

**Queen Anne's County
Community Partnerships for Children and Families (LMB)
Minutes
March 20, 2019**

Those present for the Community Partnerships for Children and Families Board meeting:

Members Present:

Joan Brooks, QAC Recreation	
Brad Engel, QAC Department of Education	Laura Roth, Community Member
Kathryn Dilley, MidShore Behavioral Health Systems	Mary Ann Thompson, Vice President, Secretary, Community Member
Joe Grabis, President, Dept. of Juvenile Services	Mary Walker, Community Member
Bobbi Graef, QAC Department of Health	Bill Walmsley, Community Member
Michelle Johnson, Community Member	Jamie Williams, Community Member
Megan Pinder, MidShore Behavioral Health Systems	
Vince Radosta, Community Member	

Administrative Staff:

Elaine Butler, Character Counts!
Michael Clark, Director
Lisa Michaels, Administrative Assistant
Jennifer Stansbury, Operation Specialist and Office
Coordinator II

Member Regrets:

Peg Anawalt, Chesapeake College	
Karla Altamirano, Community Member	Jim Wills, QAC County Ride
Meredith Braden, Community Member	
Susan Copping, QAC Depart. of Social Services	
Pastor Mark Farnell, Community Member	
Gery Hofmann, QAC Depart. of Sheriff	
Margie Houck, QAC Commissioners Office	
Claire Johnson, Student Member	
Carrie O'Connor, Community Member	

Guests:

Nicole Chase-Powell, Healthy Families
Joyneka Moals, Healthy Families
Katie Hearn, Achievement Mentoring
Chris Perkins, Chesapeake Helps

I. Welcome, Call to order & Introductions:

Joe Grabis, Board President, welcomed all members, and meeting was called to order.

II. LMB Updates & Reports:

a. Executive Committee

The Executive Committee met on March 11, 2019. The Committee reviewed and approved the agenda.

The Executive Committee approved the submission of a grant proposal on behalf of the Safety Net Committee, to the United Way.

***Action:**

Jamie Williams moved to ratify the Executive Committee's approval to submit a grant proposal to the United Way. Laura Roth provided a second. All present voted in favor with no abstentions and the motion was carried.

The Board of Directors were asked to vote to empower the Strategic Planning and Executive Committee of the Queen Anne's County Local Management Board to make final decisions regarding the Community Partnership Proposal that will be submitted for fiscal year 2020 to the Governor's Office for Children. The application shall be signed off on by the Executive Committee and a copy of the application will be made available to all LMB members.

***Action:**

Vince Radosta made a motion in favor of empowering the Strategic Planning Committee and the Executive Committee of the Queen Anne's County Local Management Board to make final decisions regarding the Community Partnership Proposal that will be submitted for fiscal year 2020 to the Governor's Office for Children. Bobbi Graef provided a second. All present voted in favor with no abstentions and the motion was carried.

It was announced that it is time again to review and make any revisions to the Community Partnerships for Children and Families' (Local Management Board) Bylaws. The Bylaws were emailed to the Board Members prior to the March meeting.

****Action:**

Bill Walmsley moved to accept the Bylaws as written with no revisions for FY 19. Jamie Williams provided a second. All present voted in favor with no abstentions and the motion was carried.

b. Secretary

Mary Ann Thompson, Board Vice President and Secretary, presented the minutes from January 16, 2019 for approval.

****Action:**

Bobbi Graef moved to approve the January 16, 2019 as written. Vince Radosta provided a second. All present voted in favor with no abstentions and the motion was carried.

c. Treasurer

Joe Grabis, Board President, presented the Treasurer's Reports for February 2019.

****Action:**

Vince Radosta made a motion to accept the Treasurer's Reports as written. Michelle Johnson provided a second. All present voted in favor to accept the Treasurer's Reports with no abstentions and the motion was carried.

Joe Grabis reminded the Board of the Treasurer vacancy. Please contact Mike Clark or Lisa Michaels if you are interested.

d. Director's Report

Elaine Butler, Character Counts/CommUNITY Mentoring Coordinator is retiring. The Board wishes her well. The posting for this position will not happen until after May 1st.

There are several members who need to renew their membership. A survey will be sent out to all board members asking if they would like to continue. Once that survey is collected, the Nominating Committee will convene and review. The committee then makes recommendations of those best suited for the Board. The Executive Committee will then vote on the recommendations, and the final vote is then submitted to the County Commissioners for nomination.

Michelle Johnson is interested in joining the Nomination Committee.

III. Community Partnership NOFA Update

- We are working on our CPA, block grant, now with technical assistance from Due East Partners, and assistance from the Strategic Planning Committee. A competitive grant may be available in approximately two years.
- The Local Management Board agreed to keep the programs we have now.
- The application opened up to a broader group of people, at risk. This will include children with trauma in their background or life. That will allow for more flexibility.
- The CPA will be reviewed by Strategic Planning committee. The Board members will be asked to allow the Strategic Planning Committee and the Executive Committee to submit on behalf of the LMB.
- The Strategic Planning Committee is meeting tomorrow at 1:30. All Board members are welcome and encouraged to attend and participate on the Strategic Planning Committee

IV. Collective Vendors' Update (See attached)

V. Announcements and Adjourn

The next Board of Directors meeting is April 17, 2019, BOE Room A.