of Seniors with a Score of 3 or Better on AP Exam or Earned College Credit in High School



■ Graduating class of 2016

■ Graduating class of 2017

# Achievement Gap

Low expectations  
Parent education level  
Transportation  
Income  
Economic opportunity  
Parent involvement  
Race

Housing  
Teacher experience  
Community resources  
Access to technology  
Unconscious bias  
Parent involvement  
Large class size  
School funding  
English Language Learner status  
Safety  
Teacher training

## Emerging Themes (Challenges)

- ▶ Significant achievement gaps continue to exist especially among Special Education, African American, FARMS, and EL student groups.
- ▶ Embracing the philosophy that leadership practices and instructional practices are to be guided through a lens of equity and the deep belief that every single student can and must achieve at his/her greatest potential is a shift from past practices.
- ▶ Disparities, inequities, and inconsistencies exist among schools, programs, staffing, and services offered to students.
- ▶ Level of daily rigorous instruction and alignment between curriculum standards, instructional practices, and assessments is inconsistent between and within schools.

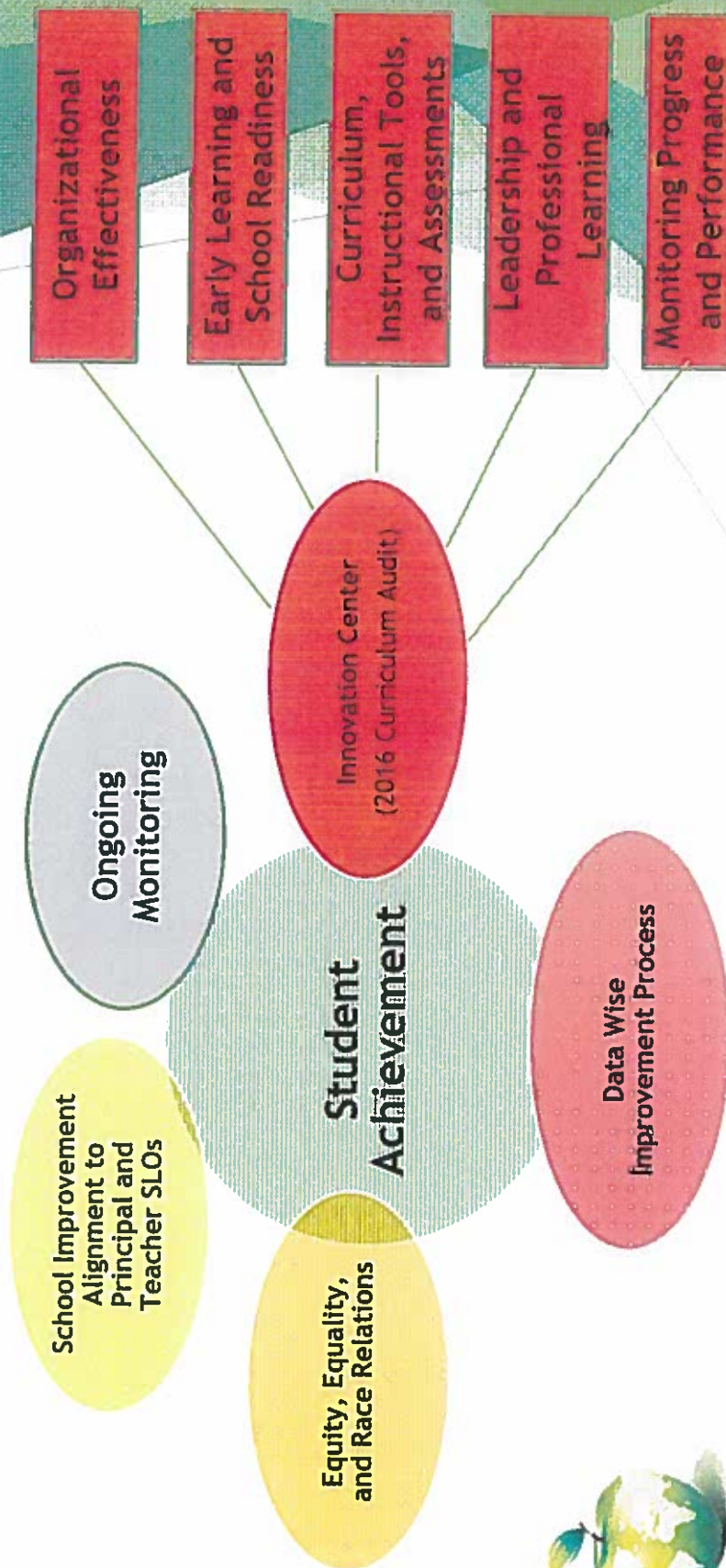


## Emerging Themes (Challenges)

- ▶ Effective use of instructional time and school scheduling among schools (interventions, enrichment, etc.) varies.
- ▶ Academic interventions, the effective use academic interventions, and progress monitoring varies among schools.
- ▶ Professional development is needed for effective implementation of culturally relevant teaching strategies and social emotional learning to support individual learning needs.
- ▶ Varied approaches to curriculum monitoring among school leadership teams contribute to inconsistent curriculum implementation across the district.



# Prioritize, Focus, and Lead.....



## Curriculum & Instruction Initiatives

- ▶ Early College Academy Programs
- ▶ Career and Technology Education (CTE)
- ▶ Science, Technology, Engineering, and Mathematics (STEM)
- ▶ Arts Integration
- ▶ World and Classical Languages
- ▶ Online Learning and Instructional Tools
- ▶ Alternative Education Opportunities
- ▶ Partnerships with Businesses, Higher Education, and the Local Community



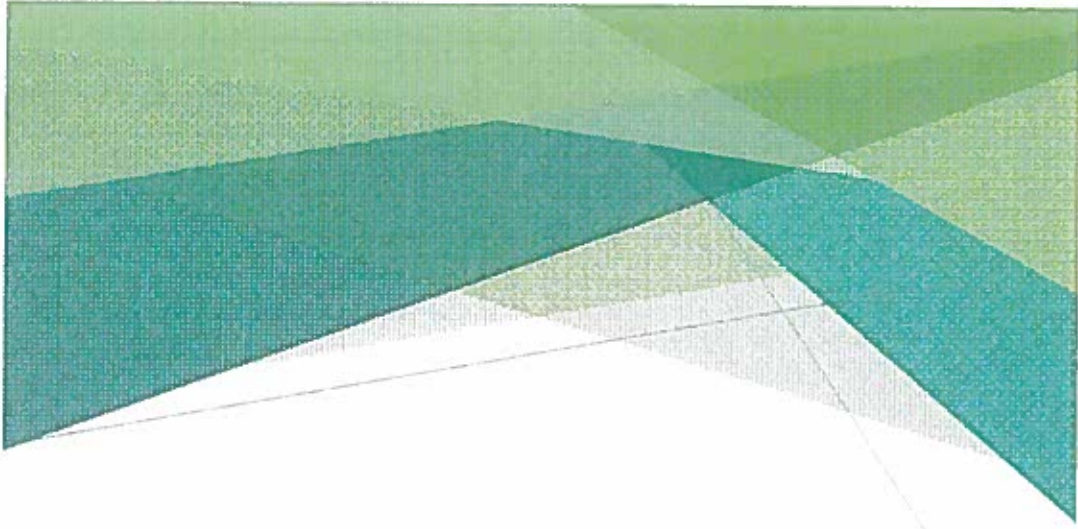
## Fiscal Responsibility



# Budget Survey

## Budget Survey Results

- ▲ 300 Respondents:
  - ▲ 94% Current
  - ▲ 4% Former
  - ▲ 1.6% Never Attended



# Budget Survey Results

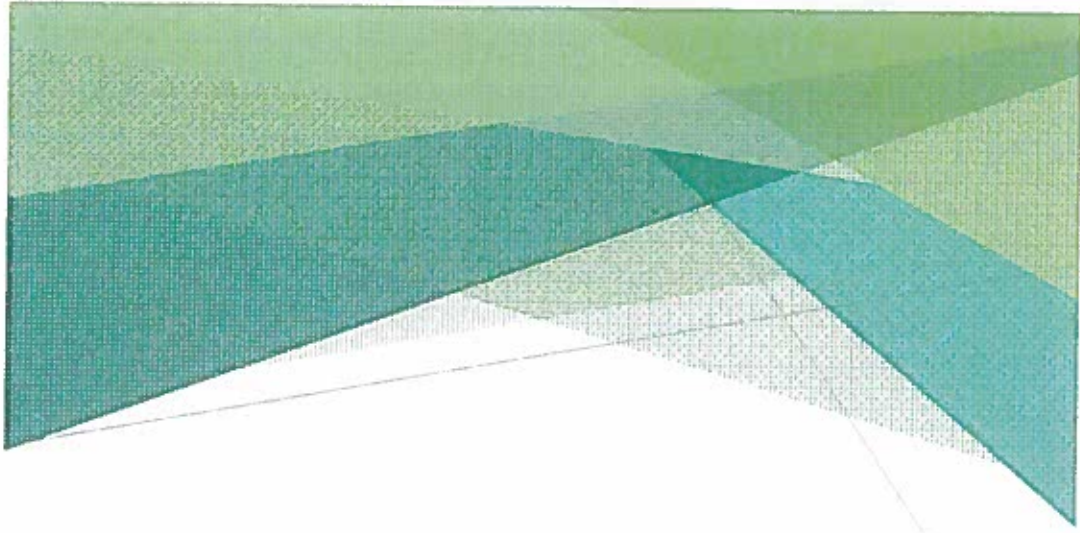
Your input on the below priorities will inform the school system's process in formulating the 2018-2019 budget. Please rank in order of importance of the following funding priorities, with #1 being the most important and #7 being the least important.

Number of responses: 240

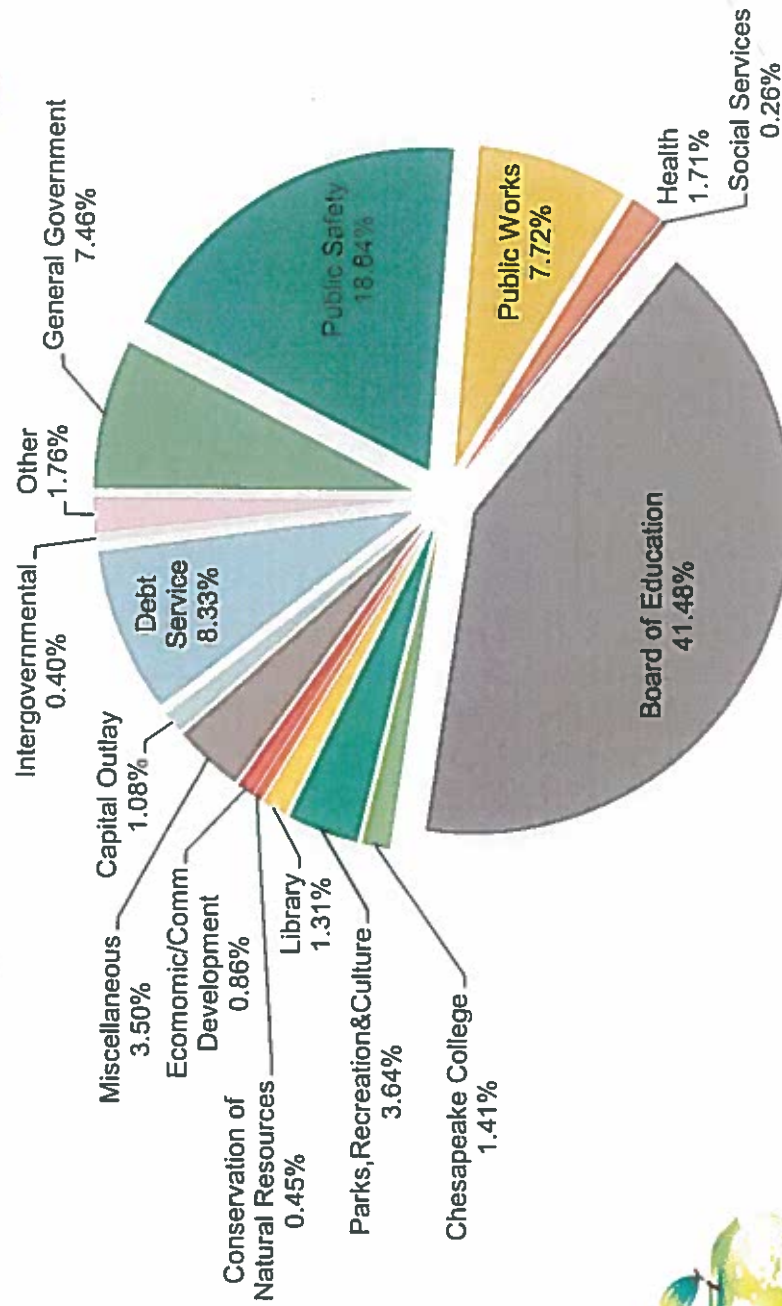
Answer	Total Score	Overall Rank
High levels of achievement, graduating college, career, and civic ready students	1238	1
Small class sizes (low student to teacher ratios)	1210	2
Competitive salaries to attract and maintain high quality teachers and staff	1192	3
Classroom technology	942	4
Textbooks and materials of instruction	911	5
Renovation or rebuilding aging facilities	627	6
Afterschool programs for remediation and/or enrichment	600	7

## Budget Survey Results

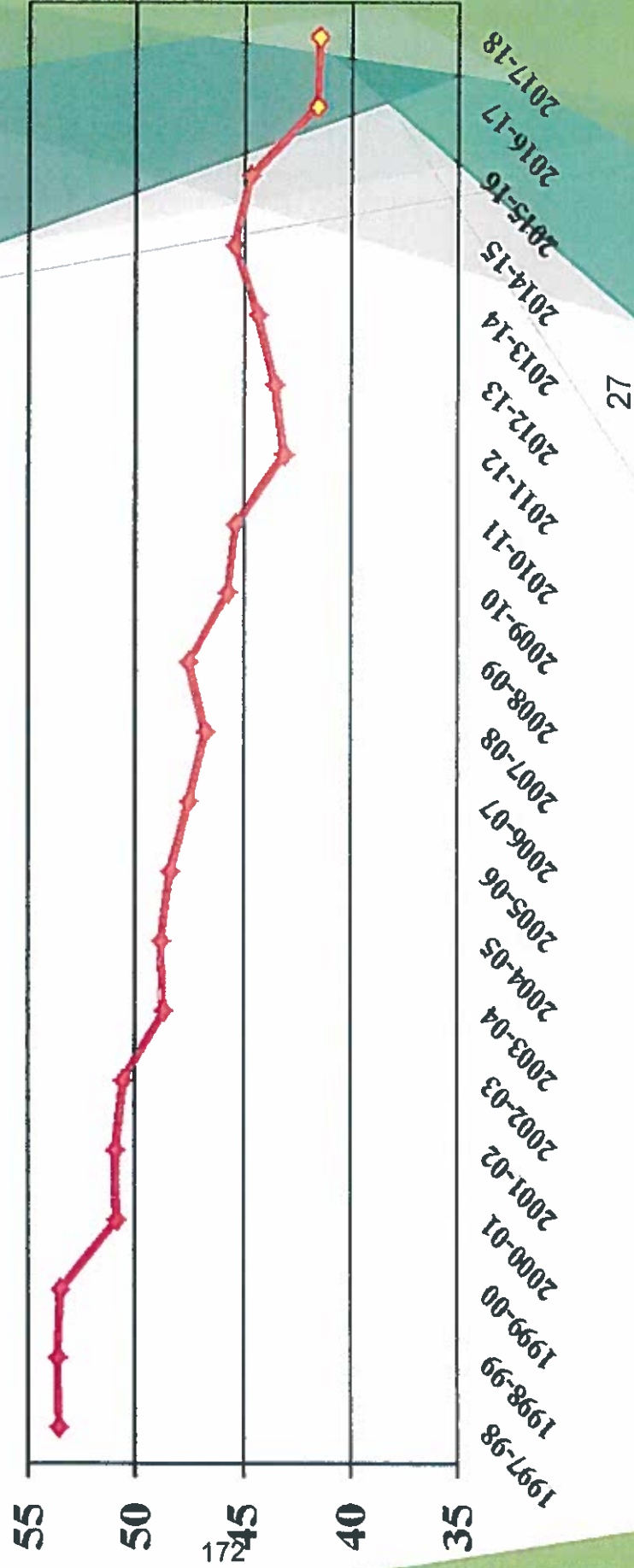
- ▶ Additional Priorities
  - ▶ Arts
  - ▶ World Languages
  - ▶ Special Education
  - ▶ STEM



# County Allocations FY2018 Budget



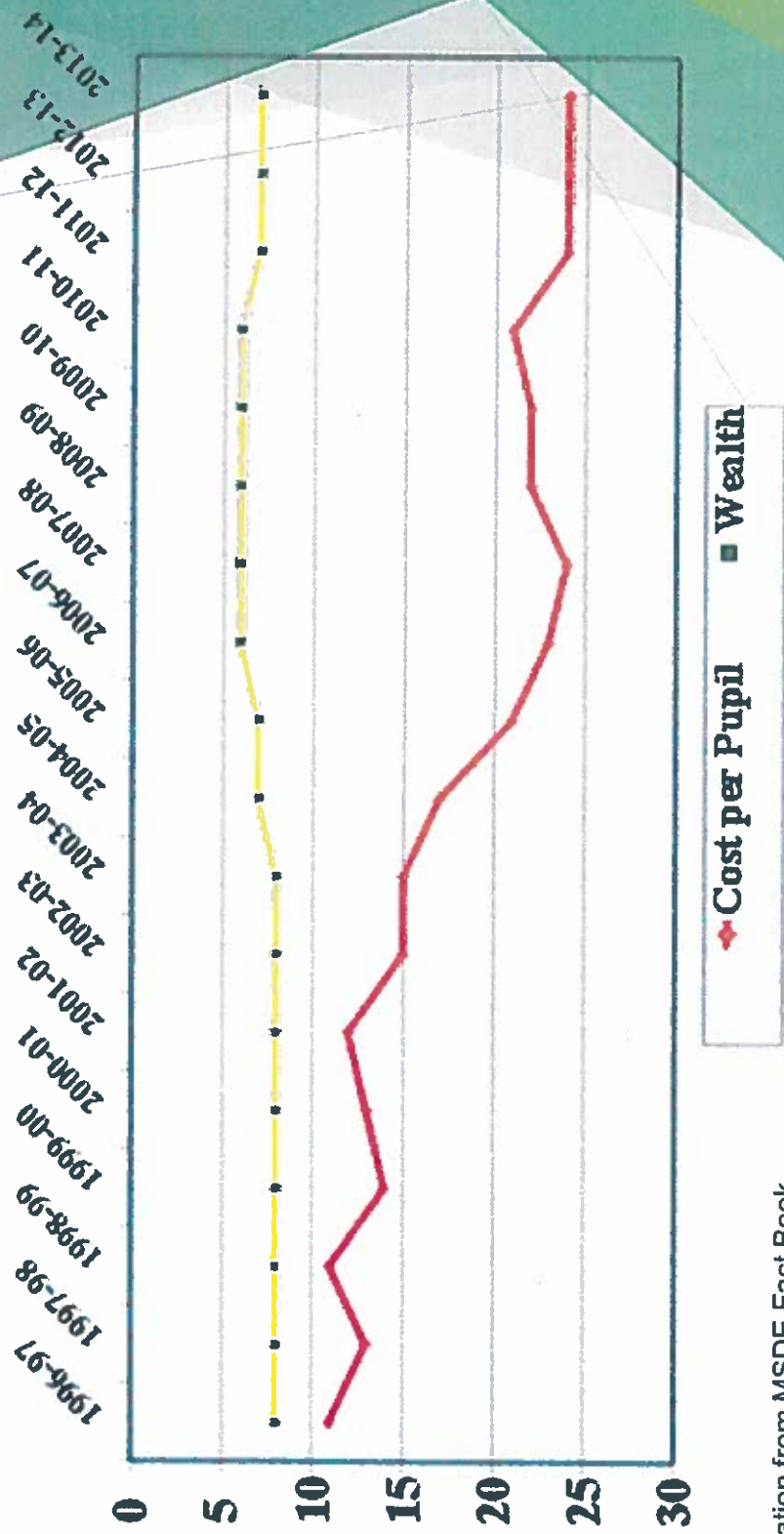
## QACPS Allocation as Percent of County Actual Expenditures



## Percentage Over Maintenance of Effort

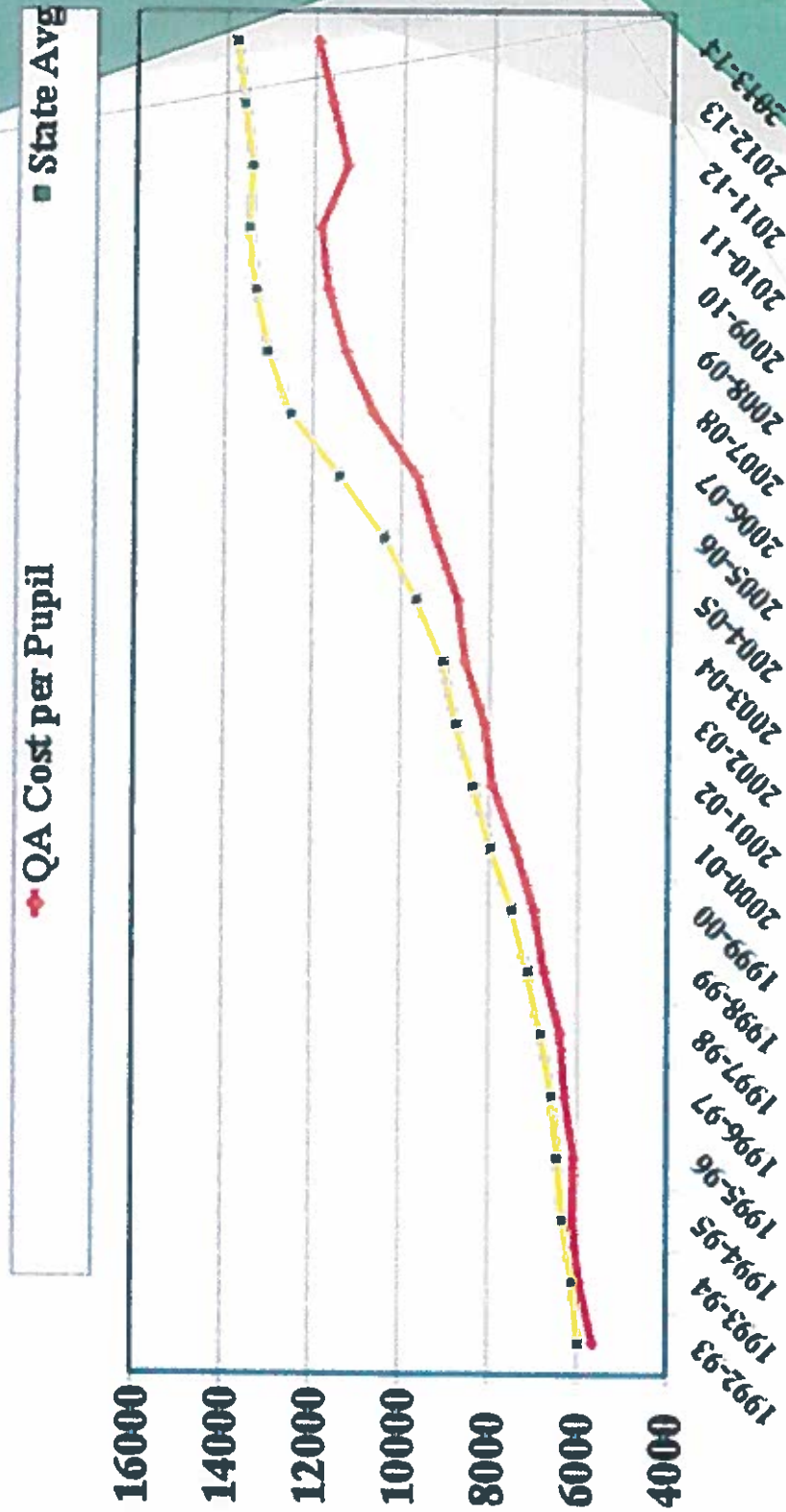
	Prior Year	Current Year	Total \$ Increase	Required MOE Increase (Decrease)	\$ Over (Under) MOE	% Over MOE
FY 02	29,257,534	30,978,413	1,720,879	620,861	1,100,018	3.63%
FY 03	30,978,413	32,757,413	1,779,000	340,434	1,438,566	4.59%
FY 04	32,757,413	34,757,413	2,000,000	1,156,269	843,731	2.49%
FY 05	34,757,413	36,587,413	1,830,000	593,226	1,236,774	3.50%
FY 06	36,587,413	38,037,413	1,450,000	940,619	509,381	1.36%
FY 07	38,037,413	39,940,413	1,903,000	733,497	1,169,503	3.02%
FY 08	39,940,413	43,940,413	4,000,000	511,694	3,488,306	8.62%
FY 09	43,940,413	47,168,270	3,227,857	107,873	3,119,984	7.08%
FY 10	47,168,270	48,215,625	1,047,355	427,349	620,006	1.30%
FY 11	48,215,625	47,957,462	(258,163)	(258,163)	-	0.00%
FY 12	47,957,462	43,528,032	(4,429,430)	70,570	(4,500,000)	-9.37%
FY 13	43,528,032	44,860,051	1,332,019	1,221,799	110,220	0.25%
FY 14	44,860,051	48,131,684	3,271,633	269,532	3,002,101	6.68%
FY 15	48,131,684	51,228,247	3,096,563	(102,753)	3,199,316	6.59%
FY 16	51,228,247	52,850,293	1,622,046	307,046	1,315,000	2.55%
FY 17	52,850,293	54,187,293	1,337,000	(116,597)	1,453,597	2.75%
FY 18	54,187,293	55,495,261	1,307,968	1,307,968	-	0.00%

## Rank in State (County Wealth and Cost on a per pupil basis)



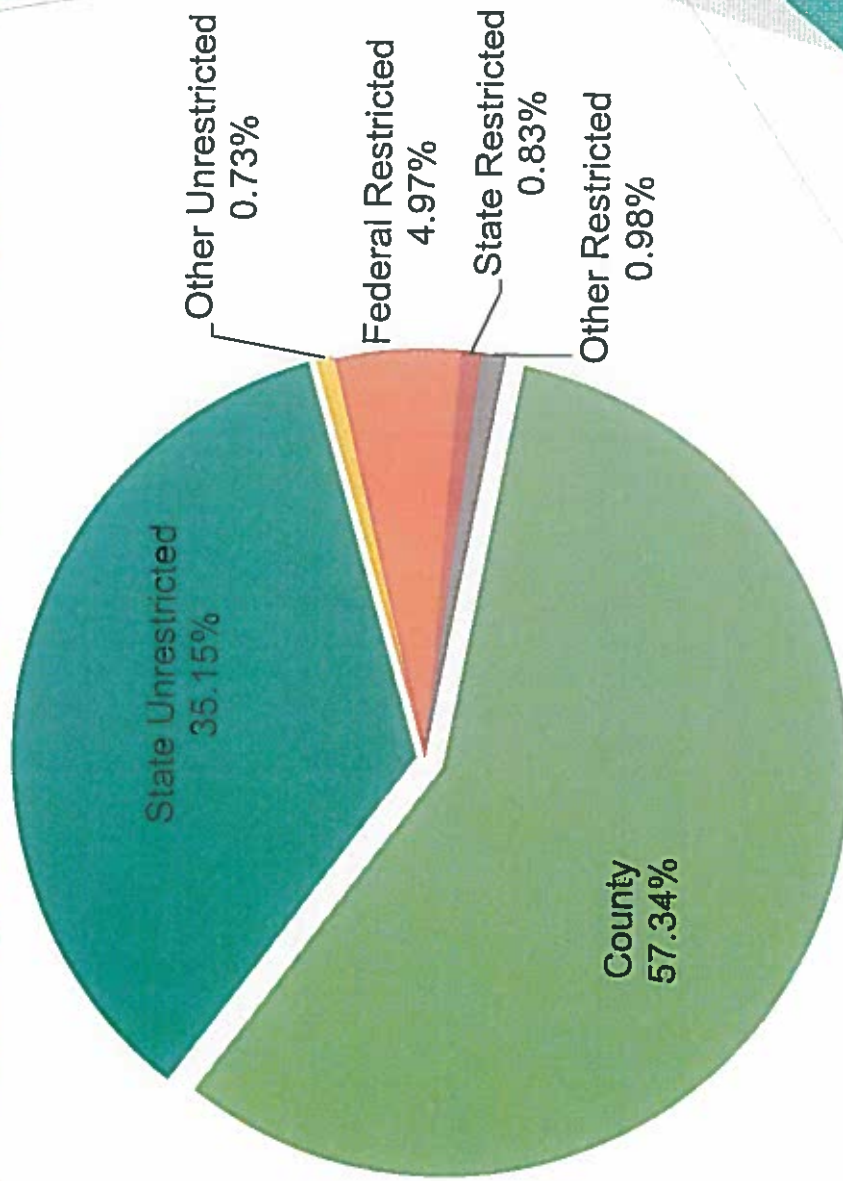
Information from MSDE Fact Book

## Cost per pupil comparison

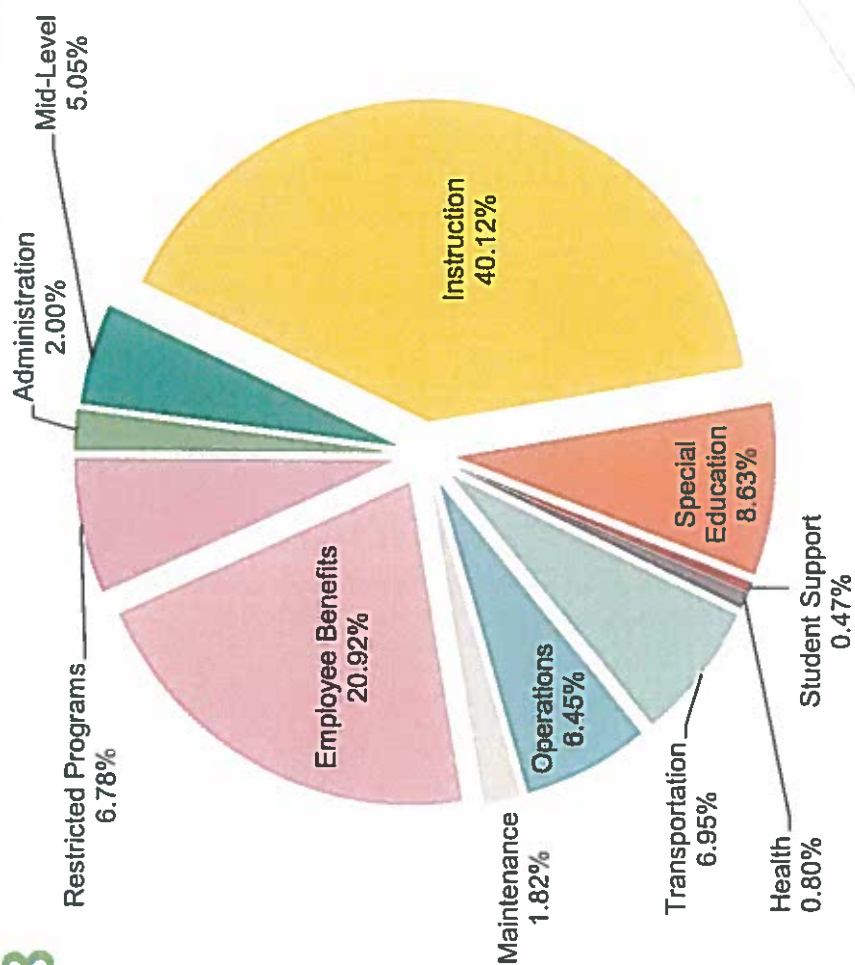


Information from MSDE Fact Book

# BOE Operating Fund Revenue FY 2018



# BOE Expenditure Allocation by Category FY 2018



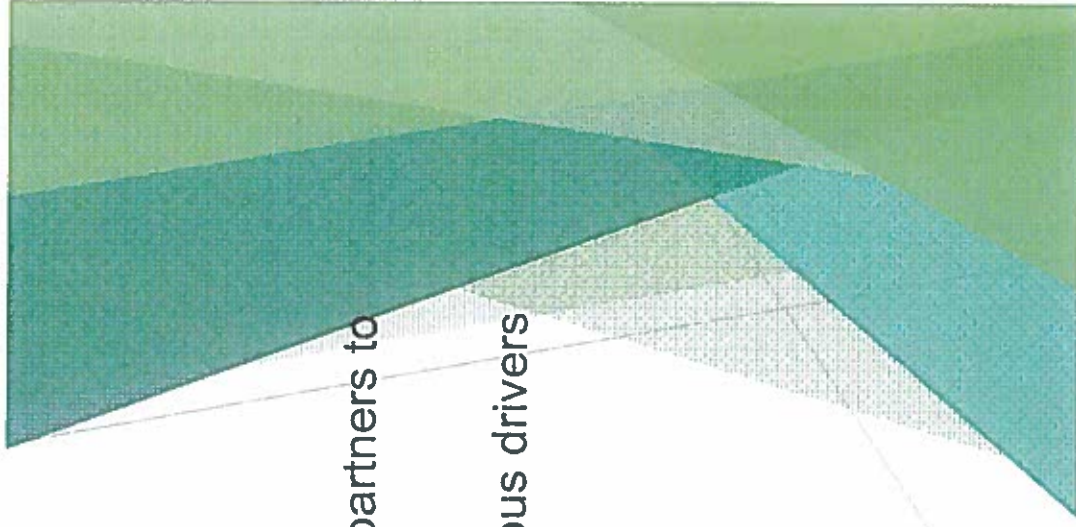
## BOE Expenditure Allocation by Category FY 2018

Category	FY 2018 Budget
Administration	1,936,720
Mid-Level	4,889,557
Instruction	38,832,243
Special Education	8,350,945
Student Support	458,498
Health	777,034
Transportation	6,723,115
Operations	6,240,424
Maintenance	1,765,904
Employee Benefits	20,244,348
Restricted Programs	6,561,317
<b>Total</b>	<b>96,780,105</b>

# Operations

## Transportation

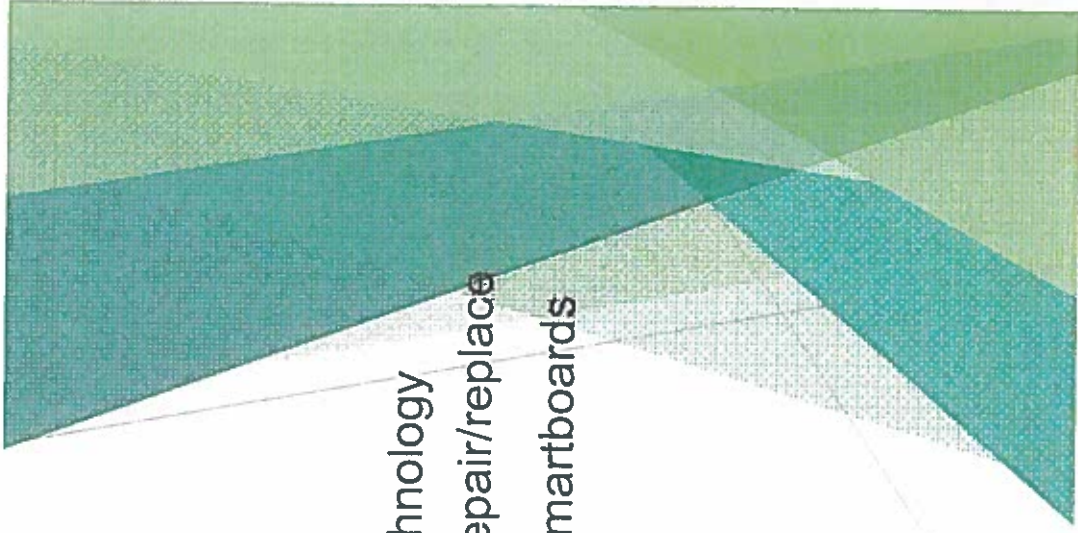
- Continue working with our staff and community partners to enhance school bus safety
- Provide ongoing training and support to county bus drivers
- Recruitment of new drivers



# Operations

## Technology

- Planning for the replacement/upgrade of our technology devices including the most cost effective way to repair/replace
- Develop district-wide standards for projectors, Smartboards and other technology purchased for classrooms



# Operations

## Buildings/Maintenance

- Advocate for adequate yearly funding to maintain buildings and keep them in good working order
- Enhance building security by adding new cameras, card access controls and safety hardware
- Develop cyclical schedules for routine maintenance such as painting, flooring replacement, lighting upgrades and new classroom & central office furniture



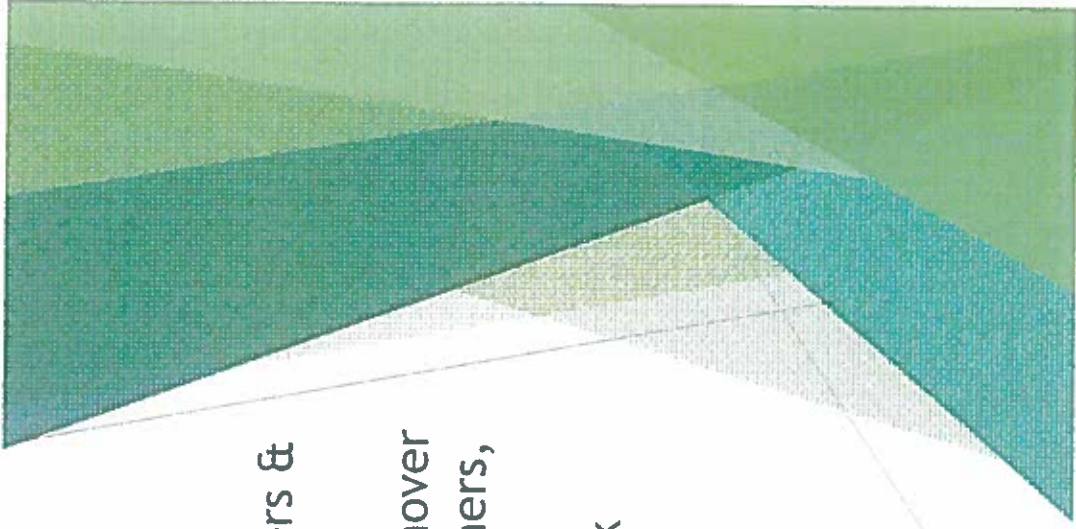
## Human Resources

- ▶ Revising plans to recruit and retain a diverse workforce
- ▶ Developed a partnership with Bowie State University for paraprofessionals to earn teaching certification
- ▶ Developing a more efficient system for policy development and revision
- ▶ Developing a district handbook for all employees centered on expectations for performance and conduct
- ▶ System-wide Title IX professional development for employees and students



## Human Resources Challenges

- ▶ We struggle to find highly qualified minority teachers & professional staff to build a diverse workforce.
- ▶ We struggle with stagnant, low-wages and high turnover for support employees (custodians, substitute teachers, paraprofessionals, Home-Hospital teachers)
- ▶ House Bill 1 - MD Healthy Working Families Act (Sick Leave Bill)



## Public Information Office

- ▲ Add partnership responsibilities to the Public Information Office and rename as **Community Relations & Partnerships**
- ▲ Upgrades to Website
- ▲ Improved organization of district events and collaboration with partners for special events (TOY, Adopt-a-Bear, Teacher Recruitment, etc.)
- ▲ Manage district Memorandum of Understandings (MOU)
- ▲ Coordinate outreach efforts with partners
- ▲ Coordinate Superintendent advisory councils, events, and QACTV appearances



## Office of the Superintendent

- ▶ Reorganization of Departments
  - ▶ Public Information/Human Resources/Superintendent
  - ▶ Operations/Curriculum & Instruction
- ▶ Superintendent School Monitoring Visits
- ▶ Principal Goals for Student Learning
- ▶ Review and improve district structures for efficiency and effectiveness

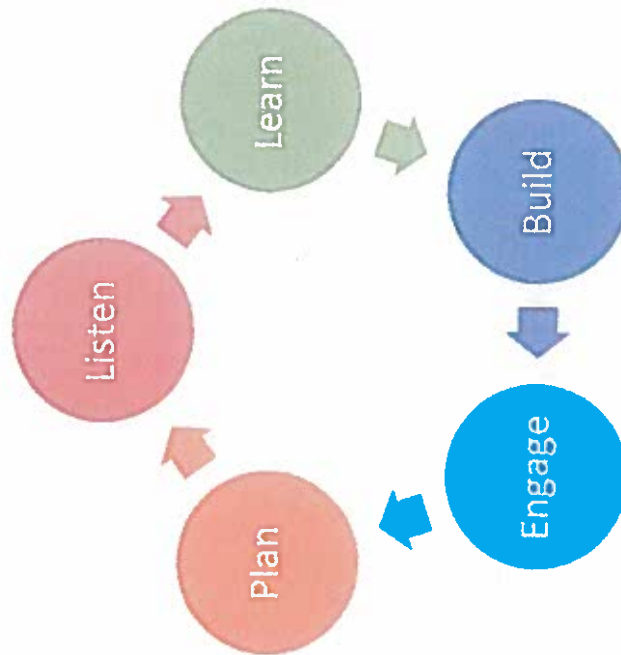


## Office of the Superintendent

- ▶ Superintendent Advisory Councils
  - ▶ Students (January 24, 2018)
  - ▶ Staff (January 24, 2018)
  - ▶ Parents (January 24, 2018)
  - ▶ Business (coming soon)
- ▶ Talk Supe (Tune in to QACTV every Monday at 7:30 pm and every Saturday at 7:30am)



# 90 Day Entry Plan Progress (Day 134)



## Superintendent Goals

- ▶ Monitor performance of students, staff, and administrators
- ▶ Measure school culture by administering a climate survey
- ▶ Ensure that Curriculum Management Audit recommendations are prioritized and implemented
- ▶ Align education programs, plans, and resources with the district's vision and goals (and funding)
- ▶ Professional Development

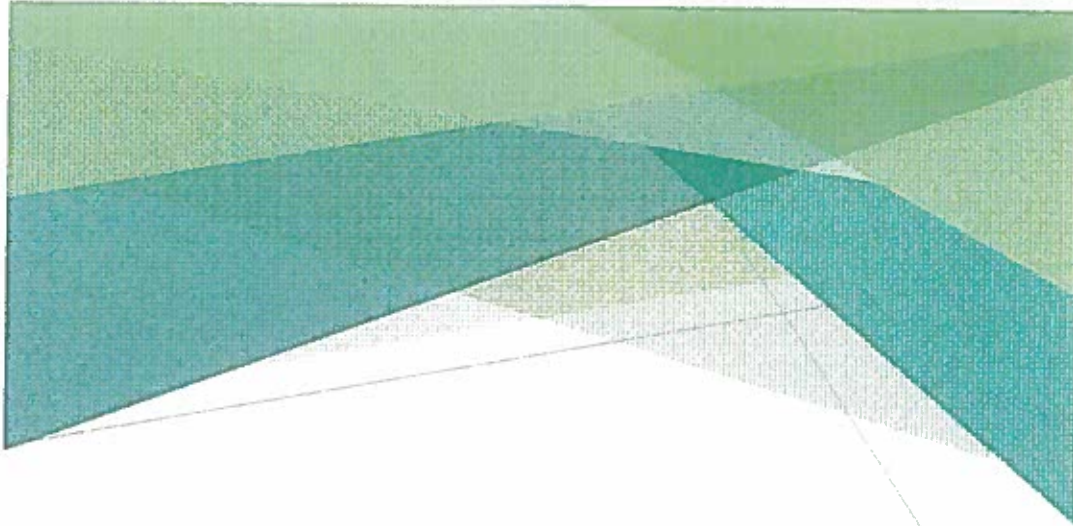
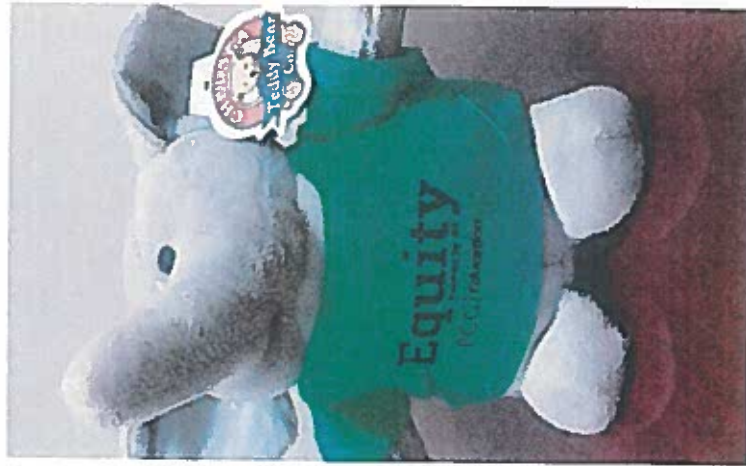


## Superintendent Goals

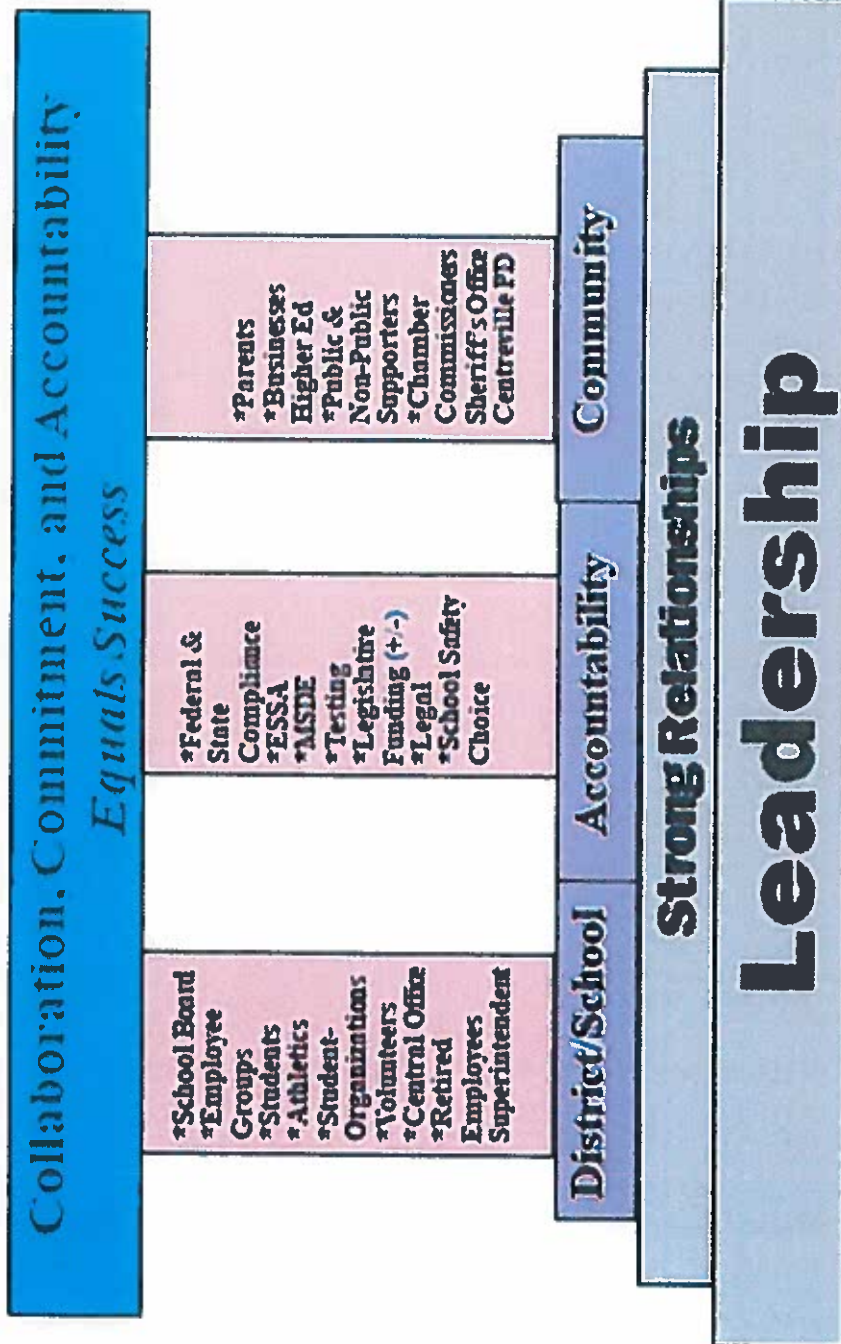
- ▶ Engage employees and partners in plans to strengthen inclusive and equitable practices, expand access and opportunity, and improve teaching and learning so that all students in QACPS have the opportunity to achieve at high levels
- ▶ Determine effective Central Office structures designed to support equitable learning outcomes and aligned with an instructional focus to support teaching and learning improvements



# Continue to Talk About

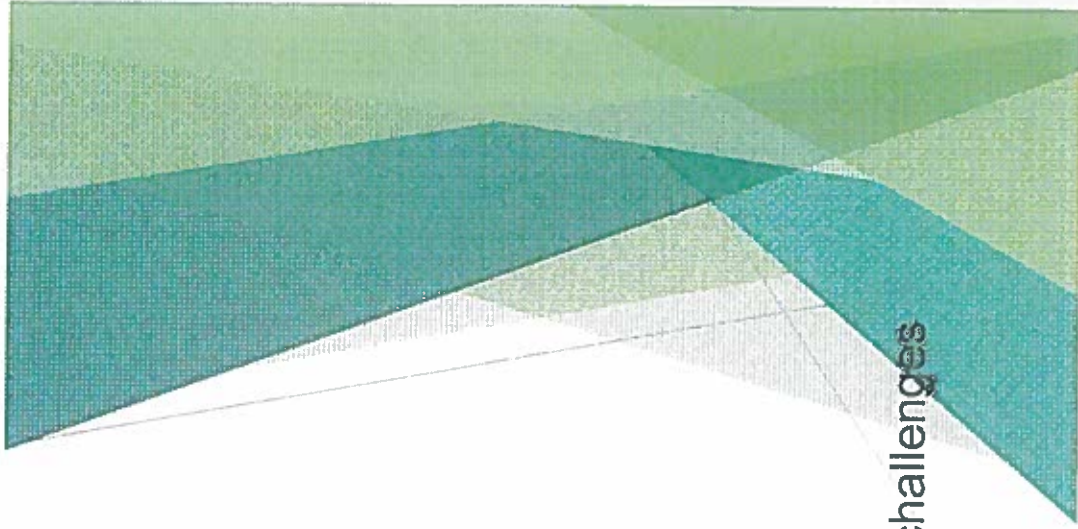


# Continuous Improvement Involves Everyone



# Community Engagement

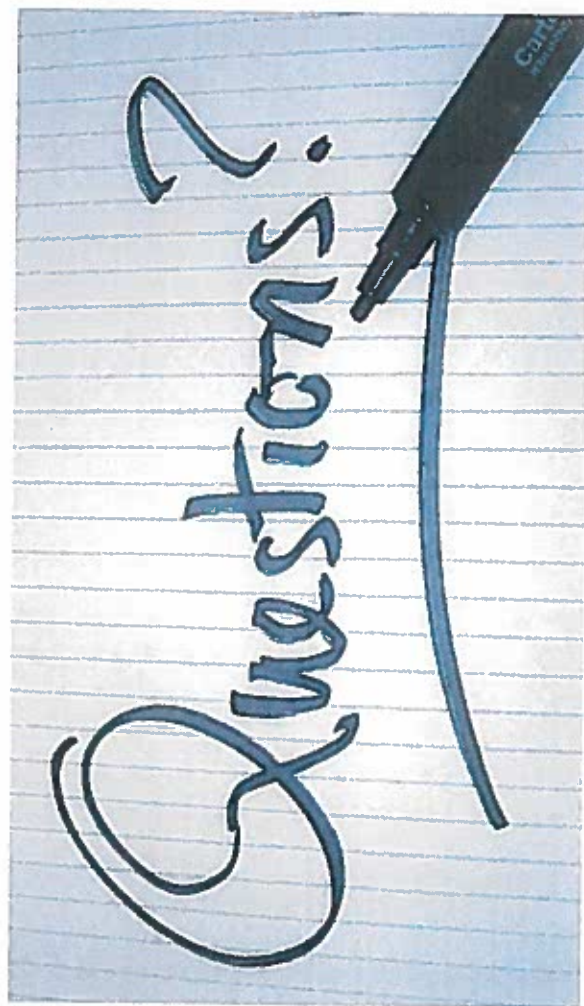
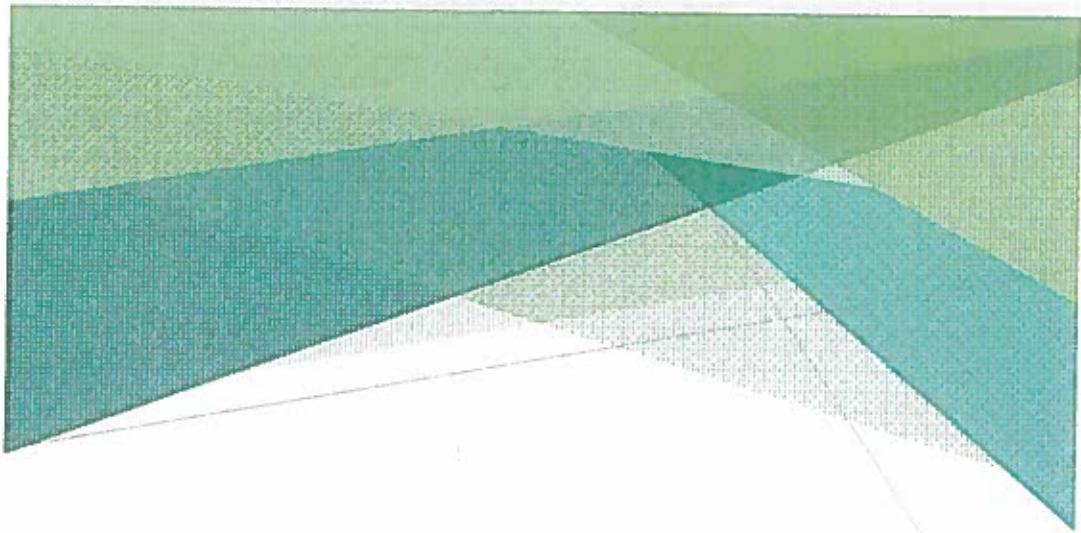
- ▶ We Need YOU!
  - ▶ Community/business school partnerships
  - ▶ Parental collaboration
  - ▶ Curriculum connected to real world experiences
  - ▶ Student voice
  - ▶ Cross generation learning
  - ▶ Community partners designing solutions to local challenges



***"Every morning in Africa, a gazelle wakes up.  
It knows it must run faster than the fastest lion or it  
will be killed.  
Every morning a lion wakes up.  
It knows that it must outrun the slowest gazelle or it  
will starve to death.  
It doesn't matter if you are a lion or a gazelle.  
When the sun comes up, you better start running."***

***-African Proverb***



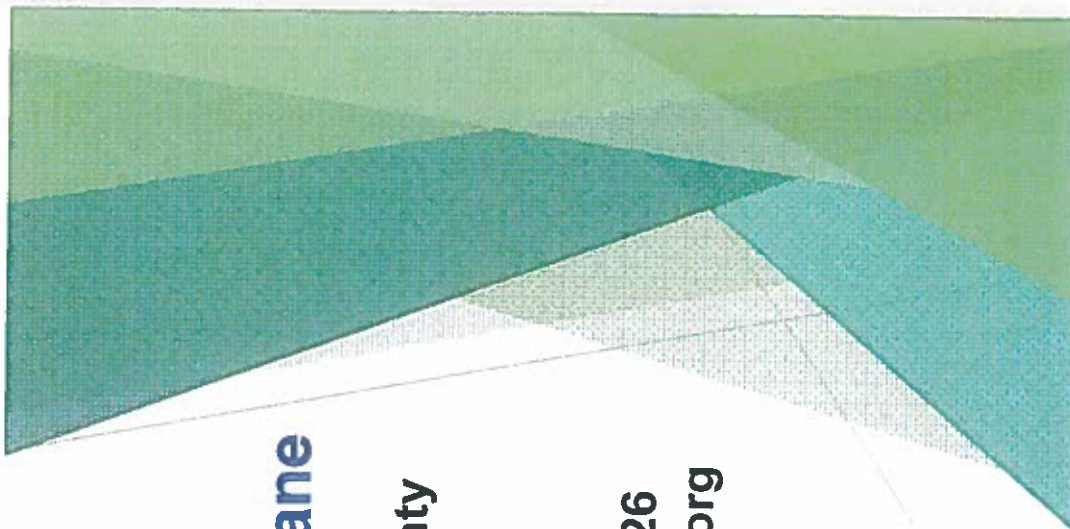




## **Dr. Andrea M. Kane**

**Queen Anne's County  
Public Schools  
Superintendent**

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## SAVE THE DATE

The Governor's Office For Children Presents...

# *Ice Cream Social*

MEET AND GREET WITH SENATE  
MEMBERS AND THE MARYLAND LOCAL  
MANAGEMENT BOARDS

Tuesday • February 20, 2018

• 11:30 am–1:30 pm

House Office Building, Room 180  
6 Bladen Street, Annapolis, MD 21401