

**Queen Anne's County  
Community Partnerships for Children and Families (LMB)  
Minutes  
January 15, 2020**

*Those present for the Community Partnerships for Children and Families Board meeting:*

**Members Present:**

Karla Altamirano, Community Member  
Susan Coppage, Department of Social Services  
Kathryn Dilley, Mid Shore Behavioral Health  
Matt Evans, Board of Education  
Bobbi Graef, QAC Department of Health  
Jason Mullen, Chesapeake College  
Maynard Nash, County Ride

Vince Radosta, Community Member  
Lauren Searce, Department of Juvenile Services  
Jone Taylor, Children's Council  
Colleen Thomas, Community Member  
Mary Ann Thompson, Community Member  
Mary Walker, Community Member  
Jamie Williams, Community Member

**Administrative Staff:**

Michael Clark, Director  
Shelby Clark, Resource Development Specialist  
Lisa Michaels, Administrative Assistant  
Jennifer Stansbury, Operation Specialist and Office  
Coordinator II

**Member Regrets:**

Joan Brooks, QAC Recreation  
Margie Houck, County Commissioners  
Michelle Johnson, Community Member  
Carrie O'Connor, Community Member  
Angie Marsh, Community Member  
Laura Roth, Community Member  
Joe Saboury, QAC Sheriff's Department

**Guests:**

Beth Malasky, QAC Community Affairs  
Ashley J. Roush, Partnership Specialist,  
U.S. Census Bureau

**I. Welcome**

Mary Ann Thompson called the meeting to order at 11:30 a.m.

**II. LMB Updates & Reports:**

**a. Executive Committee**

The Executive Committee met on January 13, 2020. At that meeting, Nichole Hepfer, Accountant from Queen Anne's County Finance Department, gave a

presentation regarding the Local Management Board's audited statements representing fiscal year 2019. The LMB's annual audited reports are a part of the Comprehensive Annual Financial Report or CAFR and can be found on pages 169-172. There were no concerns identified.

The Executive Committee also reviewed and approved the agenda.

No decisions were made that needed to be ratified by the full board.

**b. Secretary**

Jamie Williams, Board Vice President and Secretary, presented the minutes from November 2019 for approval.

**\*\*Action:**

Vince Radosta moved to approve the November 22, 2019 minutes as written. Jone Taylor provided a second. All present voted in favor with no abstentions and the motion was carried.

**c. Treasurer**

Kathryn Dilley, Board Treasurer, presented the Treasurer's Reports for November and December 2019.

**\*\*Action:**

Jamie Williams made a motion to accept the Treasurer's Reports as written. Vince Radosta provided a second. All present voted in favor to accept the Treasurer's Reports with no abstentions and the motion was carried.

**d. Director's Report**

- Juvenile Justice Reform Council Listening Session (press release and flyer attached).
  - February 5, 2020 at Chesapeake College. RSVP to attend at <https://www.eventbrite.com/e/juvenile-justice-reform-council-listening-forum-tickets-87801068359>
  - You may sign up to speak 30 minutes prior to each session.

**e. Committee Updates**

- Committee reports were provided to the board members in their packets. Time was spent in the meeting learning about the Transportation Study that is currently being worked on by the Queen Anne's County Ride transportation program. LMB member Maynard Nash is the Transit Administrator for County Ride and provided an overview of the study and future plans. See a hard copy of Mr. Nash's presentation which is attached.

**III. Census Report** – Beth Malasky, QAC Community Affairs and Ashley J. Roush, Partnership Specialist with the U.S. Census Bureau presented to the LMB regarding the upcoming Census County. Key points included:

- The federal government conducts a population count every ten years.

- The census has been operating since 1790.
- Thomas Jefferson was the first director of the census.
- Federal funding is distributed based on the census.
- It is important that everyone is counted, especially in our rural areas.
- You may complete the census online, paper form, by phone or a census worker will come to your house.
- The online census application will be available mid-March and will close on July 31<sup>st</sup> and only has 9 questions.
- The online census report is safe and secure.
- April 1, 2020 is National Census Day.
- Census does not mail paper form to PO Boxes, but the QAC Community Affairs Department will mail a postcard to PO Box directing to the website that contains the online form.
- Household limit is 10. If household is more, fill out additional forms.
- Children under the age of 5 were the most unrepresented population last census period.
- Beth Malasky is our Queen Anne's County census representative.
- QAC received a grant from the State to help promote the census.
- QAC census marketing will begin soon.
- Grasonville was labeled last census period as "hard to count" in Queen Anne's County. They are beginning to organize events to target this population.

#### **IV. Retreat Follow-Up and Next Steps**

The feedback received for the retreat was very positive. Lauren Maddox did a great job in helping determine the next step in our journey to help Queen Anne's County families be better off. A meeting is scheduled with Lauren Maddox on Friday to fine-tune the strategies. Activities specifically related to following up from the retreat will occur in the Strategic Planning Committee and with the full Local Management Board.

#### **V. Announcements & Adjourn**

- Juvenile Justice Reform Council Listening Session, February 5, 2020 1:30-3:30 pm and 6:30-8:30 pm. at Chesapeake College.

