

**Queen Anne's County**  
**Community Partnerships for Children and Families (LMB)**  
**Minutes**  
**April 15, 2020**  
Virtual Meeting

*Those present for the Community Partnerships for Children and Families Board meeting:*

**Members Present:**

Joan Brooks, QAC Recreation  
Susan Coppage, Department of Social Services  
Kathryn Dilley, Mid Shore Behavioral Health  
Matt Evans, Board of Education  
Michelle Johnson, Community Member  
Maynard Nash, County Ride  
Lt. Mark Meil, QAC Sheriff's Office

Jason Mullen, Chesapeake College  
Vince Radosta, Community Member  
Jone Taylor, Children's Council  
Colleen Thomas, Community Member  
Mary Ann Thompson, Community Member  
Mary Walker, Community Member  
Jamie Williams, Community Member

**Administrative Staff:**

Michael Clark, Director  
Shelby Clark, Resource Development Specialist  
Lisa Michaels, Administrative Assistant  
Jennifer Stansbury, Operation Specialist and Office  
Coordinator II

**Member Regrets:**

Karla Altamirano, Community Member (Proxy to  
Chairman)  
Alana Ellis, Student Member (QACHS) (Proxy to  
Chairman)  
Bobbi Graef, QAC Department of Health  
Margie Houck, County Commissioners  
Angie Marsh, Community Member  
Carrie O'Connor, Community Member

Laura Roth, Community Member  
Lauren Searce, Department of Juvenile Services  
(Proxy to Chairman)

**Guests:**

Robby Gill  
QAC YMCA

**I. Welcome:**

Mary Ann Thompson called the meeting to order at 11:30 a.m.

**II. LMB Updates & Reports:**

**a. Executive Committee**

The Executive Committee met on April 6, 2020. The Executive Committee reviewed and approved April's agenda, discussed how to use Zoom for the Board's first virtual meeting, and Lisa Michaels is researching different virtual meeting platforms.

The Strategic Planning Committee and Executive Board of the Community Partnership were empowered to make final decisions regarding the Community Partnership Proposal that was submitted to the State for fiscal year 2021. A special thanks to the Board, Executive Board, and Strategic Planning Committee for participating in that process. Also a special thanks to Shelby and Jennifer for all their hard work on the grant.

**\*\*Action:**

Vince Radosta made a motion to accept the Executive Committee's decision to approve and submit the CPA to the State. Susan Coppage provided a second. All present voted in favor with no abstentions and the motion was carried.

**b. Secretary**

Jamie Williams, Vice President and Secretary, presented the minutes from February 2020 for approval.

**\*\*Action:**

Susan Coppage moved to approve the February 19, 2020 minutes as written. Katie Dilley provided a second. All present voted in favor with no abstentions and the motion was carried.

**c. Treasurer**

Kathryn Dilley, Board Treasurer, presented Treasurer's Report for March 2020.

**\*\*Action:**

Mary Walker made a motion to accept the March 2020 Treasurer's Report as written. Vince Radosta provided a second. All present voted in favor to accept the March 2020 Treasurer's Report with no abstentions and the motion was carried.

**d. Director's Report**

- **Bylaws:**

The Board was requested to review and make any revisions to the Community Partnerships for Children and Families' (Local Management Board) Bylaws. The Bylaws were emailed to the Board Members prior to the April meeting.

**\*\*Action:**

Jamie Williams moved to note for the record that the Bylaws for the Queen Anne's County Community Partnerships for Children and Families, our Local Management Board, have been reviewed in fiscal year 2020 and no amendments were requested. Susan Coppage provided a second. All present voted in favor with no abstentions and the motion was carried.

- **Community Partnership Agreement.**

Our budget estimate was submitted to the Commissioners. Due to Covid-19 the Commissioners have scaled back budget presentations and did

not request one from the Department of Community Services which is where the LMB's budget is located. This could possibly mean they don't have any major concerns with our requests

#### e. Committee Updates

- **The Family Center Update – Jone Taylor**
  - Jennifer Crossley met with Clay Washington from the Kennard African-American Cultural Heritage Center regarding FY21.
  - The Family Center agreed to a six-month contract from July to December.
  - The Family Center will be required to move to a more central location in the Centreville area after the six months.
- **Backpack Committee – Vince Radosta (See Attached)**
  - The Backpack Committee has partnered with churches and volunteers to keep supplying food for the weekends.
  - The Committee is partnering with the Board of Education.
  - Increased the program to feed everyone who shows up.
  - Last Friday 709 weekend bags were given out in addition to the 49 families Annette supplied with food last Thursday.
  - The Committee is present at all 13 Board of Education sites with the numbers increasing every week.
  - Funding was received in the amount of \$10,000 from the Commissioners and the extra \$5,000 from the Sloan Foundation.
  - Linda Austin and other volunteers are helping to get donated food.
  - Churches have been unable to have collections to raise money due to cancelled services.
  - Mary Walker stated that the disconnected youth that CommUNITY Mentoring are serving (16-24 year olds who are not in school or employed) also are in need of food. Many are homeless, living with other families or individuals or living in abandoned buildings. Perhaps they could be connected with Haven Ministries' food bank.
  - Many are without transportation.
  - Food pick up by one individual for multiple families should be allowed due to transportation barriers.
- **Local Care Team – Mike Clark**
  - The Local Care Team continues to help find resources for Queen Anne's County children and families during the Covid-19 health pandemic. (See Attached)

#### III. QAC YMCA – Robby Gill.

- The YMCA is a not for profit organization.
- In 2015 the QAC Commissioners donated property to the YMCA across the street from QAC high school. The YMCA has ten years to build their facility.
- The YMCA began their capital campaign to raise funds for their facility and are partnering with non-profit organizations.

- Preliminary plans for the site is to mirror the YMCA facility in St. Michaels which is a senior center/YMCA.
- The senior center component of the YMCA will include check-in calls to seniors, wellness activities and relationship building.
- This YMCA project will be unique in that the facility will have a conference room and offices for small business development (not duplicate services now in place at Chesapeake College).
- The facility will have outdoor pool, field space, wellness center and 3 multipurpose rooms.
- The project design should begin this summer.
- Hope to break ground in the winter of 2021.
- Projected to open in 2022.
- The YMCA has an income-based membership model.
- The Board suggested the YMCA reach out to Heather Tinelli and Jean Fabi.

#### **IV. Update on Program Partners Working During COVID-19 Crisis – Mike Clark**

- Continuation of Service during State of Emergency (See attached).
  - Reviewed with the committee the steps being taken to deal with the Covid-19 emergency as it relates to the work of the Local Management Board.
- Use of Unspent Funds
  - Possible budget modification for the programs who have unspent funds.
  - Possible idea for budget modification is funding internet connections for people who don't have it – consider school buses as hotspots.
  - Approach companies for free internet. Schools may have looked into this. Some QAC residents cannot get to these hotspots due to transportation issues.
  - Michelle Johnson will reach out for an update regarding this to see what is going on.
  - Some area churches are receiving increased Wi-Fi services. These churches potentially can assist with students who need Wi-Fi.
  - Our families who live in very rural areas need to be considered when planning Wi-Fi access.

#### **V. Community Partnership Agreement & Strategic Planning – Shelby Clark (See Attached.)**

#### **VI. Announcements & Adjourn**

- The Haven Ministries Food Pantries are OPEN on Friday, April 17 from 5:30pm-7pm/ no cars on property until 4:30pm. The format is drive-thru/ operations outdoors with clients remaining in cars. These food pantries are for QAC residents with photo IDs. Two locations: North County: Centreville United Methodist Church, Centreville: 608 Church Hill Road, Centreville KI Area: Safe Harbor Presbyterian Church: 391 Love Point Road, Stevensville

Joan Brooks made a motion to adjourn meeting. Colleen Thomas provided a second. The meeting was adjourned.