

**Queen Anne's County**  
**Community Partnerships for Children and Families (LMB)**  
**Board of Directors**  
**Minutes**  
**September 20, 2023**  
In-Person with Virtual Option

**Members Present:**

Katie Dilley, Mid Shore Behavioral Health	Deyanica Murga, Community Member
Scott Evans, Community Member	Lauren Searce, Department of Juvenile Services Department
Joselle Gatrell, Community Member	Jone Taylor, Children's Council
Bobbi Graef, Department of Health	Colleen Thomas, Community Member
Michelle Johnson, Community Member	Alana Van Ornum, Student Member
Patrick Kirk, Community Member	
Lynnette Lamp, Community Member	
Gail Lundberg, Community Member	
Lt. Mark Meil, QAC Sheriff's Office	
James Miller, QAC Recreation	
Jason Mullen, Chesapeake College	

**Administrative Staff:**

Lacey Amos, Resource and Development Specialist  
Michael Clark, Director  
Lisa Michaels, Office Coordinator  
Jennifer Stansbury, Operations Specialist

**Member Regrets:**

Susan Coppage, QAC Department of Social Services	Stephen Palmer, Transit Department
Matt Evans, Board of Education	Cameron Ronayne, Community Member
Pastor Mark Farnell, Community Member	
Margie Houck, County Commissioners	
Justin Hoyt, Community Member	

**I. Welcome:**

Katie Dilley called the meeting to order at 11:30 a.m.

**II. LMB Updates & Reports:**

**A. Executive Committee**

The Executive Committee met on August 7, 2023 and September 11, 2023. The Executive Board reviewed today's agenda and did make decisions that will require full ratification by the Board. Summaries of the discussions and actions are below.

The Local QAC Management Board was awarded \$25,000 in funds for the Safe Summer Program. This program, funded through the Maryland Department of

Juvenile Services (DJS), focuses on supporting At-Risk Youth through mentorship opportunities and out-of-school time programming. Considering the alignment of the Safe Summer Program's objectives with the Out of School Time Grant's mission, we proposed integrating these additional funds into the overall funding for OOST. By combining the Safe Summer Program funds with the existing allocation for the Out of School Time Grant, we can address the growing demand and ensure that more organizations receive the necessary financial support. This adjustment would bring the total available funds for FY2024 to \$125,000, enabling us to better meet the needs of our community and support a wider range of high-quality programs. The executive committee approved this action.

**\*\*Action:**

Jone Taylor moved to ratify the Executive Committee's decision to utilize awarded funding in the amount of \$25,000, obtained through the Department of Juvenile Services Program called "Safe Summer," to supplement the existing \$100,000 allocated to the Queen Anne's County Local Management Board for Out of School Time (OOST - After School programs) grants in fiscal year 2024. Jason Mullen provided a second. All present voted in favor with no abstentions and the motion was carried.

On July 17th the Out of School Time Committee (OOST) met to review applications submitted by program partners for out of school time funding for fiscal year 2024. The OOST committee worked hard and thoroughly reviewed all of the out-of-school programs applications. During their meeting they carefully reviewed and scored nine proposals submitted for the FY2024 Out of School Time Grant. With the inclusion of the grant money mentioned in Action #1, the total amount available for the FY2024 Out of School Time Grant was \$125,000. based on their review the members of the grant committee recommended that funding occur for programs that stated below:

AlphaBEST: \$40,000

Queen Anne's County Parks & Recreation: \$46,000

Partnering for Youth: \$30,000

The Edge: \$9,000

**\*\*Action:**

Jone Taylor moved to ratify the Executive Committee's decision to accept the recommendation of the Out of School Time Committee to award Out of School Time funding provided through the Queen Anne's County budget to the following organizations in the following amounts:

o AlphaBEST: \$40,000

o Queen Anne's County Parks & Recreation: \$46,000

o Partnering for Youth: \$30,000

o The Edge: \$9,000

Jason Mullen provided a second. All present voted in favor with the exception of James Miller, QAC Recreation, who voted in absentia.

**B. Secretary**

Katie Dilley, President, presented the meeting minutes from June 21, 2023, for approval.

**\*\*Action:**

Colleen Thomas moved to approve the June 21, 2023 minutes as written. Scott Evans provided a second. All present voted in favor with no abstentions and the motion was carried.

**C. Treasurer**

Colleen Thomas, Treasurer, presented the Treasurer's Reports for July and August 2023, for approval.

**\*\*Action:**

Jone Taylor made a motion to accept the Treasurer's Reports for July and August 2023 as written. Lauren Scarce provided a second. All present voted in favor to accept the Treasurer's Reports for July and August 2023 with no abstentions, and the motion was carried.

**D. Director's Report:**

- The LMB is concerned about Department of Education's (MSDE) intentions for the base funding of the Healthy Families home visiting program. A major share of this program's funding comes from MSDE, supplemented by the Community Partnership Agreement.
- Two main concerns arose from our discussions:
  - MSDE's decision to open the process to competitive bidding could jeopardize our long-standing service, even though we stand by our program's quality.
  - MSDE's disarray has delayed the release of grant applications, causing uncertainty about our funding timeline. This is critical, as we anticipated using these funds from July 1st this year.
- We consulted Dr. Ciotola, the Health Officer, since the program operates through the Health Department, to consider potential solutions. Moreover, local management board members have reached out to our senators and delegates regarding this and QAC Local Management went to work and sent out letters.
- Healthy Families received \$148,186 for the first six months, and MSDE postponed the competitive award to January 2024.
- Mr. Choudhury is not going to renew his contract and it is unclear if this will change the grant funding.
- The complete Director's Report can be found in the Board Packet.

**E. Committee Updates:**

- Backpack Committee – Scott Evans
  - The committee is scheduled to meet today at 3:00 p.m.
  - It is estimated that 600 students will be served in fiscal year 2024.
  - Four Title I schools were served over the summer.
  - Two grants were received: \$1,000 from Chesapeake Mom's Club and \$2,500.00 from Food Lion.
- Character Counts! – Melinda Ray

- New Coach Trainings are scheduled. 57 new coaches this year, including 10 students at KIHS.
- Melinda has joined the planning committee for Centreville Day as a representative of CC!
- Recently joined the Children's Counsel and will serve as secretary for the Council.
- 2023 Shore Update Golden Anchor Award- Organization that Makes Our Community a Better Place
- Children's Council – Jone Taylor
  - The Council received a presentation from For All Seasons regarding Human Trafficking. See attached.
  - Kinera Foundation will host a Trunk or Treat on October 29, 2023.
- Out of School Time Committee (OOST) – Lauren Scearce
  - No update.
- Safety Net Committee – Matt Evans TABLED
- Strategic Planning Committee – Michelle Johnson
  - Demonstration was given on the Data Dashboard.
  - Staff will be looking for help from the committees to update key data points.

### **III. Queen Anne's County Local Management Board Data Dashboard**

<https://dashboard.communitypartnerships.info>

- 500 laptops have been distributed.
- In-person events have been scheduled to push laptop distribution.

### **IV. LMB Achievements in Fiscal year 2023 and Plans for Fiscal year 2024 – See attached.**

### **V. Appendix A Presentation – Jennifer Stansbury. See attached.**

### **VI. Announcements & Adjourn**

Next LMB meeting is October 18, 2023 at 11:30 a.m., Location TBD

[www.QACFreeLaptop.com](http://www.QACFreeLaptop.com)

A motion to adjourn the meeting was made by Jone Taylor and all present voted in favor with no abstentions and the motion was carried.