

**Queen Anne's County**  
**Community Partnerships for Children and Families (LMB)**  
**Minutes**  
**May 20, 2020**  
Virtual Meeting

*Those present for the Community Partnerships for Children and Families Board meeting:*

**Members Present:**

Karla Altamirano, Community Member  
Joan Brooks, QAC Recreation  
Susan Coppage, Department of Social Services  
Kathryn Dilley, Mid Shore Behavioral Health  
Matt Evans, Board of Education  
Michelle Johnson, Community Member  
Maynard Nash, County Ride

Jason Mullen, Chesapeake College  
Vince Radosta, Community Member  
Laura Roth, Community Member  
Lauren Scarce, Department of Juvenile Services  
Colleen Thomas, Community Member  
Mary Ann Thompson, Community Member  
Jamie Williams, Community Member

**Administrative Staff:**

Michael Clark, Director  
Shelby Clark, Resource Development Specialist  
Lisa Michaels, Administrative Assistant  
Jennifer Stansbury, Operation Specialist and Office  
Coordinator II

**Member Regrets:**

Reverend Elmer Davis, Community Member  
Alana Ellis, Student Member (QACHS)  
Bobbi Graef, QAC Department of Health  
Margie Houck, County Commissioners (proxy to  
Chairman)  
Angie Marsh, Community Member  
Lt. Mark Meil, QAC Sheriff's Office  
Carrie O'Connor, Community Member

Jone Taylor, Children's Council (proxy to  
Chairman)  
Mary Walker, Community Member

**Guests:**

Lauren Maddox, Due East Partners  
Sarah Ramsey, Due East Partners

**I. Welcome:**

Mary Ann Thompson called the meeting to order at 11:30 a.m. The QAC Community Partnerships for Children and Families will continue to utilize Go to Meetings for their monthly meetings.

**II. LMB Updates & Reports:**

**a. Executive Committee**

The Executive Committee met virtually on May 11, 2020. The Executive Committee reviewed and approved May's agenda. No decisions need ratification.

**b. Secretary**

Jamie Williams, Vice President and Secretary, presented the meeting minutes from April 2020 for approval.

**\*\*Action:**

Joan Brooks moved to approve the April 15, 2020 minutes as written. Katie Dilley provided a second. All present voted in favor with no abstentions and the motion was carried.

**c. Treasurer**

Kathryn Dilley, Board Treasurer, presented the Treasurer's Report for April 2020.

**\*\*Action:**

Vince Radosta made a motion to accept the April 2020 Treasurer's Report as written. Joan Brooks provided a second. All present voted in favor to accept the April 2020 Treasurer's Report with no abstentions and the motion was carried.

**d. Director's Report**

• **Community Partnership Agreement 2021**

We are waiting for final word of approval from the Governor's Office for Children (GOC) in regards to our Community Partnership Application for fiscal year 2021. It does appear as though our application will be accepted. We were asked one question about one of our programs which was quickly responded to by Shelby Clark. When we asked if they needed any more information they responded by saying that our application has been approved.

• **Programs FY 2020**

Jennifer Stansbury has reached out to our programs to be sure they are able to provide services during the health pandemic and that they are able to spend down their funds. (See Attached).

• **Federal Cares Grant**

The Local Management Board submitted a request for funding under the CARES grant in the amount of \$140,000 for the Back Pack Committee and \$6,000 for the CommUNITY mentoring committee. Both requests were included in the County's application to receive the funds. However, the County's application totaled \$14.2 million which is significantly higher than the \$8.8 million that has been allotted to our County. The outcome of the County's request will be passed onto the Board once more is learned.

The Mid-Shore Community Foundation, in partnership with QAC Local Management Board, has set new dates for the Non-Profit Leadership Program. The new dates are September 18, 25 and October 9, and 16<sup>th</sup> all from 9:00-12:00 p.m. Lunch is included. If you were signed up for the previously scheduled dates, you automatically are signed up for the new dates. (See Attached).

**e. Committee Updates**

- **Membership Committee – Mary Ann Thompson and Jamie Williams**

The Membership Committee will be reviewing potential new board members this coming month. Currently there are three vacancies for FY21. Please contact the Membership Committee, Mike Clark or Lisa Michaels if you would like to make a nomination.

- **Out of School Time Committee – Vince Radosta**

The Out of School Time Committee plans to meet next week. Due to the pandemic, the committee will discuss how to move forward, if at all, with the \$100,000 grant funding.

- **Backpack Committee – Vince Radosta (See attached description).**

- The Backpack Committee is waiting on word from the QAC Board of Education as to whether or not they will be able to assist with providing food over the summer.
- The committee plans to meet with Dr. Kane and other food banks to discuss food distribution over the summer.
- This month the Back Pack for Food program distributed over 950 meals, which is up from 700.
- The LMB has requested funding through the CARES grant in the amount of \$140,000.
- Mid-Shore Community Foundation has awarded \$10,000 to the Back Pack for Food program.
- The committee has concerns about going into the fall with food distributions.

**III. Local Management Board – Community Strategic Plan FY 21 and Beyond – Lauren Maddox, Mike Clark & Shelby Clark along with Board Input. (See attached Strategic Roadmap for FY21-23).**

**Board Comments:**

- Discussion as to whether or not the Board should add technology as its own strategy.
- Discussion as to whether or not to add job training as its own strategy, job readiness. Chesapeake College could assist with job readiness and also partner with the workforce program. Provide trainings through partnerships such as colleges and employers utilizing varied platforms.
- Add licensing and driving school solutions for youth.
- Kent County has a driving school that offers childcare.
- A volunteer driver program was applied for in FY21 CPA. Look into State requirements regarding cleaning between clients – social distancing.
- Queen Anne’s County Recreation is hosting a Leadership Development course.
- Next steps:
  - Work on management alignment.
  - Work on performance measures.

**IV. QAC Public Schools - Response to COVID-19 – Matt Evans**

- The Board of Education has 13 sites for food distribution throughout the county.
- Provide a breakfast, lunch and a snack.
- The numbers are down this week for food distribution.

- A focus now is how schools will continue with distance learning. The first 2 weeks were treated as weather related closures, subsequent weeks treated as continuity of learning.
- QACPS' continuity of learning hours are as follows:
  - 30 minutes daily for pre-K
  - 45 minutes daily for K-1
  - 60 minutes daily for 2-3
  - 90 minutes daily for 4-5
  - 30 minutes per teacher per day for middle school 3 hours max.
  - 45 minutes per teacher per day for high school 3 hours max.
  - Flexibility is built into the above based on the child's ability.
- QAC students were supplied Chromebook (grades 3-8) and laptops for high school students pre-Covid pandemic.
- QAC students who do not have internet access are provided learning packets.
- All students grade 6-12 who do not have internet, now have been provided hotspots.
- Title 1 schools have Wi-Fi kits in school parking lots. Working on the elementary schools now.
- Over the summer, students will be given Exact Packs, targeting students who do not engage in school.
- Remote credit recovery is scheduled in July. Looking at mitigating learning loss the first half of next year.
- Student services is up and running and school nurses are providing screening and providing resources to families.
- A newly hired school health coordinator whose first day was March 16<sup>th</sup>, the first day of school closure. She plays an important role moving forward.
- The Achievement Mentoring program meets with students virtually and also in-person while social distancing.
- School staff continue to meet weekly with central office staff.
- Continue to activate School Resource Officers (SRO) for wellness checks.
- Meet weekly with elementary and middle school counselors.
- Mobile Crisis is still active.
- School-based mental health referral is still active.
- Haven ministries has extended their shelter into the warmer months for their homeless families.
- Bringing students back to school have different possible scenarios.
- Planning for the next two years are broken down into TIGER teams:
  - Facilities and operations
  - Continuity of teaching and learning.
  - Accountability, grading and reporting.
  - Social and emotional support
  - Technology and connectivity
  - Staffing professional development and teacher evaluations.
- QAC Board of Education's policy is "Do no Harm." QACPS is looking to supplement and introduce new instruction as they can.
- Not in the building until Phase 3 of reopening.

## **V. Announcements & Adjourn**

- Chesapeake College plans to hold fall classes on-line for the first session. No decision has been made yet on second session fall classes.

A motion was made by Colleen Thomas to adjourn the meeting. Susan Coppage provided a second. The meeting was adjourned.